

# Community College *of* Philadelphia

**MEETING MINUTES**  
**Institution-Wide Committee**  
**Monday September 26, 2011**  
**2:30 p.m.**  
**Isadore A. Shrager Boardroom**  
**Community College of Philadelphia**  
**1700 Spring Garden Street**  
**Philadelphia, PA 19130**

**Committee Delegates Present**

Judith Gay, Tom Hawk, Richard Keiser, Pascal Scoles, Sharon Thompson, Earl Weeks, Irvin Hoskins-Ferebee, Sue Ellen Liebman, Jennifer Kirby, Louise Whitaker

**Committee Alternates Present**

Bea Jones (voting), Mary Anne Celenza

**Guests Present**

Theresa Grady

**I. Call to Order**

The meeting was called to order by Pascal Scoles.

**II. Approval of Minutes**

The IWC accepted the minutes of June 27, 2011. There was a discussion of the actions from the June 27, 2011 meeting. It was agreed that the minutes are accurate, but the next steps for the policies requiring revision needed to be clarified. It was agreed that the revised versions of the policies presented at the meeting should be provided with the minutes to Dr. Curtis. Judy Gay will make sure that she has the revised versions from Bea Jones and Joan Bush.

**III. Old Business**

None

**IV. New Business**

**(a) Election of Officers**

**Discussion:** Pat Scoles asked for nominations from the Committee. The nominations were:

Co-Chairs – Pat Scoles and Earl Weeks

Secretary – Judy Gay

**Action Item: Elect the proposed slate as officers.  
Vote: Eleven (11) in favor. Motion approved.**

**(b) Dental Hygiene Program**

**Discussion:** Theresa Grady reviewed the curricular change to the Dental Hygiene Program. Based on changes in requirements in the discipline, the faculty want to add a course on local anesthesia to the curriculum, increasing the credits from 80 to 83. Mary Anne Celenza mentioned that the program has excellent outcomes with a 100% pass rate on the boards. The difference in the credits for our program versus others with fewer credits is the general education requirements at the College.

There was a discussion about students working with anesthesia. Students do work on “live” patients under the supervision of faculty. Tom Hawk asked if there is treatment after the numbing from the anesthesia. Theresa Grady stated that they do scaling afterwards. Judy Gay mentioned that faculty at the College have been certified to deliver anesthesia. Mary Anne Celenza added that the College is insured.

Tom Hawk asked whether there is any increase in blood borne pathogens. Theresa Grady responded that there is not an increase.

**Action Item: Recommend approval of the revised Dental Hygiene curriculum, adding a course in local anesthesia and increasing credits from 80 to 83 (Thompson/Jones)  
Vote: Eleven (11) in favor. Motion approved.**

**V. Adjournment**

The meeting was adjourned at 2:52 p.m.