

Community College of Philadelphia

MEETING MINUTES

Work Group:	Academic Support Subcommittee
Meeting Date:	Thursday, October 19, 2023
Meeting Time:	The meeting was called to order at
Attendees:	Megan Barbano-Maxwell, Joan Bush, Tarsha Washington, Lisa Sanders, Mike Krasulski, Ritanne O'Brien Duszak, Yun Yoo, Belinda Pierce, Arielle Norment, Edward Parker, Brad Kovalski, Angeline Kwari, and Kateryna Melnychuk.
Facilitator:	Joan Bush
Guests:	
Location:	Virtual - ZOOM
Topic:	Various Topics

Discussion Points

Call to order

Joan Bush called the meeting to order at 3:33 pm. Introductions of all committee members who were present were made.

Approval of Agenda

A motion was made to approve the agenda by Mike Krasulski and was seconded by Tarsha Washington. All members voted yes to approve the agenda.

Election of Committee Chairperson(s)

Joan Bush asked the committee for nominations for the 2023-2024 committee chairperson(s). Megan Barbano-Maxwell made the motion to elect Mike Krasulski and Tarsha Washington as co-chairs for the 2023-2024 academic year. Yun Yoo seconded the motion. All members unanimously approved the nominees.

Election of Secretary

Joan Bush asked the committee for nominations for the 2023-2024 committee secretary(s). Mike Krasulski made the motion to elect Megan Barbano-Maxwell the secretary for the 2023-2024 academic year. Tarsha Washington seconded the motion. All members unanimously approved the nominees.

Old Business

Joan Bush informed the committee that the Academic Overload Policy and the Posthumous Degree policy will be coming back to the committee this fall. Tarsha Washington also asked about the Academic Program Discontinuation Policy which is currently being revised and will be coming back to the committee

New Business

There was no new business.

Dates for future meetings for the Fall 2023 will be November 16, 2023 and December 14, 2023 at 3:30 pm.

A motion was made to adjourn the meeting at 3:50 p.m. by Mike Krasulski and was seconded by Ritanne O'Brien Duszak.