



COMMUNITY COLLEGE TRANSFER PROGRAM ARTICULATION AGREEMENT

This Community College Transfer Program Articulation Agreement (this "Agreement"), effective as of the date last signed below, is by and between **Saint Joseph's University** ("SJU"), located at 5600 City Ave, Philadelphia, PA 19131, and **Community College of Philadelphia** ("CCP") as described below. SJU and CCP shall be referred to individually as "Party" or collectively as "Parties" throughout this Agreement.

College Full Legal Name: Community College of Philadelphia	CCP Contact Name: Sandra Gonzalez-Torres Director of Articulation and Transfer
CCP Address: 1700 Spring Garden St. Philadelphia PA 19130	CCP Contact Email Address & Phone: sgonzalez@ccp.edu 215-751-8476

WHEREAS, the Parties wish to enter into this Agreement in order to facilitate the transfer of students ("Students"), who receive an Associate in Arts (A.A.) or Associate in Science (A.S.) degree from CCP to SJU to pursue a bachelor's degree; and

WHEREAS, subject to the terms of this Agreement, SJU will facilitate such transfers under its Community College Transfer Program (the "Transfer Program") by offering:

- Dual Admission:** Under this Dual Admissions Transfer Agreement, CCP students will be guaranteed admission into SJU with third year (junior) status on the condition that the Student follows the criteria in Section I.2 - Admission Requirements. (See Schedule B – CCP Associate to SJU Bachelor's Degree Programs)
- Block Transfer:** SJU will apply both the credits and the coursework of a Student's associate degree towards their bachelor's degree. Students can thus enroll with third-year (junior) status, and their associate degrees will fulfill almost all SJU's Cornerstone Core Curriculum core curricular requirements (see Section I.4 - SJU Cornerstone Core Curriculum Requirements); and

WHEREAS, the Parties desire to set forth their respective duties and obligations relating to the Transfer Program.

NOW, THEREFORE, in consideration of the mutual promises in this document, and intending to be legally bound, the Parties hereby agree to the following:

I. SJU TRANSFER PROGRAM

1. General Conditions

- a. Not all SJU majors or bachelor's degree programs are eligible for the Transfer Program. Any reference to a "major" or "degree program" herein means "eligible major" or "eligible degree program" for purposes of this Agreement.
- b. Students may transfer a maximum of (i) **60** Eligible Credits to the Undergraduate Day Division Curriculum.

"Eligible Credits" means college-level credits that have been verified by SJU, in its sole discretion, as transferable into SJU bachelor's degree programs. Prospective students may review many pre-approved course equivalencies that result in Eligible Credits via the SJU [Transfer Equivalency System](https://hawkssb.sju.edu/BannerExtensibility/customPage/page/stuExternalTransferArticulation) available at <https://hawkssb.sju.edu/BannerExtensibility/customPage/page/stuExternalTransferArticulation>

- c. This Agreement does not alter the grade point average ("GPA") minimums (set forth in **Section I.2(d)**, below) or course prerequisites for majors. It is a Student's responsibility to understand the GPA minimums and prerequisites for the major to which they are applying.
 - i. Though Students who are accepted under the Transfer Program will fulfill most of SJU's Cornerstone Core Curriculum Program prerequisites, they still may need to complete additional courses (i.e., lower-level courses) at SJU to meet the SJU course prerequisites for their *chosen majors*.
 - ii. In addition, credits earned or courses taken at institutions other than CCP are not guaranteed to transfer for purposes of fulfilling the SJU prerequisites for a chosen major. (See [Section I.2 - Admission Requirements](#), for more information.)
- d. While the intent of the Transfer Program is to facilitate Students' transfer to SJU, ultimately it is the Students' – not SJU's – responsibility to ensure they have the minimum GPA and Eligible Credits in prerequisite courses for their chosen major. Students are thus strongly encouraged to meet with a representative from the SJU Office of Undergraduate Admission for a preliminary transfer evaluation prior to applying.

2. Admission Requirements

- a. Admission Standards: This Agreement does not alter SJU's admission standards. Students must be in good academic and disciplinary standing as per CCP's Office of Records and Registration and the Dean of Students.
- b. Mandatory Forms:
 - i. Students must submit CCP's Dual Admission Intent to Enroll Form *on or before* completing no more than 45 total credits from CCP or any other college/university (*i.e., prior* to completing their A.A. or A.S. degree).

