

**The Task Force recommends that a new Standing Committee called the Technology Coordinating Committee have authority to make recommendations for College-wide guidelines, standards and plans for all aspects of computer-based technology.**

We envision the Technology Coordinating Committee (TCC) as the center of a new College-wide system for planning, communicating about, and implementing the use of computer-based technology.

The Technology Coordinating Committee will recommend College-wide guidelines and standards to be used by areas, departments and individuals in the development of plans for specific applications of computer-based technology in their area or discipline. (These "Implementation Plans" are discussed below in Recommendation II). Guidelines and standards will address the associated costs of necessary financial resources, use of facilities, professional development, hardware acquisition, technology support, etc.

The TCC will also develop a College-wide technology plan. Such a College-wide plan will include a set of prioritized goals for technology, and a set of steps for achieving them. Among the elements of such a plan will be recommendations for allocation of resources, made in accordance with college-wide guidelines and standards. Although a plan may include recommendations for new needs within the College, recommendations will also relate to new roles for existing departments and areas. The College-wide plan shall take into account Technology Implementation Plans developed by departments and areas.

In the development of a comprehensive plan, the TCC should take into account pedagogical considerations (where appropriate), the availability of financial and human resources, the establishment of a mechanism for evaluating outcomes, the guidance given in existing college-wide plans, including the Strategic Plan for Academic Computing and the parts of other College-wide plans which address computer-based technology.

When necessary, the TCC would make recommendations for the revision of the guidelines and plan it develops. Given the rapidity with which technology becomes obsolete, such a College-wide plan should be reviewed each year and a vision articulated for the following several years. This review may be the result of concerns brought to the TCC by the users of computer-based technology at the College.

In addition, the TCC will be an advocate for the approved College-wide technology plan and will serve as the College monitoring committee for the implementation of goals in the plan.

Further, the Technology Coordinating committee shall be a Standing Committee of the College. Half of the members of the TCC shall be appointed by the President, and half by the Federation. The membership of the TCC should include representatives of all the stakeholders in the area of technology. These include the Academic Deans, Information Systems, Computer Studies, Academic Computing, Institutional Advancement, Community and Government Relations, Finance and Planning, the Library, Student Affairs and others.

Where appropriate, the TCC will form subcommittees to address specific major institutional initiatives or direction. Such subcommittees may include distance learning, professional development, and student computer competency.

Implementation tasks for this recommendation:

- a. Establishment of the TCC membership and operating procedures
- b. Development of College-wide guidelines and standards for technology
- c. Development of a comprehensive multi-year plan for technology