

Community College *of* Philadelphia

MEETING MINUTES
Institution-Wide Committee
Monday, March 24, 2014
2:30 p.m.
Isadore A. Shrager Boardroom

I. Call to Order

The meeting was called to order by Pascal Scoles.

II. Attendance

Delegates

Faculty: Ed Baker, Sue Ellen Liebman, Bridget McFadden, Pascal Scoles

Administration: Sam Hirsch, Mary Anne Celenza, Sharon Thompson

Alternates

Administration: Jody Bauer (voting)

Students

Oscar Betancourt, Luigi Cavonna, Jason Mays

Guests Present

Miles Grosbard, Charles Heise, Linda Powell, Mark Piazza, Pete Watkins

III. Approval of Minutes

The minutes of February 24, 2014 were approved unanimously. (Baker/McFadden)

IV. Old Business

None

V. New Business

- (a) Revision to the Architecture Program

Miles Grosbard presented the proposed revisions to the A.A. in Architecture. The document was forwarded by the Curriculum Sub-Committee. Three revisions are proposed: to remove Physics 111 as a required course, substituting any Science course; to remove a second social science course to reduce the overall number of credits in the curriculum; to change the Mathematics requirement from Math 162 to Math 161. M. Grosbard reviewed the rationale for each change. S. Hirsch asked about the effective date. S. Thompson explained that we plan to ask Dr. Gay for an expedited review to enable the changes to be effective for Fall 2014. A blanket waiver will also be prepared to enable students to graduate this year under the new requirements.

Motion: To approve the revision to the Architecture Program as presented. (Hirsch/Bauer). The motion passed unanimously.

(b) Revision to the Interior Design Program

Miles Grosbard presented the proposed revisions to the A.A. in Interior Design. The document was forwarded by the Curriculum Sub-Committee. Two revisions are proposed: to remove a second social science course to reduce the overall number of credits in the curriculum; to add ADC 163, Digital Documentation to the list of directed electives. M. Grosbard reviewed the rationale for each change.

Motion: To approve the revision to the Interior Design Program as presented. (Celenza/Hirsch). The motion passed unanimously.

(c) Proposal for Associate in Science in Biology

Charles Heise presented the proposal for a new degree in Biology. The impetus for the new degree was in part the TAOC requirements. There are also changes planned for the Culture, Science and Technology Degree and the Associate in Science. M. Piazza added that the courses are for the most part already in place. C. Heise explained that the degree will provide more structure for students who wish to pursue pre-professional training such as for medical, pharmacy or veterinary school; as well as for students who wish to transfer to B.A. programs involving research and science. P. Scoles asked about the number of students anticipated for the degree. M. Celenza responded that the Division anticipates enrollment of about 60 students, many of whom are currently in CST or the A.S. in Science. B. McFadden raised the issue of whether this degree will adequately prepare pre-pharmacy students. She provided data that both Temple and Jefferson require Anatomy and Physiology which are not contained in the Biology degree. She suggested adding those courses in the list of Biology electives. It was explained that this is not an option since then the program would not be TAOC compliant. Students could take those preparatory courses at CCP, but they would not be part of the degree program. It was agreed to change the wording in the catalog and throughout the document to be clear that this is the case and that the degree is “pre” pharmacy. B. McFadden also raised the question of why the foreign language offerings were limited to French and Spanish. Once again this is to comply with State requirements. S. Hirsch said that the Program Entry Requirements section was confusing. The committee discussed several ways the wording could be changed to be clearer and more specific. Areas that need to be included are the fact that high school courses cannot be older than 10 years and that these courses “must” be taken as opposed to “should”, and that a grade of C or better is required. It was also suggested that the select nature of the program needs to be up front. B. McFadden asked whether the faculty advisors do transfer counseling. The biology faculty responded that they do. M. Celenza pointed out that there are also grant initiatives in the sciences to further connect students to faculty. The committee complimented the authors on a comprehensive document.

Motion: To approve the proposal for an A.S. in Biology with the following changes to the catalog description: move the statement on this being a select program to the first sentence under Program Entry Requirements; indicate that high school courses in biology and chemistry must have been completed in school within the last ten years with an earned grade of C or better; in the absence of these requirements, students must take BIOL 106 and/or CHEM 110, although these courses cannot count toward the degree; and to remove the language relating to physics, algebra and geometry. (Celenza/Hirsch). The motion passed unanimously.

S. Thompson proposed that the curricular items on today's agenda be sent to Dr. Gay for expedited consideration. This was approved unanimously by the committee.

- (d) P&P 12 – Policy on Transfer
This item was tabled.

VI. Adjournment

The meeting was adjourned at 3:21 PM.