

**Technology Coordinating Committee
Minutes
2/15/07**

Present at the meeting are noted in **BOLD** below:

TECHNOLOGY COORDINATING COMMITTEE 2006-2007

<u>Appointees</u>	<u>Alternates</u>	<u>Delegates</u>
Bhvesh Bambhrolia	William Bromley	Frank Bartell
Jody Bauer	Peter Llewelyn	Arnold DiBlasi
SK Calkins	Tim Sullivan	Jae Fisher
Fran DiRosa		Stephen Jones
Ellen Fernberger		Kelley McQuain
Tom Hawk		Noelia Rivera-Matos
Sam Hirsch		Karen Schermerhorn
Joan Johnson		Betsy Shiland
Jim Spiewak		

AGENDA

I. Approval of November 2006 Minutes

Jody Bauer opened the meeting by asking committee members to review November, 2006 minutes. Minutes were reviewed by committee members and approved.

II. Election of New TCC Chair

Jody Bauer asked TCC members for nominations for a new TCC Chair. Nominations were taken: Frank Bartell. The temporary chair asked for a motion to move forward on the nomination of Frank Bartell as the TCC Chair. Kelly McQuain made a motion which received a second by Jim Spiewak.

Frank Bartell was unanimously elected as chair of the TCC for the remainder of the 2006-2007 session.

III. Old Business
- AUP Policy (Status)

The Acceptable Use Policy has been placed on the IWC Agenda for Monday, February 26, 2007. Jody will send the committee members information pertaining to the results of the IWC session.

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IV. New Business

- Information Update on MyCCP Groups and My Courses.

Topic: Clean-up of My Courses in MyCCP – reference to the memo sent to All College Faculty on January 22, 2007

Kelly McQuain suggested that prior to the clean-up of courses in MyCCP that training should take place for faculty. Arnold DiBlasi stated that monthly workshops are done. The calendar of training is located on the Academic Computing website. Multiple training sessions have been offered.

Betsy Shiland presented the issue from a single faculty member that has asked for a delay in the cleanup.

Jody Bauer stated that this clean-up is necessary to maintain the integrity of the system. Arnold DiBlasi agreed that adequate notice was given to faculty. Jody Bauer reminded everyone that My Courses is NOT a CMS (course management system); it is not intended to replace WebStudy. It is to be used as a supplement to those not involved in distance courses.

The My Courses Clean-up will occur on March 18, 2007. ITS will perform the clean-up in stages to ensure no interruption of services during the Spring term. The first term clean-up will be Fall 2005 (200540). ITS will then evaluate the clean-up and proceed.

It was decided that ITS will send a reminder email concerning the My Courses Clean-up prior to March 18th with the information that only Fall 2005 will be done initially. Further communication will be sent as clean-up proceeds.

V. Information Update on Banner 7

Kelly McQuain raised the question of new features in Banner 7. **Can faculty advisors see students that are in multiple curriculums?**

Jody Bauer explained that a new feature called Concurrent Curricula is in Banner 7 but it is only in the Admissions module. The release of all features for CC will be available later. It may be Banner 8 before it is fully developed with all systems in Banner. The anticipated release date of Banner 8 is April 2008.

It was stated that faculty could not advise students properly without this electronic feature. Jody Bauer has been speaking to Dr. Sharon Thompson about this issue. The issue of implementation was discussed at the senior staff level and the decision was to hold for the present.

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An issue from Steve Jones: Are all network jacks live? Bill Bromley will address this issue.

An issue concerning the assistance process for using AV mobile carts and smart podiums. ITS and AV will discuss the issues.

Issues related to Banner data requests such as mailing labels, reports, etc...should be sent to BANTASKS@CCP.EDU. A web form is also available on the staff page for such entries.

Questions about Banner that are not urgent should be sent to BANNERISSUES@CCP.EDU.

VI. Other Business

No other business was presented. The meeting adjourned at 3:30 p.m.