Community College *of* Philadelphia

DRAFT Minutes
Technology Coordinating Committee
9.17.2014 2:30 p.m.
B2-26

2014-15 Committee Members Present:

Federation Delegates & Alternates	
Eva Agbada	P
Ed Baker (A)	A
Frank Bartell	P
Heidi Braunschweig	P
Steven Davis	P
Dawn Janich (A)	P
Steve Jones (A)	P
Sara Iepson	P
Fran Lukacik	P
Craig Nelson	P
Jessica Rossi	A
Sean Sauer	P
Jessica Ward	A
Andi Sibley	P
Administrative Appointees & Alternates:	
Rikki Bardzik (A)	A
Jody Bauer	P
Gary Bixby	P
Bill Bromley	P
S.K. Calkins	P
Arnold DiBlasi	P
Thomas DiCamillo	P
Ellen Fernberger	A
Susan Hauck	P
Sam Hirsch	A
Allan Kobernick	P
Gim Lim (A)	P
Peter Margolis (A)	P
Aileen Rollins (A)	P
Jocelyn Sirkis (A)	P

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I.   **Call to Order**

Meeting called to order at 2:35 by 2014-15 convener, Jody Bauer.

II. **Attendance**

See page 1 of this document.

III. **Election of Chair for the 2014-15 academic year (Action)**

a. Mr. Jones proposed the follow motion

i. "Appoint a co-chair today, Jody Bauer, and a second co-chair at the next meeting. Appoint a 2014-15 recording secretary at the next meeting."

b. Motion moved, second received and vote carried the motion.

c. A request was made to disseminate the duties related to chairing a committee and of a secretary. J. Bauer accepted responsibility for this task.

IV. **Approval of minutes (Action)**

Motion to approve the May 2014 Minutes received, second received and vote carried the motion.

V.   **Business**

a. **Introductions and orientation for new TCC members**

i. **A reminder that the committee maintains a GROUP inside MyCCP (TCC) and past archives are present for member review.**

ii. **A suggestion to migrate to Canvas was discussed.**

     b. **OneDrive part of Office 365 is now providing 1Terabyte of space for each user.**

     c. **The lock-down group policy implemented with Active directory was discussed. ITS staff are aware that it is presenting issues for users and we are working on a solution. The solution will be provided by an 8 month long search for a network staff member. This search has finally come to an end with the start of an individual next Monday. Over the next 4-6 weeks we will be pushing out updates to workstations so that users are not being asked for administrative credentials.**

          i. **A suggestion that a sub-group of the TCC be formed to assist in communicating this issue to the college community.**

          ii. **A related question on how the Library can gain access to plug-ins needed for their software testing. Response: Contact 4ITSupport x6000.**

     d. **Review of the Technology Plan initiatives**

          i. **An overview of the four main goals within the current Technology Plan was reviewed and new members were invited to participate.**

              1. **Knowledge- chaired by Arnold DiBlasi**

              2. **Infrastructure – chaired by Gary Bixby**

              3. **Access & Support – chaired by Heidi Braunschweig**

              4. **Security – chaired by Jody Bauer**

          ii. **Updated on these topics were requested at the next meeting.**

VI. **Adjourned with a reminder that the next meeting is October 15, 2014 at 2:30PM in room B2-26.**