

Community College *of* Philadelphia

MEETING MINUTES

Work Group:	Academic Support Subcommittee
Meeting Date:	Thursday, February 18, 2021
Meeting Time:	The meeting was called to order at 3:35PM
Attendees:	Bonnie Harrington, Joan Bush, DeAndre Jones, Laureen Tavolaro-Ryley, Derrick Perkins, Wendy Kohler, Amena Coronado, Arielle Norment and, Tarsha Walton
Facilitator:	DeAndre Jones and Arielle Norment
Guests:	
Location:	Virtual - ZOOM
Topic:	Various Topics

Discussion Points

Call to order

DeAndre Jones called the meeting to order at 3:35

Approval of Agenda

A motion was made to approve the agenda by Joan Bush and was seconded by Derrick Perkins. All members voted yes to approve the agenda.

Review of Minutes

The committee reviewed the minutes from the January 21, 2021. A motion was made to accept the minutes by Bonnie Harrington and seconded by Amena Coronado. All members voted yes to approve the minutes.

Old Business

Program Completion Policy -Bonnie Harrington and Joan Bush sent a memo to Dr. Generals on February 1, 2021 regarding the policy. Dr. Generals responded back that he was unclear as to the need for the policy and asked for a presentation to the board. Dr. Hirsch offered to further discuss the policy with Dr. Generals.

Discussion centered around the data Dr. Generals may need to clarify the need for the policy. A motion was made to table the discussion on the program completion policy by Laureen Tavolaro-Ryley and seconded by Joan Bush.

Posthumous Degree Policy- Policies were researched by the committee on posthumous degrees awarded at other community colleges. There was limited data, but some institutions did have a policy with specific requirements for the award. Most of these guidelines required the recipient to have completed at least 75% of the requirements/ minimum of 45 credits remaining for the degree.

The committee is not responsible for creating the policy. Office of Student Records and Registration will develop a policy and bring it back to the committee.

New Business

There was no new business offered to the committee

A motion was made to adjourn the meeting at 4:02 p.m. by Joan Bush and was seconded by Derrick Perkins. All members voted yes to adjourn the meeting.

The next meeting will be held on March 18, 2021 at 3:30 p.m. via ZOOM.