Drop/Add/Withdraw Policy Revision
Academic Support Sub-Committee
December 17, 2009

Rationale
The current policy on Drop/Add was last revised in 1983. The policy as written at that time does not include any specific time guidelines. This has led to great flexibility in actual registration procedures. Additionally, there was no previous firm distinction between the processes of drop and withdraw from a course. In the interest of clarifying these important academic processes for students, faculty, advisers, counselors, and registration personnel, we recommend the following changes to the policy. We believe that these changes will bring the policy closer to actual practices at the registration desk and help students make more informed decisions regarding their academic choices. The changes also take into account the new terminology introduced by Banner and the proliferation of terms of different lengths in the college calendar.