

# Community College *of* Philadelphia

**MEETING MINUTES**  
**Institution-Wide Committee**  
**Monday, October 12, 2015**  
**2:30 p.m.**  
**Isadore A. Shrager Boardroom**

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**I. Call to Order**

The meeting was called to order by Samuel Hirsch.

**II. Attendance**

Delegates

Faculty: Sue Ellen Liebman, Eric Massenburg, Bridget McFadden, Pascal Scoles  
Administration: Mary Anne Celenza, Jacob Eapen, Judith Gay, Samuel Hirsch  
Students: Nadia Mendez

Alternates

Administration: Jody Bauer

Guests Present

Osvil Acosta-Morales

**III. Selection of Officers**

Samuel Hirsch and Pascal Scoles were nominated as co-chairs. Both accepted the appointment and the vote was unanimous to approve them as co-chairs.

Mary Anne Celenza was nominated as secretary. After accepting the role the committee voted unanimously to approve her for this position.

**IV. Approval of Minutes**

The minutes of April 27, 2015 were approved unanimously.

**V. Policies and Procedures Memorandum No 8: Academic Standards and Progress**

Osvil Acosta-Morales highlighted the changes to P and P #8 which consisted of the following:

1. Changes related to grading, which were approved for P and P #5, were moved to P and P #8 since the former policy is more about issues related to attendance whereas the grading system is more in keeping with P and P #8 focus on academic standards and progress.
2. The addition of information pertaining to the "FS" grade.
3. The addition of information pertaining to compliance with the new Pennsylvania regulations related to military services. Students or spouses who cannot complete a course because of service requirements will receive a grade of "M."

Judith Gay raised the question as to whether or not the College should include the children of military parents who are deployed. A second question was raised as to whether or not the policy only referred to those individuals in the National Guard and should the College go beyond the letter of the law to be more military friendly. Osvil Acosta-Morales clarified that the law does not require the College to include children of military parents and pointed out that the law only refers to the Pennsylvania National Guard or other reserve component of the armed services. Thus the committee decided not to discuss the issue of going beyond the current statement in P and P #8 at this time.

The committee discussed additional questions that arose regarding the policy as follows:

- 1) Reminder that the revisions to P and P 5 was presented before but not approved by IWC so the policy needs to be put on the IWC agenda given the changes approved for P and P 8.
- 2) Clarification of what the grade of “MP” meant.
- 3) Clarification of the grade of “FS” and how it impacts dropping students from class.
- 4) The effective date of P and P 8 was changed from September 2015 to November 1, 2015.

Motion: Recommend the proposal to change P and P 8.

Action: The motion was approved: (Yes: 9; No: 0; Abstain: 0)

## **VI. New Business**

The question arose as to whether or not the October 26<sup>th</sup> meeting should still occur. It was decided that the meeting will take place as originally scheduled. At the November 23<sup>rd</sup> meeting it will be determined if there is a need for a meeting in December.

## **VII. Adjournment**

The meeting was adjourned at 3:03 PM.