- ii. In addition, Students must complete the appropriate SJU application, which includes submitting additional documents to formally apply to SJU. If there is an application fee, SJU will waive it for CCP students pursuant to this Agreement.
- c. Associate Degree: As a condition of acceptance under the Transfer Program, Students must obtain an A.A. or A.S degree from CCP prior to matriculation at SJU.
- d. Minimum GPA: Students are encouraged to contact SJU's Office of Undergraduate Admission to confirm the following requirements, which may change from time to time at SJU's sole discretion; provided, however, that SJU shall notify CCP of any changes in a timely manner:
 - i. Generally, Students must have a minimum cumulative grade point average (GPA) of **2.0** within the CCP's A.A. or A.S. program.
 - ii. Students applying to a major within SJU's School of Education and Human Development bachelor's degree programs that require Pennsylvania Department of Education teacher certification must have a minimum GPA of **3.0**.
- e. Credits from other institutions, including Advanced Placement (AP) courses and college-level courses taken while in high school, that appear on the Student's CCP transcript are subject to SJU review to determine if they are Eligible Credits. SJU must receive an official transcript from institutions on the Student's transcript to determine transferability. In the event that such credits do not transfer, additional courses may need to be taken at SJU to fulfill the course requirements for a chosen major.
- f. International Students must submit a final high school transcript or appropriate evaluated documentation, and any other college or university transcript evaluated by a NACES-approved credential evaluation company.
- g. Students who have previously been enrolled at SJU do not qualify for dual admissions and are permitted to apply for readmission under the Transfer Program only if they left SJU in good academic standing and have not violated the SJU Community Standards Policy; provided, however, that all admission decisions are in the sole discretion of SJU.

3. **Enrollment at SJU**

- a. Students accepted under the Transfer Program shall enroll in the Undergraduate Day Division as a full-time student, with a minimum of twelve (12) credits per semester.
- b. Students must matriculate at SJU within one (1) year of obtaining their associate degree from CCP. Prior to matriculation, they may not take classes or receive course credits at any other college or university (including community college). If Students receive Eligible Credits from other institutions between obtaining their associate degree from CCP and matriculating at SJU, they will not be allowed to matriculate without reapplying for admission.

4. **SJU Cornerstone Core Curriculum Requirements.** To obtain a bachelor's degree from SJU, *all*

students (*i.e.*, four-year and transfer students) must fulfill the core requirements of SJU's Cornerstone Core Curriculum ("CCC"). The CCC requirements for Students admitted under the Transfer Program are set forth in Schedule A, attached hereto and incorporated into this Agreement.

5. Transfer Student Scholarships – Annual (spring and fall semesters)

Updated scholarship amounts will be communicated on a yearly basis.

- a. **SJU Transfer Achievement Yearly Award (full-time student based on GPA at time of acceptance)** – GPA's will not be re-evaluated after acceptance for additional merit.

GPA at Time of Acceptance	Minimum scholarship	Maximum scholarship
2.50 – 2.99	\$11,000	\$11,000
3.0 – 3.49	\$15,000	\$19,000
3.5 – 4.0	\$23,000	\$28,000

- b. **Phi Theta Kappa Scholarship - Annual**

- i. \$2,000 per year of full-time undergraduate enrollment.

- c. **Dual Admissions Community College Partner Scholarship - Annual**

- i. \$2,000 per year of full-time undergraduate enrollment.

- ii. Only awarded to students who have submitted a dual admissions intent form.

II. SJU OBLIGATIONS

SJU agrees it shall:

1. Send information about the Transfer Program (*e.g.*, generally, the information in Section I - Transfer Program, above) to any Student who completes and submits the CCP Dual Admission Intent to Enroll Form.
2. Participate in CCP's Student outreach (*e.g.*, attend CCP transfer fairs, CCP campus visits, virtual open houses) at least two (2) times in each of the fall and spring semesters.
3. Invite Students to informational meetings with SJU admission staff on a regular basis at both CCP and SJU.
4. Provide CCP students with SJU financial aid information and offer SJU financial aid on the same basis as other SJU students with third-year [junior] status.
5. Publicize the Transfer Program in its promotional literature and on its website.

III. CCP OBLIGATIONS

CCP agrees it shall:

1. Proactively inform Students of the opportunity to, or invite qualified Students to, participate in the Transfer Program.
2. Make arrangements for SJU admission counselors to participate in Student outreach, campus visits, and informational meetings.
3. Publicize the Transfer Program in its promotional literature and on its website.
4. Send SJU a username and password to access the report of CCP students who have completed the electronic Dual Admissions Intent Form for SJU.

