

# Community College of Philadelphia

## MEETING MINUTES

<b>Work Group:</b>	Academic Support Subcommittee
<b>Meeting Date:</b>	Thursday, February 25, 2016
<b>Meeting Time:</b>	The meeting was called to order at 3:37 p.m.
<b>Attendees:</b>	Bonnie Harrington, Kelly Connelly, Tarsha Walton, Todd Jones, Carlos Diaz, Wendy Kohler, Jacquelyn Bryant, Latoya Langston, and Joan Bush.
<b>Facilitators:</b>	Todd Jones
<b>Guests:</b>	
<b>Location:</b>	BG-07G
<b>Topic:</b>	Various Topics

### Discussion Points

#### **Review of Minutes**

The minutes from the January 28, 2016 were reviewed by the committee. A motion to accept the minutes was made by Kelly Connelly and was seconded by Tarsha Walton. All members voted yes to approve the minutes.

#### **Old Business**

##### **FS grade**

Joan Bush reported that Warren Hilton and Sam Hirsch are working on a solution to the FS grade at mid-term. Bonnie Harrington distributed a copy of an email that is being sent to faculty that informs them to not use an FS grade at mid-term.

##### **P&P #8 – Academic Progress**

After discussion, it was decided that the correct final version of P&P 8 be reviewed at the next meeting in March. The topic of inserting the academic probation title will be discussed.

##### **P&P #10 – Academic and Time Amnesty**

After discussion, it was decided that the policy be reviewed to propose inclusion of FS grade and to correct typos.

##### **P&P #6 – Determining Eligibility for Graduation and Issuance of Diplomas**

Todd Jones reported that the IWC approved the addition of the Prior Learning Assessment in this policy.

Todd also reported that the proposed inclusion of waiving English 101 and 102 for students those students who transfer in to CCP with a Bachelor's degree was not approved by the IWC. Concerns were related to the lack of information literacy of Bachelor's Degrees English courses from years ago.

A motion was made by Bonnie Harrington to add Prior Learning Assessment to P&P #12 as proposed and was seconded by Wendy Kohler. The motion to recommend this motion to the IWC was passed unanimously by the committee.

The meeting was adjourned at 4:34 p.m.

The next meeting will be held on March 24, 2016 at 3:30 p.m. in BG-07.