COLLEGE POLICIES AND PROCEDURES MEMORANDUM NO. 2

APPROVAL TO REGISTER FOR CREDIT OVERLOAD

Revised: May 25, 2011

Original Number: 64 Original Date of Issue: November 16, 1971 Reissued: December 2, 1999

Any student who is taking twelve or more credits <u>during a fall or spring semester</u> is considered a full time student.

Students who wish to enroll for more than eighteen credit hours in a regular Fall or Spring semester or more than eight credit hours in a summer term-during either Early or Late Summer must have the approval of the Vice President for Academic Affairs or his/her designee.

* Early Summer courses are classes whose start date is prior to July 1; all other courses are classified as Late Summer. **Comment [sgt1]:** Standing Committee on Academic Support recommends this whole sentence be deleted from the policy.

Comment [sgt2]: Standing Committee on Academic Support recommends this be taken out – not needed.