IV. JOINT OBLIGATIONS

The Parties agree to:

1. Communicate major changes in policy or curricula that directly affect the Transfer Program.
 - a. The Parties will use reasonable efforts to communicate prior to implementing such changes.
 - b. The Parties will promptly notify each other of completed changes.
 - c. Where CCP's associate degree or SJU's bachelor's degree curricula change, the other Party reserves the right to evaluate changed courses to determine course equivalencies.
2. Additional majors may be included in this Agreement upon approval of both parties.
3. Collaborate to provide Students with information and academic advising about the Transfer Program and the process of transferring to SJU, generally.
4. Develop and implement advertising and promotional efforts to communicate the benefits of the Transfer Program.
5. Each Party shall designate a representative or representatives who will coordinate this Agreement between the Parties.
6. Exchange aggregate data annually that will contribute to the maintenance and improvement of the Transfer Program and this Agreement, enhance the transfer process, and promote effective cooperation between the Parties.
7. Facilitate and support consultation and collaboration related to this Agreement, SJU's CCC requirements, and other academic matters, between each Party's faculty.
8. Provide direct links between the Parties' websites to support transfer students.

V. ADDITIONAL LEGAL TERMS

1. **Indemnification.** Each Party (the "Indemnifying Party") shall defend, indemnify and hold harmless the other Party and its respective directors, officers, trustees, members, agents, employees, representatives, affiliates and subsidiaries from any and all claims for losses or damage to property or injury or death to persons related to or in connection with the activities

conducted pursuant to this Agreement or any act or omission of the Indemnifying Party and its employees including but not limited to any claims arising from the negligent or wrongful acts or omissions of the Indemnifying Party and its employees, or any breach of this Agreement by the Indemnifying Party, inclusive of reasonable costs, expenses and attorneys' fees. This Section V.1 shall survive the termination or expiration of this Agreement.

2. **Independent Contractors.** The Parties hereby acknowledge that they each are independent parties contracting solely for the purpose of effectuating this Agreement, and neither Party nor any agents, representatives or employees of that Party shall be considered agents, representatives or employees of the other Party. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the Parties.
3. **Non-Discrimination.** The Parties agree there shall be no unlawful discrimination on the basis of race, national origin, religion, creed, sex or sexual orientation, age, veteran status or disability in either the selection of Students for participation in the Transfer Program; provided, however, that with respect to disability, the disability must not be such as would, even with reasonable accommodation, in and of itself preclude the Student from performing the essential functions of a Student in the Transfer Program. The Parties agree to reasonably cooperate with each other in any investigation of claims of discrimination or harassment, to the extent permitted by law.
4. **Student Records and Data.** The Parties agree to maintain the confidentiality of all educational records in accordance with the provisions of The Family Educational Rights and Privacy Act ("FERPA"). The Parties shall comply with all applicable laws, ordinances, statutes, regulations and other requirements established by international, federal, state and local governmental authorities regarding privacy and security protections for student and SJU and CCP data. In addition to FERPA, applicable statutes may include, but are not limited to, the Gramm-Leach-Bliley Act ("GLBA"), General Data Protection Regulation ("GDPR"), and the Health Insurance Portability and Accountability Act ("HIPAA").
5. **Term; Termination**
 - a. The initial term of this Agreement shall commence on the Effective Date and shall continue for five (5) years. The Agreement may be renewed for five, successive one (1)-year terms upon the written agreement of both Parties within thirty (30) days prior to the end of the then-current term, unless and until terminated pursuant to the terms and conditions of this Agreement.
 - b. Either Party may terminate this Agreement at any time with or without cause upon at least sixty (60) days' prior written notice to the other Party.
 - c. Termination of this Agreement shall not affect any Students accepted to SJU, under the terms of this Agreement, but not yet matriculated.
6. **Entire Agreement; Amendment.** This Agreement contains the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the Parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement executed by both parties.
7. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to conflicts of laws principles. The Parties agree that disputes arising from or related to this Agreement will be litigated in the

federal or state courts located in Philadelphia, Pennsylvania.

8. **Assignment.** Neither Party shall assign or transfer, in whole or part, this Agreement or any of its rights, duties or obligations under this Agreement without the prior written consent of the other Party. Any assignment or transfer without such consent shall be null and void.
9. **Marketing Materials.** Except as (i) set forth herein or (ii) in good faith solely to carry out the purpose of this Agreement, neither SJU nor CCP will use the other's name, (alone or as part of another name, and in any language) or any logos, seals, insignia, or other words, names, symbols, images, or devices that identify either Party in any publicity or advertising material without prior written consent of the other Party. Nothing in this Agreement shall be construed as conferring any right upon either Party to use or otherwise reproduce any name, trademark, trade name owned by the other Party.
10. **Headings.** Headings and captions used in this Agreement are for convenience and ease of reference only and will not be used to construe, interpret, expand or limit the terms, conditions or other provisions of this Agreement.
11. **Cooperation and Dispute Resolution.** The Parties will meet as necessary to discuss and evaluate the Transfer Program. The Parties agree that, to the extent compatible with the separate and independent management of each, they will maintain effective liaison and close cooperation. If a dispute arises related to the obligations or performance of either Party under this Agreement, representatives of the Parties will meet in good faith to resolve the dispute; provided, however, that nothing in this Section V.11 shall impair or affect any rights of the Parties pursuant to Section V.5 hereof.
12. **Notices.** Any notice required or permitted to be given pursuant to the terms and provisions of this Agreement shall be in writing and shall be sent by hand delivery, certified mail, return receipt requested, postage prepaid, or nationally recognized overnight courier service, addressed as follows:

