

# Community College *of* Philadelphia

**MEETING MINUTES**  
**Institution-Wide Committee**  
**Monday October 25, 2010**  
**2:30 p.m.**  
**Isadore A. Shrager Boardroom**  
**Community College of Philadelphia**  
**1700 Spring Garden Street**  
**Philadelphia, PA 19130**

## **Committee Delegates Present**

Pascal Scoles, Mary-Lynn Brown, Judith Gay, Tom Hawk, Samuel Hirsch, Chuck Herbert, Richard Keiser, Sharon Thompson, Louise Whitaker

## **Committee Alternates Present**

John Braxton, Valerie Vaincoeur (voting), Faith Watson (voting)

## **Guests Present**

Donald Bowers, Heidi Braunschweig, Marcia Epstein, Jay Willette

### **I. Call to Order**

The meeting was called to order by Pascal Scoles.

### **II. Approval of Minutes**

The IWC unanimously accepted the minutes of June 28, 2010 and September 27, 2010.

### **III. Old Business**

None

### **IV. New Business**

#### **(a) Proposal for Associate in Arts in Psychology**

**Discussion:** Don Bowers introduced the new curriculum. He asked that the IWC vote for the current curriculum, but he stated that the faculty in the discipline plan to revise a course as a research methods course or to create a new course on research methods. The impetus for this action is the expectation that the Transfer Articulation Oversight Committee (TAOC) will agree to the proposed standards for transfer of psychology two-year degrees to four-year institutions. That agreement includes 6 to 9 credits of research/statistics in the first two years.

Sharon Thompson added that the proposed approach would avoid having the faculty start the proposal process all over and slowing down implementation of the curriculum. Sharon Thompson also stated that the effective date should be changed from Spring 2011 to Fall 2011.

Heidi Braunschweig stated that the development of the proposal was based on student requests. She said they have had conversations with Temple University about transfer and Temple University is interested in considering the degree for transfer.

Judy Gay explained that on October 29, 2010 TAOC will be voting on the proposed articulation for psychology programs. If that passes, as is expected, our program needs to be aligned with the agreement if we want students to be able to take advantage of this transfer opportunity among public Pennsylvania institutions and several private institutions.

The only questions were about the program entry requirements. That information does not appear in the document. Sharon Thompson stated that the omission of that information is an oversight. The program will be non-select and students will need a 2.0 to graduate.

**Action Item: Recommend accepting the proposal for an Associate in Arts in Psychology with the change in effective date and the addition of entry requirements (Hirsch/Scoles) Vote: Eleven (11) in favor. Motion approved.**

**(b) Proposed Revision to the Early Childhood Education Curriculum and Education Elementary Option to be renamed Education: Early childhood (Birth to 4<sup>th</sup> grade)**

**Discussion:** Jay Willette introduced the proposal. He stated that two years ago the State issued guidelines for revising teacher education. The proposed changes will meet the new requirements. Don Bowers commented that the faculty had to do a great deal of work to make the changes and did a tremendous job. They also had to work hard to help students understand what they need to do to be able to complete the current standards by the deadline of 2013 (to complete the bachelor's degree).

There was a brief discussion about the Children's Literature course. According to Jay Willette this semester (Fall 2010) is the last semester that course will be offered. Sharon Thompson added that there is a new course that integrates the arts, including literature. Marcia Epstein added that there is a lot that is needed in the curriculum so at some point a decision had to be made about what could be accomplished in a two-year program.

There was a question about whether some of the courses referenced in the document are completed. Several are ready to offer.

There was a question about the management of clearances. Jay Willette stated that the program maintains files for those. There was a suggestion that the faculty consider a technology solution for maintaining clearances.

There was a suggestion to change the language under program entry requirements to state that new students **normally** are required to complete the College's placement test prior to enrollment. Another suggestion was to change the wording under the Program of Study and Graduation Requirements section (p. 12) so that it does not state that "students register for classes with designated Education academic advisors." Instead the language should reflect that students meet with a designated academic advisor to select courses.

There was a suggestion that the College's General Counsel review the department and/or program policies and procedures for appeal if a student is dropped from the curriculum (p. 12).

There was a discussion about the directed electives list. Marcia Epstein explained the challenges of working with multiple transfer institutions with different requirements.

There was a comment that some of the formatting on p. 13 is inconsistent.

**Action Item: Recommend accepting the proposal for a Revision to the Early Childhood Education Curriculum and Education Elementary Option *to be renamed* Education: Early Childhood (Birth to 4<sup>th</sup> grade) with the suggested wording discussed in the meeting and corrections to the formatting. (Herbert/Brown) Vote: Eleven (11) in favor. Motion approved.**

**(c) Proposed Revision to the Early Childhood Education Curriculum and Education Elementary Option *to be renamed* Education: Middle Level (4<sup>th</sup> – 8th grades)**

**Discussion:** Marcia Epstein introduced the proposal. She explained how certifications have changed and the options that students have based on the State regulations.

There was a question about whether EDUC 226 will be discontinued. Marcia Epstein stated that that course is designated for the secondary level. Sharon Thompson stated that technology is being integrated across the curriculum.

There was also a question about the Public Speaking course. Marcia Epstein said she wanted that included because she believes it is very important for teachers.

Again, there was a suggestion to include language under program entry requirements to state that new students **normally** are required to complete the College's placement test prior to enrollment and include language to reflect that students meet with a designated academic advisor to select courses.

**Action Item: Recommend accepting the proposal for a Revision to the Early Childhood Education Curriculum and Education Elementary Option *to be renamed* Education: Middle Level (4<sup>th</sup> – 8th grades) with the suggested wording discussed in the meeting and corrections to the formatting. (Herbert/Hirsch) Vote: Eleven (11) in favor. Motion approved.**

**VI. Adjournment**

The meeting was adjourned at 3:18 p.m.

After the meeting Sharon Thompson asked for an expedited review of the proposals.