

## Level 2 English Courses

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This is how you register for Level two English courses.

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Click on the Student Services tab, then click on Enrollment Services.

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Next, click Search for Courses/Register Online.

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A financial responsibility agreement may appear on the screen.

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Scroll down and click I accept (agree), and then submit.

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To add courses in the system, you must click on Register (CCP STUDENTS ONLY).

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Next, you will select the term and then continue.

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In the part of term box, you can select the courses for the full term,

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which will be 15 A Classes Group A. There are accelerated terms for fall

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and spring, which are 10 a, seven A, and seven B during the summer.

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The accelerated terms are seven A and seven n.

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Course offerings may vary for the accelerated terms in

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the subject box type English.

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When courses are linked together, you must leave the course number box blank.

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For campus, select the campus that you want to take the courses at.

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If you wanna take the courses online, type online learning, it is best to

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look at the courses, one campus location at a time, in the attribute column,

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select level two, then click search.

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Scroll to the bottom and change the per page to five zero (50).

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At the top, go to the section column and click on the arrow one time.

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What that does is it pairs the courses together based on the

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section number English 0 97 is connected to section 0 0 3.

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English one 90 is connected to section 0 0 3, so these two courses are a pair.

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The courses are on Monday and Wednesday from 11:20 AM to 12:50 PM and then

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1:00 PM to 2:30 PM You can scroll through until you identify a pair that

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works best for your personal schedule.

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To add the pair, click the add button to the right.

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Then make sure that you select the same section number for the next section.

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Click add.

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The courses will drop down and show pending as long as

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they're listed as pending.

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You are not registered, you must click submit in the bottom right hand corner.

3:00

Now you are registered for the courses. To see the day, time,

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and location of the courses.

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Click on the schedule details tab to the left.

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If you would like to select a different section, you'll go to the

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action dropdown, select web drop,

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and then click submit and the courses are removed.