To SJU:

Saint Joseph's University
5600 City Ave
Philadelphia PA 19131
Attn: Provost

With a copy to:

Office of the General Counsel
Saint Joseph's University
5600 City Ave
Philadelphia PA 19131

To CCP:

President & Provost
Community College of Philadelphia
1700 Spring Garden Street
Philadelphia, PA 19130

With a copy to:

Office of General Counsel
Community College of Philadelphia
1700 Spring Garden Street
Philadelphia, PA 19130

Notices given by hand delivery shall be deemed effective upon receipt; notices given by certified mail shall be deemed effective three (3) business days after being deposited in the US Mail; and notices given by overnight courier service shall be deemed effective one (1) business day after being deposited with the overnight courier service.

13. **Binding Effect.** This Agreement is binding upon, and ensures to the benefit of, the Parties to this Agreement and their respective successors and permitted assigns.

14. **Counterpart Execution.** This Agreement and any amendments hereto may be executed in multiple counterparts and by the Parties on separate counterparts, all of which together shall constitute one and the same instrument. Signatures on this Agreement may be exchanged by facsimile or other means of electronic transmission, such as e-mail.

IN WITNESS WHEREOF, the Parties below have executed this Agreement on the date of the last signature set forth below.

COMMUNITY COLLEGE OF PHILADELPHIA:

SAINT JOSEPH'S UNIVERSITY

DocuSigned by:
By: Alycia Marshall
Name: Alycia Marshall, Ph.D.
Title: Interim President
Date: 9/5/2025

DocuSigned by:
By: Jean McGivney-Burelle
Name: Jean McGivney-Burelle, PhD
Title: Provost & Sr. Vice President,
Academic Affairs
Date: 8/29/2025

DocuSigned by:
By: Linda Powell
Linda Powell, M.D.
Interim Provost and Vice President for
Academic & Student Success
Date: 9/29/2025

**Signatory must have authority to sign agreements on behalf of CCP.*

SCHEDULE A
SJU Cornerstone Core Curriculum Requirements

The A.A. and A.S. degrees of Students admitted under the Transfer Program will largely fulfill SJU's Cornerstone Core Curriculum ("CCC") requirements as indicated below.

SJU Course Number	Course Name	Credits	Satisfied by Block Transfer	CCP Equivalent Course
HIS	World History (Choose 1 from HIS 101, HIS 102, or HIS 103)	3	✓	
	Theology (Any 1 THE course)	3		Must be taken at SJU
	Literature (1 course; course-specific prereqs may apply)	3	✓	
	INT 151 Inequality in American Society	3	✓	
	Philosophy Level One (1 PHL Level One <i>Ethics</i> course)	3		* PHIL 211 <u>OR</u> Must be taken at SJU
	Philosophy Level Two (Any 1 PHL Level Two approved course. Prereq: PHL Level One. Must be opposite area from PHL Level One)	3	✓	
	Mathematics (Based on major requirement and placement)	3	✓	
	Natural Science (1 lecture/lab or 1 lecture/experiential workshop course) unless specific to major	4	✓	
	Non-Native Language (1 course based on placement)	3	✓	
	Fine & Performing Arts, Design, & Creativity (Any 1 approved course)	3	✓	
	Social Science (Any 1 approved course PSY, SOC, ECN, POL) unless specific for major	3	✓	
	Diversity (Any 1 approved course)	3	✓	
	Religious Studies (Any 1 REL course)	3	✓	
ENG101	Rhetoric and Composition Required: ENG 101 Craft of Language	3	✓	
	Writing Intensive (Prereq: ENG 101 Rhetoric & Composition. There may also be other course-specific prereqs)	3	✓	

