Community College of Philadelphia
Chapter 335 Summary—Credit Course Evaluation

Pennsylvania regulation (22 Pa. Code § 335 – Community College Courses or "Chapter 335") ensures the accuracy and appropriateness of certain aspects of community college course offerings, including the catalog description, the course learning outcomes (CLOs), the number of credits, and alignment with programs, where applicable. Chapter 335 mandates that every course offered is evaluated at least once every five years. At given points in time, we are required to show evidence that our courses are in compliance (meaning that they had been evaluated within the allotted time frame).

Please use the current catalog to complete course designation, number, title and description information.

    Course Designation and Number (e.g., ENGL 101):

    Course Title:

    Current Catalog Description:

1. The course is consistent with the College Mission:
   ☐Yes
   ☐No

2. The course includes the following:
   (i)   Course title and description
       ☐Yes
       ☐No: Contact the Office of Curriculum Development/Lynsey Madison lmadison@ccp.edu
   (ii)   Approved course learning outcomes
       ☐Yes
       ☐No: Contact the Office of Curriculum Development/ Lynsey Madison lmadison@ccp.edu
   (iii)   A planned sequence of topics or learning activities designed to help students achieve the learning outcomes
       ☐Yes
       ☐No: Contact the Office of Curriculum Development/ Lynsey Madison lmadison@ccp.edu
   (iv)   A list of reference, resource or learning materials to be used by the students
       ☐Yes
       ☐No: Contact the Office of Curriculum Development/ Lynsey Madison lmadison@ccp.edu

3. The catalog description accurately describes the content of the course as it is currently being taught:
   ☐Yes
   ☐No: Contact the Office of Curriculum Development/ Lynsey Madison lmadison@ccp.edu

4. The number of credits earned for this course is consistent with nationally or regionally accepted practices:
   ☐Yes

☐No: Contact the Office of Curriculum Development/ Lynsey Madison lmadison@ccp.edu

5. If the course is designed for transfer, the content is comparable to similar courses which are generally accepted for transfer of credit to accredited 4-year colleges and universities:
☐Yes
☐No
☐N/A

6. The course learning outcomes (CLOs) prepare students to meet program learning outcomes (PLOs):
☐Yes
☐No: Contact the Office of Curriculum Development/ Lynsey Madison lmadison@ccp.edu
☐N/A

7. The CLOs have been assessed:
☐Yes: Indicate below which CLOs and the semesters they were assessed (within the past five years).

☐No: Explain.

8. Where is the course assessment data located?
☐AEFIS
☐Canvas
☐Other: Please describe.

For additional assessment resources and guidance, please contact your Divisional Curriculum Assessment Facilitator (DCAF) team.