

## MEETING MINUTES

<b>Work Group:</b>	Academic Support Subcommittee
<b>Meeting Date:</b>	Thursday, September 27, 2012
<b>Meeting Time:</b>	3:30 PM
<b>Attendees:</b>	Osvil Acosta-Morales, Joan Bush, Todd Jones, Mary Anne Yannuzzi, Kelly Connelly, Alison Tasch, Dontay Muhammad, Shaneka Dixon
<b>Facilitator:</b>	Osvil Acosta-Morales
<b>Location:</b>	W2-3E
<b>Topic:</b>	Various Topics

### Discussion Points

New members of the subcommittee were introduced and matters concerning the general work of the subcommittee and the process by which it receives items for review were discussed.

Minutes from previous meeting were reviewed and passed with the correction of some typographical errors.

Cynthia Long had previously asked to revisit the subcommittee with more details concerning a proposed revision to P&P 156, but that has been postponed indefinitely.

The matter of the proposed revision to P&P 5 is scheduled to be discussed at the next meeting of the Deans. Peter Margolis has been invited to share insights concerning the way the policy should best apply to Distance Education courses. Joan Bush will report back to the subcommittee with feedback arising from that meeting.

Proposed revision to P & P 8 (Academic Standards and Progress) was submitted by Sharon Thompson in writing. The current policy refers to Level A of the CAP program, a designation that no longer exists. The proposal calls for these references in the policy to be removed. All subcommittee members present agreed to the revision. The proposed revision to the policy will be forwarded to the IWC.

### Next Meeting

Thursday, December 13 at 3:30 PM in room BG-07G.