

Community College *of* Philadelphia

MEETING MINUTES

The Standing Committee on Academic Affairs - Sub-Committee on Academic Support

April 29, 2010

3:30pm W2-3E Counseling Center Conference Room

Community College of Philadelphia

1700 Spring Garden Street Philadelphia, PA 19130

Community College *of* Philadelphia

Standing Sub-Committee on Academic Support

Minutes of April 22, 2010

Attendance:

| Administrative Appointees | | Federation Appointees | |
|------------------------------------|-----------------------------------|----------------------------|----------------------------|
| Appointees | Alternates | Delegates | Alternates |
| Bhavesh Bambhrolia | Sandra Hernandez-Mejia | Diane Freedman | Fred Dukes |
| Fran DiRosa | Yvonne King | Todd Jones | John Mangano |
| Sandra Gonzalez- Torres | Marge Niven | Betsy McCoubrey | Alison Tasch |
| Beatrice Jones | Marline Paramour | Faith Watson | Donald Weinberg |
| Student Appointees | | Guests Present | |
| Delegates | Alternates | | |
| Javaughn Pugh | Eugene O. Smith | | |
| Tiffany Jenkins | Chante Moses | | |
| Diana Hill | | | |
| Kevin Hatahell | | | |

I. Call to Order:

Diane Freedman called the meeting to order.

II. Approval of Minutes:

Discussion on the March 2010 minutes led to some minor changes. Due to a lack of quorum, however, the subcommittee could not vote on the minutes.

As a result of reviewing the minutes however, again the question as to whether standing committees are allowed to create both policy and procedure or just policy and not procedure was asked. One further question was whether standing committees have a mandate to create policy. There was no consensus on an answer.

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III. Old Business:

Academic Standards and Progress Policy (PNP # 8) – to discuss the grade of “D” or “MP”

The person to report on this was not in attendance and thus the issue was tabled.

Academic Honesty

On behalf of this Task Group, Bettsy began the conversation by noting that there seems to be an urgency on campus to look into the issue of Academic Honesty. In addition to our subcommittee, the Standing Committee on Student Affairs is also looking at this.

Members of this Task Group are aware of the need to reach out to the campus community because of the scope of the issue and because our most recent visit to the IWC was not a positive one. It was recommended that in addition to reaching out to faculty and scheduling a campus wide “special issues” meeting, this Task Group should also communicate with members of the IWC to keep them posted on their progress.

The question of “next steps” then came up. Some are concerned that they may be “spinning their wheels”... to propose something but then get “shot down.” While this may of course happen, all members felt that this issue is too important to ignore and all encouraged the Task Group to continue their work.

Members of the Task Group then gave an update. They met since our last meeting and have been working on clarifying the policy through: defining the issues, defining the “authority” (ie: who on campus would be “responsible” and defining a recommended process.

They intend to continue meeting/communicating through out the summer and to reach out to faculty. They hope to bring a statement and/or more detailed proposal to the next meeting.

IV. New Business:

May meeting:

Members were asked if they would be on campus for the next meeting. Half of the group would be on campus but the other faculty members said they would not. Given the fact that we did not have a quorum at this meeting and that the next meeting is scheduled on the Thursday before Memorial Day, the group decided to cancel the May 27, 2010 meeting (the last meeting of the year).

Instead, an email vote on the minutes for the March and April meetings will be requested. Further, email communication between members is encouraged especially between those in Task Groups who expect to work on issues during the summer.

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V. Adjournment:

Meeting adjourned at approx 5pm.

Minutes voted and approved via email – May 2010.