

**Meeting Minutes**

**Standing Committee on Business Affairs**

22 Sept 2010 – S1-9 – Meeting called to order at 3:43pm

Attended by:

Committee Members: Admin - Jim Spiewak, Harry Moore, Eloise Hall; Federation – Miles Grosbard, Denis Michalski, Robin Krefetz; Students – Lisa Hickson Mary-Lynn Brown, Kevin-Mike Hatchell, Shena Naver  
Alternate Members: Admin – Dave Watters, Dawn Sinnott; Student – Terrance McNulty

Order of Business:

Nominations for Co-Chairs for 2010-2011:

Jim Spiewak – nominated by Eloise Hall

Denis Michalski – nominated by Miles Grosbard

Unanimously Approved

Review of the Role of Committee Chair(s)

Approval of Minutes

Minutes from previous meeting (May 2010) not available at today's meeting

Review of Old Business – Issues to deal with for this year, not completed last year:

1. Smoking Policy
  - Revision and update of policy awaiting conclusion of current construction period
  - Researching policies of other institutions
2. Space Heater Policy
  - Desire to reduce energy use
  - Extension cord fire danger
  - Policy draft for Space Heaters will be circulated in the near future
3. Energy / HVAC reduction
  - Revamped HVAC systems in Bonnell Building
  - Provided real \$ operational savings
  - Seeking additional savings
4. Bike Sharing
  - Need for more bike parking
  - Opportunity to coordinate with City office of Sustainability for support for bike parking

New Business

1. Current Construction
  - Safety and Health is first priority
  - Announcement expected at professional development updating construction schedule

- Additional construction disruption expected within existing buildings over the coming year
- Gilbane has shown itself to be very concerned with safety of pedestrians

## 2. Rotunda

- Leaking roof area is fixed
- Upgrade of display cabinets and lighting is complete
- Expecting bids on conserving the murals