

# Community College *of* Philadelphia

**MEETING MINUTES**  
**Institution-Wide Committee**  
**Monday, September 23, 2013**  
**2:30 p.m.**  
**Isadore A. Shrager Boardroom**

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**I. Call to Order**

The meeting was called to order by Pascal Scoles.

**II. Attendance**

Delegates

Faculty: Ed Baker, Sue Ellen Liebman, Pascal Scoles

Administration: Mary Anne Celenza, Tom Hawk, Samuel Hirsch, Sharon Thompson

Alternates

Faculty: John Braxton (voting)

Administration: Joan Bush

Guests Present

Marian McGorry, Andres Marin, Pete Watkins, Wayne Wormley

**III. Election of Officers**

Pascal Scoles was elected Chair

Sharon Thompson was elected secretary/reporter

**IV. Approval of Minutes**

No minutes were available for the meeting of May 20, 2013. There was no quorum.

**V. Old Business**

There were no items for old business.

**VI. New Business**

- (a) Revision to the Culinary Arts Program (Submitted by the Curriculum Sub-Committee)

This item was introduced by Wayne Wormley. He explained that the curriculum revision brings the program into alignment with ACF guidelines. There was some discussion about whether the IWC had seen this item before. It was clarified that the revision was not a previous agenda item. Andres Marin curriculum coordinator for CAHM reviewed the details of the proposed revision. Major changes include the addition of CAHM 161, DIET 106, and the removal of CAHM 266 and 276. By bringing into alignment with ACR guidelines, it will be more competitive with other local institutions.

**Motion:** To recommend approval of the revision of the Culinary Arts Curriculum. (Thompson/Hirsch). The motion passed unanimously.

**VI. Adjournment**

The meeting was adjourned at 3:00 PM.