

**Minutes**  
**Sub-Committee on Curriculum**  
**January 20, 2022**  
**3:30pm, Zoom**

**In Attendance:**

Melissa Altman-Traub, delegate  
Amy Birge-Caracappa, appointee  
Pam Carter, appointee  
Lizzie Gordon, appointee  
Danielle Liautaud-Watkins, appointee  
Jennifer Roberts, appointee  
Brian Seymour, delegate  
Vishal Shah, appointee  
Chae Sweet, appointee  
Brenton Webber, delegate  
Cynthia Walls, delegate  
Yusra Ali, student alternate  
Francesca DiRosa (Guest)  
Pascal Scoles (Guest)  
Lynsey Madison (Guest)  
Daniel Reed (Guest)

**I. Call to Order**

Chae Sweet called meeting to order at 3:36pm

**II. Attendance taken**

Attendance was noted in the Zoom chat.

**III. New Business**

Dean Sweet gave an overview of the proposal from BHHS AAS

**BHHS AAS**

Pascal Scoles introduced the document:

Dating from a few years ago in response to concern over declining enrollment an environmental scan was done. This informed new entry workforce initiatives designed in part to help students to engage with the community and help with problems going on that impact the health of people.

Scoles cited the need to expand family and intimate partner violence concerns, addiction and recovery, youth and development, eldercare, trauma-informed care, and social determinants of mental health. He mentioned recent initiatives in neighborhoods like Kensington, the Frankford area, and South Philadelphia and described the proposed Capstone course as a way to give back.

Fran DiRosa explained that many courses were pulled from being electives to being core courses, e.g. BSHS 121 Foundations of Addiction Studies. There will be two sets of elective

clusters so that students might simultaneously earn the degree in BHHS and a certificate in a chosen designated area corresponding to one of these elective clusters.

Brian Seymour advocated for a humanities elected to deal with matters of cultural communication as another tool to reach those in need.

Fran DiRosa said they decided to take Humanities out to make room for more courses.

Seymour suggested the Public Speaking could be presented as an either/or choice with a Humanities elective.

Fran DiRosa said the choices were difficult to make room for everything.

Brian Seymour asked for additional detail on the capstone course and how that was informed by the scan.

Pascal Scoles expanded upon the way students often seek out jobs in the field and the capstone course would help to bring valued skills together and filter into the practicum.

Pascal Scoles concluded by summing up their enthusiasm for these revisions as a way to expand from the office into the community.

Melissa Altman-Taub motioned to approve

Pam Carter seconded

8 approve

0 oppose

0 abstain

### **Culinary Arts**

Pam Carter offered a brief introduction noting how faculty in Culinary Arts have worked diligently on assessment.

Lynsey Madison offered an overview of why they made this review.

The curriculum had not been updated and change needed to happen.

They decided not to renew their membership with the American Culinary Federation.

New courses were added, others were redesigned.

Courses were resequenced, for example removed Food History and moved Dining Room Management up in the sequence.

A new course was created CULA 240: Modern Foods and Techniques, focusing on new dietary trends, cost management, consumer pricing, etc. Another example is the change of attribute of CULA 211 International Cuisine adding the Cultural Analysis and Interpretation, looking at culture through food.

Lynsey Madison further described a change in focus to not merely focus on restaurants but carriers that address the serving of food through other services.

Melissa Altman-Traub asked about the possible ramification of the lack of certification from ACF on student possibilities.

Lynsey Madison said the ACF requirements were too limiting and evidence shows that students are not harmed by the lack of that certification.

Melissa Altman-Traub inquired if they are considering other certifications.

Lynsey Madison responded that it was considered but ultimately decided that it was not worth the return on investment.

Melissa Altman-Traub questioned the loss of Nutrition which seems timely today.

Lynsey Madison suggested modern foods covers much of the useful information less from a science base and offers more relevant information about diets and contemporary trends.

Melissa Altman-Traub inquired after changes in assessment.

Lynsey Madison pointed out that culinary is hands-on so assessment has always been part of it but now has been revised further to meet current needs.

Brenton Webber asked about the change to math requirements and issues of transfer.

Lynsey Madison said there have not been issues with transfer partners.  
FNMT 118 was chosen as a streamlined solution.

Brenton Weber wondered if there was a course that might fit their needs better and suggested they could even write a new course to suit their needs.

Brian Seymour motioned to approve

Chae Sweet seconded

8 approve

1 oppose

0 abstain

### **Medium & Heavy Truck Technology**

Pam Carter offered a brief introduction to the proposal for the Medium and Heavy Truck Technology. She highlighted the new facility and how this program would be one of the new initiatives that would make use of the new space.

Dan Reed offered how much this need for drivers is in the news and how they have been working with their advisory board to develop a program. He suggested that with the creation of the new center they have a space to pursue such a program. The idea of an Associates degree is

rather unique. The training is offered by private companies and there is no public offering. Dan cites how the demand is there. Value added is they get the training and earn a college degree. The lack of a college degree has kept those with truck training from eventually entering management.

The ability to pursue this degree part-time should be an attractive feature and hope more students to earn a degree.

Dan Reed marched through the proposed sequence of courses. Highlighted courses that address hybrid vehicles, like many public buses, with an eye toward the future.

Cynthia Walls asked about the omission of technical writing that might be suitable for this type of curriculum.

Dan Reed Questioned whether technical writing would be as necessary based on the type of interface with manuals and such they would need to use.

Chae Sweet inquired about the relevance of the ART 111

Dan Reed suggested 3D design is a perfect fit since they do.

Brian Seymour commended the initiative to offer an alternative to for profit schools that serves our students and the positive idea of offering them a path to a degree.

Then suggested they consider the Art 101 course, Visual Communication as another elective in the area of Cultural Analysis and Interpretation

Dan Reed was thankful for the suggestion.

Brenton Weber wondered if there was a course that might fit their needs better and suggested they could even write a new course to suit their needs.

Dan suggested there may be a need for a more specific technical math course going forward.

Cynthia Wall motioned to approve

Chae Sweet seconded

9 approve

0 oppose

0 abstain

IV Old Business

Pam Carter motioned to approve the minutes

Vishal Shah seconded

8 approve

0 oppose

0 abstention

V. Adjournment

The next meeting was set for February 10, 2022.

The meeting was adjourned at 4:50.

Minutes submitted by Brian Seymour