	<p><u>Mission-Specific</u> - Choose 1 course from one of the three mission areas (pre-reqs may be course specific):</p> <ol style="list-style-type: none"> 1) Ethics and Social Justice, OR 2) Global Citizenship, OR 3) Faith & Reason. 	3		<p>* 2nd Sem language ANTH 215 (Global) GLS 101 (Global) RS 152 (F&R) OR Must be taken at SJU</p>
	<p>* Courses designated with asterisk are <u>suggested</u> CCP courses to meet the CCC requirement - course must be taken at SJU if not completed while at CCP</p>			

SJU may change any of its CCC requirements from time to time in its sole discretion, provided that SJU shall inform CCP and any current or future Students of such changes as applicable and reasonable. Consult the SJU Academic Catalogue <https://academiccatalog.sju.edu/> or Cornerstone Core Curriculum requirements webpage (available at <https://www.sju.edu/offices/academic-admin/gep/cornerstone>)

SJU in its sole discretion, may determine that Students have satisfied one or more of the above requirements via Eligible Credits in an equivalent course on their CCP transcript.

Any additional CCP courses not fulfilling the CCC requirements will transfer as elective credit or major course requirements.

SCHEDULE B
CCP Associate to SJU Bachelor's Degree Programs

This list represents the most appropriate transfer program to complete the SJU bachelor's degree. Students may choose majors other than what is listed below, but this may require extra semesters to complete the degree.

CCP associate degrees	SJU bachelor's degree majors
Art and Design (AA)	Art, Art History, Art Education (students must have a 3.0 GPA to matriculate)
Biological Sciences (AA)	Biology, Biochemistry, Biomedical Sciences, Environmental Science
Black Studies (AA)	International Relations, Public Policy, Political Science
Business — Accelerated (AA)	Accounting, Actuarial Science, Business Administration, Business Intelligence and Analytics, Entertainment Marketing, Entrepreneurship, Finance, Food Marketing, Human Resources and People Management, International Business, Leaderships Ethics and Organizational Sustainability, Machine Learning and Artificial Intelligence, Marketing, Pharmaceutical and Healthcare Business, Risk Management and Insurance, Sports Marketing, Supply Chain Management
Business — General (AA)	Accounting, Actuarial Science, Business Administration, Business Intelligence and Analytics, Entertainment Marketing, Entrepreneurship, Finance, Food Marketing, Human Resources and People Management, International Business, Leaderships Ethics and Organizational Sustainability, Machine Learning and Artificial Intelligence, Marketing, Pharmaceutical and Healthcare Business, Risk Management and Insurance, Sports Marketing, Supply Chain Management
Communication and Media Studies (AA)	Communication Studies
Education — Early Childhood (Birth to 4th Grade) (AA)	Child and Family Studies (students must have a 2.0 GPA to matriculate), Elem Ed Pre-k - 4th*, Elem Ed Pre-K-4th & Special Ed double major (students must have a 3.0 GPA to matriculate for all Education majors except Child and Family Studies)
Education — Middle and Secondary Level (AA)	Secondary Education (students must have a 3.0 GPA to matriculate)
English (AA)	English
Health Care Studies (AA)	Health Science
Health Services Management (AA)	Health Administration
International Studies (AA)	International Relations, Political Science
Liberal Arts (AA)	Art, Art History, Asian Studies, Child and Family Studies, Communication Studies, Francophone Studies, French, History, Linguistics, Music, Philosophy, Religious Studies, Secondary Education

	(students must have a 3.0 GPA to matriculate), Spanish, Theatre and Film, Theology
Liberal Arts — Honors (AA)	Art, Art History, Asian Studies, Child and Family Studies, Communication Studies, Francophone Studies, French, History, Linguistics, Music, Philosophy, Religious Studies, Secondary Education (students must have a 3.0 GPA to matriculate), Spanish, Theatre and Film, Theology
Liberal Arts — Social/Behavioral Science (AA)	Psychology, Sociology, Criminal Justice, Economics, History, Political Science, International Relations, Public Policy
Music Performance (AA)	Music
Psychology (AA)	Psychology, Autism Behavioral Studies, Child & Family Studies
Public Health (AA)	Child & Family Studies, Health Science
Theater (AA)	Theatre/Film
Tourism and Hospitality Management (AA)	Business Administration
Students in the following majors may use the Block Transfer initiative however additional courses will be required to complete the SJU bachelor's degree:	
Biology (AS)	Biology, Biochemistry, Biomedical Sciences, Environmental Science, Pharmacology and Toxicology, Pharmaceutical Science and Drug Development
Chemistry (AS)	Biochemistry, Chemistry, Chemical Biology, Pharmacology and Toxicology, Pharmaceutical Science and Drug Development
Computer Science (AS)	Data Science, Information Technology
Mathematics (AS)	Mathematics, Data Science, Actuarial Science