

# Community College *of* Philadelphia

**MEETING MINUTES  
Institution-Wide Committee  
Monday, February 26, 2018**

**2:30 p.m.**

**Isadore A. Shrager  
Boardroom**

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**I. Call to Order**

The meeting was called to order at 3:05 PM by Samuel Hirsch.

**II. Attendance**

Delegates

Federation:

Administration: Carol de Fries, Jacob Eapen, Judith Gay, Samuel Hirsch

Students:

Alternates

Federation:

Administration: Mary Anne Celenza

Students: Oumu Barrie, Daniela Herrera Sarduy, Rachel Walls

Guests:

Amy Birge. Pam Carter, Richard Saxton

**III. Review and Approval of Minutes**

The minutes of January 29, 2018 were approved (four in favor; three abstentions). Judy Gay thanked Mary Anne Celenza for servings as secretary for the December and January meetings.

**IV. Old Business**

There was no Old Business.

**V. New Business**

- a. New Program proposal (Curriculum Committee): A.A. Degree in Business-Accelerated  
Pam Carter reviewed highlights of the proposal for an A.A. degree in Business – Accelerated. The content of the program is the same as the current A.A. Business – General degree but the format is different, the program is select and it uses a cohort model. The courses in the program will be online courses and hybrid courses with class

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sessions held on Saturdays. The program is condensed so that working adults can take one four week course or two seven week courses and complete the degree 21 months later.

Committee members asked the following questions and received the following responses:

1. How many students will be in a cohort? The maximum will be 36. The minimum will be about 15.
2. What are the criteria for a select program? The criteria are listed in the document: participate in the open house; write an essay; sign a letter of commitment; meet with an advisor.

The committee members also discussed articulation agreements, use of the regional centers as destination centers, marketing. Students asked whether other programs can have the same format and discussed the benefits for students who have to work. The response was that the College wants to look at the success of the proposed program first.

There was a recommendation to change the term “quality students” to “well-prepared students” on page 2, paragraph 2 of the document. It was agreed that the minor wording change could be made.

Action: There was a motion to recommend the proposal with the minor change in wording (Gay). The motion was seconded (de Fries). Vote: All in favor. Motion carried.

Sam Hirsch asked for an expedited review by the president.

**VI. Adjournment**

The meeting was adjourned at 3:36 PM