

Community College of Philadelphia

MEETING MINUTES

Work Group:	Academic Support Subcommittee
Meeting Date:	Thursday, December 11, 2014
Meeting Time:	The meeting was called to order at 3:38 p.m.
Attendees:	Joan Bush, Bonnie Harrington, Carlos Diaz, Dave Thomas, Nicholas Molnar, Osvil Acosta-Morales, Eileen Abrams, Kelly Connelly, Shayla Roberson, and Danh Thach.
Facilitators:	Osvil Acosta-Morales
Location:	L1-09A
Guests	Lynn Sutherland and Sandra Gonzalez-Torres
Topic:	Various Topics

Discussion Points

Review of Minutes

The minutes from the previous meeting were reviewed by the committee.

A motion to accept the minutes was made by Eileen Abrams and was seconded by Bonnie Harrington. All members voted yes to approve the minutes.

Old Business

No Old Business

New Business

P&P 8 - Academic Standards and Progress

The following were discussions about changes to P & P 8:

- Discussion about process of reinstatement (V).
- Discussion about repeating courses. (II/A/1) Suggestion to set up process to email students to alert them that they are repeating a course they have passed. And alerting them to the policy.
- Discussion on FS grade which means failure student stopped attending. What time frame would this be? Concern about what does stop attending course mean? What does the value of the FS mean - and what should the "designation" be? An "S"?

- Lynne Sutherland will edit this document and send to Osvil Acosta-Morales.

After these discussions, a motion was made by Kelly Connelly to approve the changes, as adopted in the meeting, to P&P #8 and the motion was seconded by Bonnie Harrington. The Committee voted unanimously in favor to recommend these changes to P&P 8 to the Institution Wide Committee.*

The meeting was adjourned at 4:58 p.m.

**Note – After this meeting, Lynne Sutherland met with Gim Lim and Dr. Hirsch and they have concerns about the proposed changes. The policy will come back to the committee in January 2015 for Gim Lim to address their concerns.*

Next Meeting

Thursday, January 22, 2015 at 3:30 PM in BG-07G.