

Community College of Philadelphia

MEETING MINUTES

Work Group:	Academic Support Subcommittee
Meeting Date:	Thursday, June 17, 2021
Meeting Time:	The meeting was called to order at 3:42PM
Attendees:	Bonnie Harrington, Joan Bush, Wendy Kohler, Mary Yanuzzi, Jason Esters, Stephanie Graves, Tarsha Walton, and Arielle Norment.
Facilitator:	Arielle Norment
Guests:	Victoria Zellers
Location:	Virtual - ZOOM
Topic:	Various Topics

Discussion Points

Call to order

Arielle Norment called the meeting to order at 3:24 PM.

Approval of Agenda

A motion was made to approve the agenda by Bonnie Harrington and was seconded by Mary Yanuzzi. All members voted yes to approve the agenda.

Review of Minutes

The committee reviewed the minutes from the January 21, 2021 meeting. A motion was made to accept the minute, by Joan Bush and was seconded by Jason Esters. All members voted yes to approve the minutes.

Old Business

There were no new updates related to the Completion Policy, therefore the topic was tabled. There were no new updates related to a posthumous degree policy. Bonnie stated that she was waiting for a new Associate VP of Enrollment Management to begin. The topic was also tabled.

New Business

Victoria Zellers attended the meeting to review the changes to Policy #5 – Attendance, Withdrawals, and Grade Reporting. Victoria stated that the changes being made were mandatory per a Department of Education Review that was conducted at the College. Since many items are legally mandated the policy changes were brought to the committee for informational purposes only. Victoria stated that a document would be created to inform the entire community about the changes.

A motion was made to adjourn the meeting at 4:34 p.m. by Arielle Norment and was seconded by Bonnie Harrington.