Community College *of* Philadelphia

MINUTES
Technology Coordinating Committee
January 18, 2012 2:30 p.m.
B2-26

2011-12 Committee Members Present:

Federation Delegates	
Eva Agbada	P
Heidi Braunschweig	P
Steve Jones	
Fran Lukacik	P
Craig Nelson	
Noelia Rivera-Matos	P
Jessica Rossi	P
Melissa St. Pierre	P
Karen Schermerhorn	
Ted Wong	P
Administrative Appointees:	
Bhavesh Bambhrolia	
Jody Bauer	P
Gary Bixby	P
Bill Bromley	P
SK Calkins	
Arnold DiBlasi	P
Ellen Fernberger	
Tom Hawk	
Sam Hirsch	
Peter Margolis	P
Alternates Present:	
Ruth Baker (F)	
Frank Bartell (F)	
Susan Hauck (A)	P
Diane Kae (A)	
Aileen Rollins (A)	P
Jocelyn Sirkis (A)	
Jim Spiewak (A)	

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I. Call to Order
Meeting called to order by J. Bauer @ 2:35.
Thank You to Aileen for taking the minutes at November meeting.

II. Attendance
Attendance as noted above – quorum established

III. Approval of minutes (Action)
    a. Approval of November 16, 2011 minutes. These minutes can found attached to the email notification of this meeting or in the Files area of the MyCCP TCC group. Note that the December 2011 TCC meeting was cancelled.
    Action: A motion with a second to Approve the Minutes of November 16, 2011 with the following correction was taken and accepted.
        ii.   The college is ~~actively pursuing~~ awaiting approval of the application ~~contractual agreement~~ with Apple to develop a site for CCP within iTunesU. This service is free to educational members.

IV. New Business (Informational)
    a. Learning Management systems Review (P. Margolis)
    Informational:
    Mr. Margolis discussed the Professional Development sessions intended to give the community an opportunity to review the options that are available for an Enterprise-Wide LMS. Unfortunately, the sessions were poorly attended. Session presenters included WebStudy, Desire2Learn, Pearson – OpenClass, Blackboard and Canvas. An RFP is anticipated as the current WebStudy contract will expire in June 2012. Peter anticipated the availability of "sandbox" accounts in various platforms to provide hands-on experience for the College community in reviewing the various LMS platforms.
    A question concerning Moddle was raised. <u>Response</u>: Moodle chose not to participate in the event.
    Peter further stated that all the platforms have strengths and weaknesses. A matrix has been developed which will help in the selection process. This evaluation instrument or rubric will/can be used to provide the College with a tool needed in the RFP process.

    b. Revitalizing classrooms [facilities & technology] (Hawk, Hauck)
    Informational:
    Dean Hauck presented Dr. Hawk with a plan to implement technology into the classrooms. This included renewing furniture as well as installing technology. A plan for the renewing of 10 classrooms is now being proposed as a PDE Capital Project. This is a state-funded request that may or may not be funded.

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V. **Old Business (Informational)**
   a. **iTunes U Update (Hauck)**
      Informational:
      Dean Hauck reviewed the iTunes U site and informed the committee that the agreement has been approved. She is coordinating the podcasts provided by MMS (Allan Kobernick) that will populate the site. We will not be listed until we have 150 podcasts available. Updates as it progresses will follow.

   b. **Microsoft Active Directory Project**
      Informational:
      Ms. Bauer gave a brief overview of the upcoming Active Directory Migration project which will move the College from the current Novell network operating system. The move is precipitated by the recent purchase of Novell by Attachmate which may lead to poor support and lack of future development of Novell products. Updates will be provided to the college Community as the project moves forward. The project was approved by the Business Affairs Committee of the Board today and awaits approval of the Board on February 2nd.

VI. **Adjournment**