

Institution Wide Committee

Monday September 26, 2022 1:00pm

Zoom Meeting

I. Call to Order - The meeting was called to order at 1:04 p.m. by Alycia Marshall. She asked everyone to introduce themselves since there were several individuals who are new to the IWC.

II. Attendance

Administration Voting Representatives: Alycia Marshall, Carol de Fries, Dave Thomas, Jacob Eapen

Administration Alternates: Leila Lawrence, Vishal Shah, Shannon Rooney

Federation Voting Representatives: Raquel Brickhouse, Jacquelyn Bryant, Elisa King, Stanley Walling

Federation Voting Alternates: Cynthia Paul, Sean Sauer

Student Voting Representative: Blessed Masawi

Student Voting Alternates: Binta Keita, Chloe Ohlinger

III. Approval of minutes – The minutes from Monday, June 6, 2022 meeting were presented for approval by Alycia Marshall. Dave Thomas moved to approve the minutes, and Carol de Fries seconded the motion. The meeting minutes were approved unanimously.

IV. Old Business – No items were discussed.

V. New Business – Alycia Marshall introduced the first item for IWC to consider.

a. Select IWC Chair

A motion was made by Jacob Eapen and seconded by David Thomas to name Alycia Marshall as chair. Before the item was voted on, Stanley Walling asked if the IWC would consider faculty/administration co-chairs this year as had been past practice. Alycia Marshall and others agreed. There was consideration as to whether Sean Sauer, who served as last year's co-chair could be the co-chair as an alternate and it was decided only voting members could be considered as co-chair. Therefore, Stanley Walling offered to serve as a faculty co-chair this year. The original motion was amended by Jacob Eapen to name Alycia Marshall as Co-Chair, which was seconded by David Thomas and the motion was unanimously approved. Dave Thomas motioned for Stanley Walling to serve as co-chair, which was seconded by Raquel Brickhouse and unanimously approved.

Alycia Marshall also noted that we had to also appoint a Secretary for this year, and she nominated Carol de Fries, who served as last year's Secretary. The motion was seconded by Jacob Eapen and the motion was unanimously approved.

With that, Alycia Marshall ran through a brief presentation that outlined the role of the IWC, expectations, and the mission of the IWC to help everyone familiarize themselves with their respective roles as a member of the Institution Wide Committee. (Presentation attached).

b. IWC Topics for 2022-23

Alycia Marshall then discussed the 2nd New Business item for discussion, which focused on IWC Topics for 2022-23. It was noted by Carol de Fries that there are a series of policies scheduled to be reviewed in the coming year that will eventually have to go through IWC and that we should review that list to determine

when they might come to our meetings after going through other Committees as it might mean we have to meet more often. Alycia Marshall indicated that she would work on getting that list together and sharing it at an upcoming IWC meeting. In the meantime, it was asked if we intended to maintain the current last Monday of the month schedule and that was confirmed. All committee members were asked to put the dates on their schedules.

VI. Information – Alycia Marshall asked if there were any additional items for discussion. There were none.

VII. Adjournment – The meeting was adjourned at 2:38 p.m.