

Community College of Philadelphia

The Path to Possibilities™

Business Affairs Standing Committee
Tuesday, December 18, 2007
1:30 pm

Committee Members:

Jim Spiewak, Chair	Administrative Appointment	X
Eloise Hall	Administrative Appointment	
Harry Moore	Administrative Appointment	X
Carol Whitney	Administrative Appointment	
Dawn Sinnott	Administrative/Alt Appointment	X
Regina Carbone	Administrative/Alt Appointment	
Dave Watters	Administrative/Alt Appointment	
Waverly Coleman	Administrative/Alt Appointment	
Judy Davidson, Chief Delegate	Federation Appointment	X
Eloise Hickerson	Federation Appointment	X
Neil Wells	Federation Appointment	
Denis Michalski	Federation Appointment	
Faith Watson	Federation/Alt Appointment	
Cynthia Reid	Federation/Alt Appointment	
Kevin Truong	Student Appointment	
TBD	Student Appointment	
TBD	Student Appointment	
Anna Hargrove	Guest	X
Judy Eisler	Guest	X

*A quorum is considered to be a majority of the committee membership.
Since one student appointment has been made there are a total of 9 official
appointments. 5 members were present, a quorum was established*

Old Business

No old business

Guest Presentation I

1. Anna Hargrove, Student Government Vice President presented two concerns raised by students:
 - a. The lack of availability of financial aid hours on Saturdays

- b. WERC computer lab hours
2. Anna outlined the nature of the students' concerns to the committee.
3. Since these issues are not within the scope of BAC responsibilities, Jim will refer the concerns to the appropriate committees: Financial aid concerns to the Student Affairs Committee; WERC computer lab hours to the Academic Affairs Committee. Referred to Gim Lim, Dir of Financial Aid and Arnold DiBlasi, Student Academic Computing Center

Guest Presentation II

4. Judy Eisler, President of *Catlyst: Student Alliance on Policy Issues*, a CCP student organization, attended this meeting to discuss the feasibility of a proposed recycling project:
 - a. Their objective is to get more students and faculty involved in recycling by promoting a white paper recycling project with moneys raised by selling paper to a recycler going to a student scholarship fund.
 - b. The committee responded favorably to the concept with the following discussion:
 - i. A major problem with trying to manage paper recycling is that it is easily contaminated, there must be no foreign substances (e.g. food or plastic) included. The introduction of any foreign material will contaminate the entire lot.
 1. Judy Eisler suggested that the project could be limited to computer labs where food is not allowed.
 2. This would be an important step in educating the community about the logistics of recycling.
 - c. All of CCP waste disposal is contracted through one vendor; Harry will have to investigate whether or not there is a mechanism through which our hauler could accommodate a white paper recycling effort with a cash benefit. Harry will proceed with this investigation.

New Business

1. President's memorandum
 - a. Standardized Schedule: Business Affairs Committee will meet the 4th Wednesday of each month at 3:30 p.m.
 - b. This does not take effect until fall 2008.
 - c. Our meeting schedule will remain the same for the spr 2008 semester: the 4th Tuesday of each month at 1:30 p.m.
2. Smoking policy compliance
 - a. A question has been raised regarding compliance of CCP smoking policy with city regulation; specifically the restrictions regarding designated smoking areas' proximity to a public entrance.
 - b. Jim will investigate the City Ordinance.

3. Signage

- a. A question has been raised regarding a plan to replace paper directional signs with permanent signs.
- b. The CCP sign machine is broken and lagging behind the installation of permanent signage.
- c. The only immediate alternative is to go outside for printing which is very expensive and specs (number, size, design, and placement) would have to be specified in advance.
- d. Best alternative is to wait until after new construction is complete and design a permanent access map.

4. Distribution of Minutes

- a. A request has been made by student government to receive copies of the Business Affairs minutes.
- b. There seems to be no objection with providing minutes to other campus organizations after they have been approved and accepted by the committee.

5. Vendor cart obstructing pedestrian traffic

- a. It has been observed that in the morning the vendor cart at the corner of Spring Garden and 17th is obstructing pedestrian traffic.
- b. As much as we might like to see this cart relocated, the college has no jurisdiction regarding their location. They are licensed and supervised by the City of Philadelphia.

Adjourn 3:00 pm.

Next Meeting:

Jan 22, 2008
April 22, 2008

Feb 26, 2008

Mar 25, 2008