

**Community
College
of Philadelphia**
The Path to Possibilities™

Meeting Minutes

Academic Support Standing Sub-committee

March 24, 2011 3:30 PM

W2-3E

Present: Osvil Acosta-Morales, Bea Jones, Todd Jones, Bettsy McCoubrey, Alison Tasch

The meeting was called to order by Bettsy at approximately 3:35 pm.

Since a quorum was not present, approval of last month's minutes was delayed until the next meeting.

III. Old Business

a . Academic Integrity Policy revisions

The Integrity Work Group has not met since our drafts of Memo #3 were forwarded to them for comments. Bettsy requested that Sub-Committee members review revised Procedures for Reporting, handed out last meeting.

b. Transfer of Credits Policy revisions

Bea Jones passed out revisions of the Policy on Transfer of Credits (Memo # 12, revised Feb. 1, 2011) with comments by the deans, as reported by Joan Bush, and by Todd Jones.

Members suggested the following clarification be added:

- I. D. "at least half of the credit hours in residence" be changed to " at least 30 of the credit hours in residence for degrees and at least 15 of the credits hours in residence for academic certificates."

Bea explained that the decision on transfer credits is made by the responsible Faculty Department Review Process.

A revised Memo # 12 will be presented at the next sub-committee meeting.

c. " MP" and " D"

Bettsy presented suggested revisions for Memo #8 Academic Standards and Progress, effective Sept. 1, 2009, to rectify the discrepancy created when I. C. 2. b. allowed "MP" to be considered "a successful completion" but removed "D" (which is now considered "a completion" but not "a successful completion.") See I. B.

This revision also affected I. C. 2. c., I. C. 3. b and c. In addition, II. B. is amended to include the statement that "MP" is not "a successful completion."

It was noted that the issue of "NR" needs to be resolved (IV. E.) - buy whom?

IV. The meeting was adjourned at 5:05.