

COMMUNITY COLLEGE OF PHILADELPHIA

Academic Affairs Standing Sub-Committee on Curriculum

Minutes

Thursday, January 22, 2009

3:30 PM, Library Conference Room, Mint Building

Presiding: Dr. S. Thompson

ADMINISTRATION	FEDERATION	STUDENTS	GUESTS
<i>Appointees</i>	<i>Delegates</i>	<i>Delegates</i>	W. Williams
M. Celenza	L. Fellag	M. Anderson	
M. McGorry	K. Harter	M. Thomas	
S. Thompson	R. McAndrew		
<i>Alternates</i>	<i>Alternates</i>		
P. Watkins	D. Rossi		

Agenda Items:

1. Approval of Minutes of December 10, 2008. S. Thompson noted that her name should be listed under Administrative Delegates as well as Mary Anne Celenza’s name. Under #2a *Proposal for a Revision of the Communication Arts Curriculum* there is a reference to questions asked about the Photography courses but no questions were identified. The questions were specifically about video production and photographic imaging.

On Page 1 of the December 10, 2008, minutes change “well” to “will” on the last line.

D. Rossi motioned to accept the minutes as amended; R. McAndrew seconded the motion. The minutes were approved with 1 abstention—K. Harter.

2. New Business.

a. Proposal for Revision of the Accounting Curriculum. M. McGorry introduced the program revision, and W. Williams presented the revisions to the program. The revisions include removing the keyboarding courses and complying with the new general education requirements. Ss. Thompson asked to have “Composition” removed next to ENGL 101 from under the General Education requirements column. K. Harter reminded the Committee that the term “Understand” was not to be used in the Student Learning Outcomes (SLO). R. McAndrew recommended changing SLOs #1 and #2 to begin with “Demonstrate an understanding of”. M. Celenza suggested listing the Math prerequisites separately to align with the specific Math courses required. S. Thompson recommended spelling out Microeconomics and Macroeconomics as they are in the Catalog. M. Thomas requested to have the Math listings resolved to avoid students’ confusion when reading the catalog. M Thomas asked about the prerequisites that required a C or higher; S. Thompson explained a D grade was passing. M. Celenza also explained that students must have a 2.0 GPA to graduate from the College.

b. Proposal for Revision of the Finance Curriculum. W. Williams presented the changes to the Finance program, which were made to comply with the new General Education requirements. W. Williams noted that the same changes were needed to the SLO as were needed to the Accounting program's SLO. R. McAndrew recommended moving Composition next to ENGL 101, which was necessary with the Accounting program. The changes in the Accounting program regarding spelling out MACRO and MICRO and the listing of the Math courses and prerequisites were necessary for the Finance program. M. Thomas asked why the change from the English Elective to the Humanities Elective was necessary. M. Celenza responded that the new General Education requirements were approved by the Academic Affairs Council requiring the need to add a Humanities elective to the program.

D. Rossi moved to accept the Accounting and Finance program revisions as amended; M. Anderson seconded the motion. The revisions to both programs were approved unanimously.

3. The next meeting is scheduled for February 26, 2009, at 3:30 PM.