

Community College *of* Philadelphia

MEETING MINUTES
Institution-Wide Committee
Monday March 26, 2012
2:30 p.m.
Isadore A. Shrager Boardroom
Community College of Philadelphia
1700 Spring Garden Street
Philadelphia, PA 19130

Committee Members Present

Faculty: Richard Keiser, Pascal Scoles

Administration: Judith Gay, Samuel Hirsch, Sharon Thompson

Students: Jennifer Kirby, Earl Weeks

Alternates and Delegates Present

Faculty: Mary Ann Yannuzzi (voting)

Administration: Jane Grosset (voting)

Guests Present

Jody Bauer

I. Call to Order

The meeting was called to order by Earl Weeks.

II. Approval of Minutes

The minutes of February 27, 2012 were approved with one abstention.

III. Old Business

(a) Policies and Procedures Memorandum #307 Review

Jody Bauer introduced the proposed changes to Policies and Procedures Memorandum #307 – Acceptable Use Policy for Interactive Systems (AUP). Jody Bauer said that the main reason for the policy is to protect the College's brand. She also stated that the College does not monitor social media sites. Jody Bauer stated that she and the Technology Coordinating Committee responded to the questions that the Institution Wide Committee asked about the proposed revision. She mentioned that the clarification distributed to the IWC has an erroneous last sentence. The question for clarification was: "Should there be a separate policy versus adding to the current policy?"

The clarification should state: "This has already been debated. The Social Media section within AUP is intended to handle the broad issues that pertain to legal and responsible computing within the campus environment."

The statement that should be deleted is: “A separate policy specific to SM may be developed at some point which would in my opinion be more of a set of Guidelines.”

Suggestions from IWC members were: (1) change the revised date of the document to reflect the actual date of the revision; (recognize that a proposal to change the name of Policies and Procedures Memorandum 3 has been submitted so the document may need to be changed to reflect that; and (3) consider just using the numbers of the Policies and Procedures mentioned in the document.

Motion: Recommend acceptance of the revision to Policies and Procedures Memorandum # 307 (Thompson/Keiser).

Action: Nine in favor. Motion approved.

IV. New Business
None

V. Adjournment
The meeting was adjourned at 2:43 p.m.