

Community College *of* Philadelphia

MEETING MINUTES
Institution-Wide Committee
Monday November 24, 2014
2:30 p.m.
Isadore A. Shrager Boardroom
Community College of Philadelphia
1700 Spring Garden Street
Philadelphia, PA 19130

I. Call to Order

The meeting was called to order by Pascal Scoles.

II. Attendance

Delegates

Faculty: Edward Baker, Sue Ellen Liebman, Bridget McFadden, Pascal (Pat) Scoles
Administration: Jody Bauer, Judith (Judy) Gay, Samuel (Sam) Hirsch, James (Jim) Spiewak

Students: Jonathan Fox, Phoebe Henninger, Jason Mays, Ellie Scicchitano

Alternates

Administration: Mary Anne Celenza, Sharon Thompson

Students: Shayla Robertson, Aneury Rodriguez

Guests

Amy Birge, Randy Libros

III. Review and Approval of Minutes

The minutes from May 19, 2014 were reviewed and approved (Hirsch/Bauer).

The minutes from September 22, 2014 were reviewed and approved (Hirsch/Mays) with a minor change. The statement under the proposal to revise Policies and Procedures Number 151 that the “City has grants to assist colleges...” will be changed to “Staff from the City have identified grants...”

IV. Old Business

None

V. New Business

- (a) Proposal for Revision of the Associate in Applied Science in Applied Science and Engineering Technology Degree (Submitted by the Academic Affairs Subcommittee on Curriculum)

Randy Libros gave a brief introduction to the program. It was launched in 2009 with a focus on helping students enter the workplace in science-based technology fields like process control. Flexibility was a key component of the curriculum.

Unfortunately the introduction of the program coincided with the national recession and opportunities that had been expected did not materialize. Other factors influencing the changes include: (1) the new major in biology means there is a need to realign offerings and certificates; and (2) the Advanced manufacturing program at Benjamin Franklin High School and the TAACCCT funded manufacturing program provide new opportunities. The proposed changes are:

- A block of up to 15 credits can be fulfilled by prior learning assessment (e.g. industry certifications)
- Addition of a Biomedical Equipment Technology Proficiency Certificate
- Deletion of: the biology course requirement; the Biotechnology Proficiency Certificate; the biomedical Technician Proficiency Certificate; and the English 117 requirement.
- Modifications to the directed electives; the program specific course requirements; and the program learning outcomes.

There was a comment that the change in focus helps better define the program. It was noted that that the title has been a problem; there is no engineering course in the curriculum. Randy Libros stated that the program title is consistent with the classical divisions in the field (e.g. engineering science vs. engineering technology). He agreed that most of the courses in the program would not transfer to an engineering program.

There was a question about transfer. Libros stated that he is interested in pursuing transfer agreements. The committee also discussed the fact that the program is an AAS degree program and so transfer is not the main focus. Mary Anne Celenza mentioned that Bloomsburg University has an Applied Science and Technical Leadership bachelor's degree.

In response to a question about others who offer the degree, Libros mentioned Penn State.

In response to a question about relationships with high schools, Libros mentioned that there is an interest in articulating with the Philadelphia school district's CTE programs. He is currently working toward such an agreement.

There was a question about current enrollment in the program. Libros reported that there is some confusion among students who think it is a pre-engineering program. He does outreach each semester to clarify for students. He did not identify a specific number of program students.

There was a discussion about financial aid and the implications for students pursuing certificates versus the degree. A comment was made that pursuing both can lead to students needing 70 credits. Libros agreed that it is possible that that may occur. Students will need advising to clarify the options that are best for them.

There was a discussion about job prospects. Libros said he believes and the Advisory Board agrees that with pending retirements the job market is improving. PGW has expressed an interest in seeing student resumes.

Action Item: Recommend the Proposal for Revision of the Associate in Applied Science in Applied Science and Engineering Technology Degree (Baker/Bauer). Motion approved with twelve (12) in favor.

There was a request for an expedited review.

VI. Adjournment

There was a discussion about whether the committee will meet in December. The plan is not to meet unless absolutely necessary. The meeting was adjourned at 3:15

DRAFT