

# Community College *of* Philadelphia

**MEETING MINUTES**  
**Institution-Wide Committee**  
**Monday October 26, 2009**  
**2:30 p.m.**  
**Isadore A. Shrager Boardroom**  
**Community College of Philadelphia**  
**1700 Spring Garden Street**  
**Philadelphia, PA 19130**

## **Committee Members Present**

Pascal Scoles, Tom Hawk, Charles Herbert, Sam Hirsch, Sharon Thompson, Gary Mullin, Louise Whitaker, Jerry Whitworth

## **Alternates and Delegates Present**

Mary Anne Celenza(voting )

## **Guests Present**

Theresa Grady, Kathleen Harter, Robert Melucci, Pete Watkins

## **I. Call to Order**

The meeting was called to order by Pascal Scoles.

## **II. Approval of Minutes**

Accepted the minutes of September 28, 2009.

## **III. Old Business**

None

## **IV. New Business**

### **(a) Proposal for a Minor Revision of the Dental Hygiene Program**

**Discussion:** Theresa Grady reviewed the changes to the program. She explained that there was an increase in the clinical hours in DH 191, the first pre-clinical experience from 3 to 6 hours. This was in response to a recent reaccreditation visit. The change now accurately reflects the number of hours students are spending in clinic (from 2-3-0-3 to 2-0-6-3) . In addition, the faculty identified an error in the designation of laboratory versus clinical hours in DH 192. It was determined that the types of activities performed while students are assigned to the clinic should be reflected as clinical hours rather than laboratory hours. Therefore, DH 192 would be re-designated as 2-0-6-3 instead of 2-6-0-4. As a result of these changes, the number of credits for DH 192 would decrease from four to three credits and the total number of credits needed to graduate would also decrease by one. The credit hour adjustment is aligned with the Allied Health

Department's policy which states six hours of clinical experience are equivalent to one credit hour.

Mary Anne Celenza clarified that this does not affect faculty work load. Pat Scoles noted that this decrease in credit hours supports the direction that Dr. Curtis asked the IWC to be aware of in terms of the number of credits needed to complete each degree.

**Action Item: Recommend approval of the proposal for revision to Dental Hygiene Program effective Fall 2010 (Mullin/Herbert).**

**Vote: Nine (9) in favor. Motion approved.**

**(b) Proposal for Revision of the Chemical Technology Program**

**Discussion:** Bob Melucci presented the revision. He explained that the changes were driven by standards from the American Chemical Society, aligns with similar programs offered at other institutions and removes redundancy in coursework. The changes include eliminating Chemistry 213 and Chemistry 217, adding Introduction to Process Technology, PTEC 101 and Quality Control/Quality Assurance, ASET 130. ASET 110, Safety, Health and the Environment will also be added as an alternative to Chemistry 201. Mary Anne Celenza also gave the committee background on the ASET courses and curriculum. Tom Hawk asked about the faculty who teach the course and their departmental affiliation. She clarified that the ASET degree is housed in the Biology department.

**Action Item: Recommend approval of the proposed revision to the Chemical Technology Program effective Fall 2010 (Thompson/Mullin). Vote: Nine (9) in favor. Motion approved.**

**V. Adjournment**

The meeting was adjourned at 2:45 p.m.