# Community College of Philadelphia

### **Minutes**

Technology Coordinating Committee 11.21.2018 2:30 p.m.

**B2-26** 

### 2018-19 Committee Members Present (P):

Barbara Hearn P Dawn Janich Latoya Langston P Fran Lukacik Craig Nelson Philip Pepe Sean Sauer P Yusefa Smith P Chris Wieman Dorothy French (A)  Administrative Appointees & Alternates: Nicole Armezzani Jody Bauer William Bromley S.K. Calkins Pam Carter P Susan Hauck P Roger Miller P Jim Spiewak Jason Stein P James Zelenak Rikki Bardzik (A) Allan Kobernick (A) Kelvin Veale (A) P	Federation Delegates & Alternates		
Dawn Janich Latoya Langston P Amy Lewis P Fran Lukacik Craig Nelson Philip Pepe Sean Sauer P Yusefa Smith P Chris Wieman Dorothy French (A)  Administrative Appointees & Alternates: Nicole Armezzani Jody Bauer William Bromley S.K. Calkins Pam Carter P Susan Hauck P Roger Miller P Jim Spiewak Jason Stein P James Zelenak Rikki Bardzik (A) Allan Kobernick (A)  Gim Lim (A) Sean Morris (A)			
Amy Lewis Fran Lukacik Craig Nelson Philip Pepe Sean Sauer PYusefa Smith PChris Wieman Dorothy French (A)  Administrative Appointees & Alternates: Nicole Armezzani Jody Bauer William Bromley S.K. Calkins Pam Carter PSusan Hauck PRoger Miller PJim Spiewak Jason Stein PJames Zelenak Rikki Bardzik (A) Allan Kobernick (A) Gim Lim (A) Sean Morris (A)	Dawn Janich		
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Yusefa Smith P Chris Wieman Dorothy French (A)  Administrative Appointees & Alternates: Nicole Armezzani Jody Bauer William Bromley S.K. Calkins Pam Carter PSusan Hauck PRoger Miller PJim Spiewak Jason Stein James Zelenak Rikki Bardzik (A) Allan Kobernick (A) Gim Lim (A) Sean Morris (A)		P	
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Susan Hauck P Roger Miller P Jim Spiewak Jason Stein P James Zelenak Rikki Bardzik (A) Allan Kobernick (A) P Gim Lim (A) Sean Morris (A)	S.K. Calkins		
Roger Miller  Jim Spiewak  Jason Stein  P  James Zelenak  Rikki Bardzik (A)  Allan Kobernick (A)  Gim Lim (A)  Sean Morris (A)	Pam Carter	P	
Jim Spiewak  Jason Stein P James Zelenak Rikki Bardzik (A) Allan Kobernick (A) Gim Lim (A) Sean Morris (A)	Susan Hauck	P	
Jason Stein P James Zelenak Rikki Bardzik (A) Allan Kobernick (A) P Gim Lim (A) Sean Morris (A)	Roger Miller	P	
James Zelenak Rikki Bardzik (A) Allan Kobernick (A) Gim Lim (A) Sean Morris (A)	Jim Spiewak		
Rikki Bardzik (A)  Allan Kobernick (A)  Gim Lim (A)  Sean Morris (A)	Jason Stein	P	
Allan Kobernick (A) P Gim Lim (A) Sean Morris (A)	James Zelenak		
Gim Lim (A) Sean Morris (A)	Rikki Bardzik (A)		
Sean Morris (A)	Allan Kobernick (A)	P	
	Gim Lim (A)		
Kelvin Veale (A) P	Sean Morris (A)		
	Kelvin Veale (A)	P	

- I. Call to Order Pam Carter Co-Chair
- II. Attendance

See above.

- III. Approval of minutes
  - a. Draft minutes for the October 17, 2018 meeting were discussed and corrections noted.

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 b. Corrected October 17, 2018 minutes were approved with 8 votes in favor and 2 abstentions (one member arrived late and did not participate in the vote).

#### IV. Old Business

- a. Review and Updates from the Sub-committees on building the next Technology Plan
  - i. Sub-committee members broke out into small groups to work on their areas of the technology plan. Small group discussion took place for the majority of the meeting.
  - ii. Committee gathered again as one group for each subcommittee present to report out key points from their discussions.
  - iii. The following sub-committees reported out with the committee as a whole asking questions and engaging in general discussion:
    - 1. Policy/Guidelines/Standards around Technology
    - 2. Professional Development
    - 3. Emerging Technology
    - 4. Electronic Workflow and Review of Hardware/Software
    - 5. Data Reporting

### iv. Next steps:

- Each sub-committee agreed to write up a brief summary via bulleted list of their key points and upload them to the TCC Group files area in Outlook
- Since the next scheduled meeting would be held when most faculty and both co-chairs would be away from campus, it was decided the December TCC meeting would be cancelled.
- 3. In lieu of the December meeting, it was agreed each sub-committee would meet prior to the scheduled January meeting to continue work and report an updated status at the next TCC meeting.

### V. Adjournment