

# Community College of Philadelphia

## MEETING MINUTES

<b>Work Group:</b>	Academic Support Subcommittee
<b>Meeting Date:</b>	Thursday, August 5, 2021
<b>Meeting Time:</b>	The meeting was called to order at 3:33PM
<b>Attendees:</b>	Bonnie Harrington, Joan Bush, Wendy Kohler, Mary Yanuzzi, Jason Esters, Derrick Perkins, Tarsha Walton, and Arielle Norment.
<b>Facilitator:</b>	Arielle Norment
<b>Guests:</b>	Dr. Sam Hirsch
<b>Location:</b>	Virtual - ZOOM
<b>Topic:</b>	Various Topics

### Discussion Points

#### **Call to order**

Arielle Norment called the meeting to order at 3:33 PM.

#### **Approval of Agenda**

A motion was made to approve the agenda by Jason Esters and was seconded by Bonnie Harrington. All members voted yes to approve the agenda.

#### **Review of Minutes**

The committee reviewed the minutes from the June 17, 2021 meeting. A motion was made to accept the minutes, by Tarsha Walton and was seconded by Derrick Perkins. All members voted yes to approve the minutes.

#### **Old Business**

There were no new updates related to the Completion Policy, therefore the topic was tabled. There were no new updates related to a posthumous degree policy. Bonnie stated that she was waiting for a new Associate VP of Enrollment Management to begin. The topic was also tabled.

#### **New Business**

Dr. Sam Hirsch attended the meeting to review the changes to Policy #8 – Policy on Academic Standards and Progress. Dr. Hirsch stated that the changes being made were mandatory per a Department of Education Review that was conducted at the College. Dr. Hirsch stated that a FAQ document would be created to inform the entire community about the changes.

Arielle Norment made a motion to recommend the policy be sent to IWC and Derrick Perkins seconded the motion. All members voted yes.

A motion was made to adjourn the meeting at 4:22 p.m. by Tarsha Walton and was seconded by Joan Bush.