

COMMUNITY COLLEGE OF PHILADELPHIA
CENTER ON DISABILITY
BG-39

phone: 215-751-8050 | fax: 215-972-6312
email: cod@ccp.edu | website: ccp.edu/cod

Notetaker Request Form

Dear Instructor,

The Center on Disability (COD) is requesting your assistance in identifying a peer notetaker in your class who is willing to share a copy of class notes with a classmate who has a disability.

Please identify a capable student and match that student with the individual who needs to receive notes. The announcement below may be helpful if you need to request volunteers from the entire class. We just ask that you do not publicly identify the student who requires the notes.

If you have any questions, the COD staff can be reached at cod@ccp.edu, in BG-39, or by phone at 215-751-8050.

Many thanks for your cooperation.

NOTETAKER REQUEST ANNOUNCEMENT

The Center on Disability is looking for a peer notetaker in this class who is willing to share a copy of class notes with another student. This is an excellent volunteer experience and an opportunity to improve your own learning techniques. If you are interested or want more information about this opportunity to offer assistance, please see me at the end of class today.