

Community College *of* Philadelphia

MEETING MINUTES
Sub-Committee on Curriculum
Thursday, February 9, 2012
3:30 PM, Room M2-34

Committee Members Present

Presiding: Dr. S. Thompson

ADMINISTRATION

Appointees *Alternate*
M. Celenza E. Freeny
M. McGorry P. Watkins

FEDERATION

Delegates
C. Esposito
D. Janich
D. Renshaw
J. Tannenbaum

I. Approval of Minutes

The Committee members reviewed the October 13, 2011, minutes; S. Thompson motioned to accept the minutes, and E. Freeny seconded the motion. The minutes were unanimously approved.

II. Old Business

There was no old business to discuss.

III. New Business

Discussion: Proposal for Revision of the Medical Assisting Curriculum

Action Item: M. Celenza presented the revision on behalf of the curriculum coordinator, D. Rossi, who is on sabbatical. M. Celenza explained that the curriculum was revised as an outcome of the academic audit conducted, and she provided a history of the program and the process leading to the revision. With the revision, students will be able to take the accrediting examination in the spring semester, which is earlier than the current curriculum allows.

Discussion took place about replacing the BIOL 109/110 sequence with BIOL 108. A suggestion was made to add a statement to the program grid about the sequence.

C. Esposito noted that the revision document is missing the paragraph referencing the change in prerequisites.

S. Thompson motioned to accept the curriculum proposal with the changes suggested; D. Janich seconded the motion. The Committee unanimously accepted the proposal.

Next Meeting: Thursday, March 1, 2012, at 3:30 PM, in Room M2-34.

IV. Adjournment

The meeting was adjourned at 4:30 PM.