

# **Community College of Philadelphia**

**MEETING MINUTES  
Institution-Wide Committee  
Monday October 24, 2011  
2:30 p.m.**

**Isadore A. Shrager Boardroom  
Community College of Philadelphia  
1700 Spring Garden Street  
Philadelphia, PA 19130**

## **Committee Members Present**

Faculty: Sue Ellen Liebman, Pascal Scoles

Administration: Tom Hawk, Sharon Thompson

Students: Irvin Hoskins- Ferbee, Jennifer Kirby, Earl Weeks, Louise Whitaker

## **Alternates and Delegates Present**

Administration: Beatrice Jones, (voting) Mary Anne Celenza(voting )

Students: Jocelyn Wims

## **Guests Present**

Francesca DiRosa, Pete Watkins

### **I. Call to Order**

The meeting was called to order by Pascal Scoles.

### **II. Approval of Minutes**

Accepted the minutes of September 26, 2011 (Thompson / Hawk).

Passed unanimously.

### **III. Old Business**

None

### **IV. New Business**

#### **(a) Proposal for an A.A.S. degree in Occupational Therapy Assistant**

**Discussion:** Dr. Celenza presented background on the program development concept. The Department Head of Allied Health had identified next steps for curricular development in the area and plans for the future. Occupational Therapy Assistant training was a fit with the College mission and had excellent employment opportunities in such areas as long term care facilities, senior centers and in services for people with disabilities. The OTA skills can be obtained in a two year program. New space at the Northeast Regional Center made it possible to carve out space in the current Center for this program. The space is specialized, and is in essence a small apartment. Class and laboratory experiences will enable students to learn the necessary skills to be successful. In developing the program the faculty also looked at accreditation requirements.

Francesca DiRosa wrote the program document. There is a strong relationship between OTA work and services to people with disabilities. Pascal Scoles asked if the program would only be available at NERC. Mary Anne Celenza explained that because of the specialized lab setting it will only be at NERC. General Education requirements can be taken anywhere. Tom Hawk asked when the program will begin. Fran DiRosa explained that we have applied for “developing program status” from the accrediting agency and can begin to recruit students. Sue Ellen Liebman asked whether the Humanities elective had to be the place in the curriculum where students meet the Interpretive Studies requirement, and if so whether that should be noted in the catalog. Pete Watkins explained that students could meet it there. Sharon Thompson added that students who had taken other courses previously may have met the requirement elsewhere so would not have to take a Humanities elective that met the Interpretive requirement, so she believed it was best to leave it open ended.

**Action Item: Recommend approval of the proposal for an A.A. S. in Occupational Therapy Assistant, effective Fall 2011 (Hawk/Jones).**

**Motion approved unanimously.**

**V. Adjournment**

The meeting was adjourned at 2:50 p.m.