

Community College *of* Philadelphia

MEETING MINUTES
Institution-Wide Committee
Monday, February 24, 2014
2:30 p.m.
Isadore A. Shrager Boardroom

I. Call to Order

The meeting was called to order by Pascal Scoles.

II. Attendance

Delegates

Faculty: Ed Baker, Sue Ellen Liebman, Bridget McFadden, Pascal Scoles

Administration: Jim Spiewak, Sharon Thompson

Alternates

Administration: Jody Bauer (voting), Joan Bush (voting)

Guests Present

David Greene

III. Approval of Minutes

The minutes of January 27, 2014 were approved unanimously. (Bauer/Bush)

IV. Old Business

None

V. New Business

(a) Student Code of Conduct: Fraud

David Greene presented the addition to the Student Code of Conduct. The language was reviewed by Leo Freyre in the Bursar's Office. He clarified that an access device is one that carries money on it. An example of fraud that has occurred in the past has been the use of another person's credit card without their knowledge to put funds on the Colonial card. The previous policy only talked about theft. This change makes the code more specific.

Motion: To approve the revision to the Student Code of Conduct – Fraud as presented. (Spiewak/Bauer). The motion passed unanimously.

(b) P & P 4 – Revised 2-6-14

David Greene presented a proposed revision to Policy and Procedures 4. He explained that the Student Code of Conduct was revised in 2001 however the changes were not reflected in P&P 4. The proposed changes before the IWC bring the Code and policies into alignment. The entire policy will be reviewed going

forward. Sharon Thompson stressed that it is important to gather input from faculty and academic administration for the revisions.

Motion: To approve the revision to Policy and Procedures #4 as presented. (Thompson/Bauer).

The motion passed unanimously.

(c) P & P 156 proposed revision

Jim Spiewak presented the proposed revision. The policy now specifically highlights all areas in which minors are not allowed.

Motion: To approve the revision to Policy and Procedures #156 as presented. (Bauer/Spiewak).

The motion passed unanimously.

VI. Adjournment

The meeting was adjourned at 2:50 PM.