

Community College *of* Philadelphia

MEETING MINUTES
Institution-Wide Committee
Monday November 23, 2009
2:30 p.m.

Isadore A. Shrager Boardroom
Community College of Philadelphia
1700 Spring Garden Street
Philadelphia, PA 19130

Committee Members Present

Pascal Scoles, Judith Gay, James Cochran, Tom Hawk, Chuck Herbert, Sam Hirsch, Gary Mullin, Sharon Thompson, Earl Weeks, Louise Whitaker

Alternates and Delegates Present

Mary Anne Celenza, Richard Keiser

Guests Present

Ron Jackson, Phil Pollock

I. Call to Order

The meeting was called to order by Pascal Scoles.

II. Approval of Minutes

Accepted the minutes of October 26, 2009

III. Old Business

None

IV. New Business

(a) Proposal for Revision to College Policies and Procedures **Memorandum #160: College Identification Card Policy**

Discussion: The proposed new language addresses: failure to present an ID card to a College official when requested; replacement of lost or stolen cards; requests for ID cards for any reason other than it being lost or stolen; and, adds Human Resources and Planning and Finance as having authority for the policy.

There was a brief discussion during which Tom Hawk clarified that the policy applies to both students and employees, is primarily enforced after 5:00 PM and, if people do not have their identification card, they are asked to provide information so that Security can check identification.

Action Item: Recommend approval of the revisions to Memorandum #160: College Identification Card Policy. Vote: Ten (10) in favor. Motion approved.

(b) Proposal for Revision to College Policies and Procedures
Memorandum #156: Presence of Minors (Dependents Under the Age of 18) on
Campus

Discussion: This proposal has been returned to IWC with changes based on recommendations from the IWC last year. The following changes were made to the policy:

- The new language includes a footnote saying that the policy “does not preclude . . . involvement of children in educational activities specific to a curriculum.”
- The new language clarifies that those under the age of 18 must not be left unattended on college property.
- The proposed revision states that children are not permitted in classrooms, but that “faculty members instructing a class may make exceptions in individual cases, provided that the learning process is not disrupted.”

There was a discussion about whether or not the General Counsel approved the language for the revision versus reviewing the language for the revision and the implications for the College. It was noted that the language in the policy that was of concern to some on the IWC was not language that had been changed. It was also noted that Dr. Curtis may want to discuss the policy with the General Counsel before approval.

Action: Recommend the revisions to College Policies and Procedures
Memorandum #156: Presence of Minors (Dependents Under the Age of 18) on
Campus. Vote: Nine (9) in favor; One (1) abstention. Motion approved.

VI. Adjournment

The meeting was adjourned at 2:53 p.m.