

**English Fluency Certification Form
For Faculty and Instructional Positions**

New Hire Information

Name: _____

Department: _____

Appointment: Full-time Adjunct Visiting Lecturer Instructional Aide

Starting Semester: _____

I have personally interviewed the appointee and certify that the appointee's Mastery of English is adequate for effective communication with the students he/she will be teaching.

I certify that the above appointee is exempt from the certification requirements of the English Fluency in Higher Education Act because candidate will be assigned instructional responsibilities only in courses in which the primary language of instruction is not English.

Department Head (signature) _____

Name (please print) _____

Department Name _____

Date _____