

College Temperature Set-point Policy

Facilities Management is aware of the impact internal temperature variations can have on the comfort and productivity of building occupants. Therefore, we have developed the following guidelines to assist in the understanding of our goals for providing the optimum working environment.

Heating Season: The goal is to maintain 67 degrees F in campus buildings during the winter season from October through April.

Cooling Season: The goal is to maintain 78 degrees F in campus buildings during the summer season from May through September.

Indoor temperature settings in all spaces controlled by the College's energy management system will be standardized to a range of 67° - 71° F during the heating season and a range of 72° - 78° F during the cooling season. Occupants who control the temperatures in their spaces are expected to follow this policy by using these ranges.

These temperature goals are applicable to occupied periods. Whenever it is economically feasible and a building is unoccupied, the temperature will be reduced. Temperatures in storerooms, hallways, stairwells and other infrequently occupied areas will be maintained lower or, if feasible, unheated.

Electric heaters (radiant, quartz and ceramic types) in College buildings and leased facilities will not be allowed. With the lowering of the standard temperature, we must prohibit the use of electric or any other space heaters in order to conserve energy and keep the campus safe. Not only are electric heaters "energy hogs," they are dangerous and significant fire hazards as the power circuits in offices are not sized to accommodate the loads from office equipment as well as these types of heaters, which are often 1500 watts which is the entire capacity of a power circuit. The only authorized method of personal heating devices, provided there is sufficient ampacity on the circuit, is an under desk infrared heater panel. These particular units consume minimum amounts of power 150 watts or less. The purchasing department can assist in procuring these devices.

The College standing policy is to dress appropriately for the seasons and the comfort level of your work area. Keep a sweater in your office instead of adjusting the thermostat. The College does realize that older buildings may experience erratic heating, and we want to ensure that everyone is comfortable. If your space is experiencing any chronic heating or cooling issues or problems we urge you to contact Facilities Management at ext. 8190 and request an assessment of need.