Community College *of* Philadelphia

Minutes
Technology Coordinating Committee
04.19.2017 2:30 p.m.
B2-26

2016-17 Committee Members Present (P):

Federation Delegates & Alternates	
Heidi Braunschweig	P
Will Esposito	P
Sarah Iepson	P
Dawn Janich	P
Nikki Karam	P
Amy Lewis	P
Fran Lukacik	
Craig Nelson	P
Sean Sauer	P
Ron Shamwell	
Ed Baker (A)	
Will Miller (A)	P
Administrative Appointees & Alternates:	
Nicole Armezzani	P
Jody Bauer	P
Gary Bixby	
William Bromley	P
S.K. Calkins	P
Pam Carter	P
Ellen Fernberger	P
Susan Hauck	P
Jason Stein	P
Jameas Zelenak II	
Rikki Bardzik (A)	
Allan Kobernick (A)	P
Gim Lim (A)	
Peter Margolis (A)	
Jim Spiewak (A)	

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Minutes DRAFT
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I.   **Meeting Called to Order at 14:35**
II.   **Attendance**
      See page 1 of this document.
III.   **Approval of minutes**
      a. *Minutes from 02/15/2017*
        ACTION: Approved YES 15, No 0, Abstain 0
      b. *Noted that the meeting of March 21, 2017 was Cancelled*
IV.   **Business**
      a. **Update on the Migration of Students in AD/Office 365**
         i. SK Calkins and Bill Bromley discussed the transition of our students into the Office 365 and AD environment.
1. A pilot of approximately 44 students started this week. Once the pilot is complete, all current students will have a new email address with the domain change of @student.ccp.edu. Their old email address @ccp.edu is currently housed in Google and will remain as an archive for approximately 1 year following our Go Live in May 2017.
2. A communication to students and faculty will be reviewed by Marketing. The transition to Office 365 email is anticipated the occur on the week of May 8th.
3. All students will have the same password they currently use to login to the MyCCP portal. During the Summer terms we will pilot the Password Reset utility for students.
   a. The same Password Reset utility that faculty and staff use now will be provided to students to authenticate and reset their password. The rollout period for all students to utilize the Password Reset functionality will be determined within the Fall semester based on the outcome of the pilot.
4. As we move through the summer terms, students will reside in both Google and O365 for email. Their primary account will be in Office 365 (@student.ccp.edu). They will be allowed to forward messages from the @ccp.edu (gmail) account but will only receive in the @student.ccp.edu account.
5. This move into AD for students will facilitate the new Print Management implementation and will allow students to have access to the Microsoft Download Center for MS Office and other MS Products.

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      b. Update from Sue Hauck on the Digital Divide survey done in Fall of 2016
- i. Sue reviewed the survey results she received from IR this week on the survey from last fall requested by the TCC. Sue will provide the summary of responses to the committee.

      c. Current Technology Plan Rewrite Update
- i. Jody Bauer stated that the rewrite of the plan was starting anew since the New Strategic Plan is now published and will be the guideline for other plans. Jody passed out a sample of what she is revising for the plan as a topic for future discussions within the committee.

V.   **Adjourned at 4:00pm**
Next Meeting Wednesday, May 17, 2017, 2:30pm in B2-26