

# Community College *of* Philadelphia

1700 Spring Garden Street  
Philadelphia, PA 19130

**Student Affairs Standing Committee**  
**MEETING MINUTES**  
**September 23, 2015**  
**3:30 p.m.**

**Committee Members Present:**

Administrative Appointees

- Sandy Harrill
- Donavan McCargo
- Lynne Sutherland

Federation Appointees

- Junior Brainard
- Lissette Perez
- Megan Rizzo
- Maureen Rush-Bogutz

Student Appointees

- Shayla Roberson

**Alternates and Delegates Present:**

Administrative Appointees

- Nikki Sarpolis

Faculty Appointees

- None

Student Appointees

- None

**Guests Present:** None

**I. Welcome and Call to Order – 3:35 p.m.**

**II. Approval of Minutes – No minutes for approval.**

**III. New Business**

Donavan McCargo was voted chair of the group, and Nikki Sarpolis was voted secretary of the group. The idea of co-chair will be revisited. Lissette Perez will be the group's alternate secretary.

The previous work of the committee was discussed to inform new members. We discussed the following:

- **Grievance appeal process** – clarifying “interested parties” definition. Review what was found from last semester’s subcommittee meeting. The group will be sent minutes from last semester’s meetings.
- **Violence Against Women act changes** – changes need to be made in our Code of Conduct – rights of the accused, accuser – do we separate rights, or do we make all of our policies align with these standards for any violation of the Code of Conduct?

A video describing the changes for the law will be sent to group members. Claudia Curry also is in charge of Sexual Harassment and Rape Prevention (SHARP) training and could provide insight.

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There are very complex regulations and policies for Title 9 compliance, and we are compliant, but more work needs to be done. The College has a Title 9 compliance committee, and this group could give recommendations.

- **Academic Integrity** – changes that have been made to the Code of Conduct for plagiarism were done under the Academic Affairs Standing Committee and are different for other infractions of the code. Under Academic Integrity policy, students can waive their right to a hearing, which right now is not a policy but in a document to students – Donovan and Elisa McCool worked on this document. Students who want to accept responsibility had no choice to do this before. Students can email that they waive their rights instead of attending a hearing. Donovan will bring the document to the next meeting. This will lighten the judicial hearing caseload.
- **Behavioral Intervention Team** – not fully functional yet; will reconvene this year. The behavioral form is found on the portal. Is this mentioned in the policy? The team handles issues that are not specifically violating any policy but are disruptive and nonproductive in some way, as well as more serious behavioral issues.

## VI. Adjournment

The meeting was adjourned at 5 p.m.