Community College *of* Philadelphia

AGENDA
Technology Coordinating Committee
11/21/2018 2:30PM
B2-26 FLOAT Conference Room

I.   **Call to Order**

II.   **Attendance** *(Sign-in Sheet)*

III.   **Approval of minutes**

        a. **October 17, 2018 Minutes Approval Vote**

IV.   **Old Business**
        a. **Review and Updates from the Sub-Committees on building the next Technology Plan (Pam Carter)**

a) Policy/Guidelines/Standards around Technology – this will be a review of existing policies, guidelines and standards as well as the development of updates needed and new development around emerging technology. Members: Jody Bauer, Jason Stein, Amy Lewis, Sean Sauer

b) Professional Development – This will involve the expansion of professional development needs around technology. A review of existing will also be done to support updates/additions. Members: Philip Pepe, Kelvin Veale, Dawn Janich, Barbara Hearn, Fran Luacik

c) Emerging Technology – Research into the emerging technologies for teaching/learning and support services. This will include Instructional Technology. Members: Allan Kobernick, Jason Stein, Dawn Janich, Susan Hauck

d) Electronic Workflow and review of hardware/software – This will focus on looking at how to reduce paper and move to an electronic method of providing services. Included will be a review of administrative hardware and software to support the innovation. Members: Roger Miller, Bill Bromley, SK Calkins, Latoya Landston, Yusefa Smith, Jim Spiewak

e) Administrative Systems Review – the development of all systems utilized by the College and their future. Members: Nicole Armezzani, SK Calkins, Chris Weiman, Jim Spiewak, Rikki Bardzik

f) Infrastructure and Data Security – Examine the infrastructure to ensure it will support future technology expansion and review security to ensure that all data is safe. Members: Bill Bromley, Jody Bauer, Gim Lim

g) Data Reporting – Review and recommendations of the reporting needs of the college community. Members: Sean Morris, Pam Carter

V.   **Adjournment**