

Community College *of* Philadelphia

MEETING MINUTES
Institution-Wide Committee
Monday September 24, 2012
2:30 p.m.
Isadore A. Shrager Boardroom
Community College of Philadelphia
1700 Spring Garden Street
Philadelphia, PA 19130

I. Call to Order

The meeting was called to order by Pascal Scoles. Attendees introduced themselves.

II. Attendance

Delegates

Faculty: Edward Baker, Pascal Scoles

Administration: Judith Gay, Tom Hawk, Sam Hirsch, Sharon Thompson

Students: Sharron Cooks, Christine Farnum, Akela Mitchell, Charles Phy, Sr.,

Alternates

Administration: Mary Anne Celenza, Todd Murphy

Guests Present

K. A. Harter, Pete Watkins, Wendy Witzel

III. Election of Officers

The agenda was modified to allow for election of officers. Pascal Scoles and Charles Phy, Sr. were unanimously selected to serve as co-chairs. Judy Gay was unanimously selected to serve as secretary.

IV. Approval of Minutes

The minutes of May 21, 2012 were approved.

V. Old Business

None

VI. New Business

- (a) Revision of the Associate in Applied Science in Chemical Technology. Kathleen Harter introduced the proposed revision to the Program. PTEC 101: Introduction to Process Technology was changed from a 2-2-3 course to a 2-3-4 course. This change increased the minimum number of credits for graduation from 62 credits to 63 credits.

Motion: Recommend approval of the proposed revision of the Associate in Applied Science in Chemical Technology degree program, increasing the minimum credits to graduate from 62 to 63 credits (Thompson/Phy). Nine (9) in favor. Motion approved.

- (b) Proposal for a Physical Therapist Assistant Associate in Applied Science
Mary Anne Celenza stated that the Allied Health Department supports creation of the new program for Physical Therapist Assistant. She added that Dr. Wendy Witzel is shepherding the College through the accreditation process. Wendy Witzel gave a brief overview of the program. Students who complete the program will be able to sit for the licensing exam.

Questions/Comments and responses were:

- Why does the program have six semesters? This was done to follow the accreditation guidelines while providing balance in the program. Wendy Witzel stated that the second summer session will put the program over the accrediting guidelines and the College will have to ask for approval of that difference.
- Can credits from the physical therapist assistant program be used by someone who wanted to become a physical therapy aide? The volunteer experience that is built into the program could be used.
- When will we be able to inform potential students about the program? The College cannot advertise until the application is submitted. A Fall 2014 start is the goal for the program.
- When will the 10 courses that need to be developed be completed? The courses are in various stages of submission through the College committee process.
- Will there be a problem getting clinical sites? Clinical facilities are already calling in an attempt to get direct feeds into placement.
- What is the status of the Occupational Therapy Assistant proposal? That proposal is delayed; there is a new timeline for that proposal.
- Are the courses transferable? The program was designed as a career program with a focus on graduates being able to work with their two-year degree. General education courses may transfer and some colleges/universities may consider accepting some of the discipline courses.
- What facilities will be used for the program? The program will be housed at the NERC. The program will use classrooms that currently exist.

Motion: Recommend the proposal for a Physical Therapist Assistant Associate in Applied Science degree (Hawk; Hirsch). Nine (9) in favor. Motion approved.

Adjournment

The meeting was adjourned at 2:50 p.m.