

AGENDA
COMBINED/HYBRID MEETING OF THE
BUSINESS AFFAIRS AND EXECUTIVE
COMMITTEES OF THE BOARD OF TRUSTEES
Community College of Philadelphia
Wednesday, July 15, 2026 – 9:00 A.M.

TO: Business Affairs Committee of the Board of Trustees
FROM: Carolyn Flynn
DATE: July 13, 2026
SUBJECT: Combined/Hybrid Meeting of the Business Affairs and Executive Committees of the Board of Trustees

A combined/hybrid Business Affairs and Executive Committees of the Board of Trustees meeting is scheduled for **July 15, 2026 at 9:00 A.M.** Participants and attendees may attend in person in the Isadore A. Shrager Boardroom M2-1 or *via* Zoom. The Zoom information for the Public Session is as follows:

Topic: 07/15/2026 Combined/Hybrid Business Affairs
And Executive Committees of the Board of Trustees Meeting
Public Session

<https://ccp.zoom.us/j/95288581664?pwd=ExU32711vYF8j7zreNpdaZqbMFuw2F.1>

Meeting ID: 952 8858 1664
Passcode: 239580

AGENDA
BUSINESS AFFAIRS COMMITTEE
PUBLIC SESSION

The Business Affairs and Executive Committees will meet in Executive Session immediately prior to the start of the public session of the Business Affairs Committee to discuss real estate, personnel and contract negotiation strategy.

Please note that Attachment A contains a spreadsheet that lists the vendor/consultant, the amount, and the source of funding (i.e., Capital Budget, Operating Budget, Grants, or Bond Proceeds) which College Administration is seeking approval.

- (1) **Renewal of Contract with Comcast Business Enterprise Services (Action Item)**

The Information Technology Department recommends approval of a three-year renewal agreement with Comcast Business Enterprise Services for the College's 10 Gigabit Dedicated Internet (EDI) connection and Distributed Denial of Service (DDoS) protection services. These services provide the foundational network connectivity, redundancies, and cybersecurity protection required to support academic instruction, student services, enterprise applications, cloud-based systems, and campus operations. Following negotiations with Comcast, the College secured a reduction in monthly recurring service costs from \$6,355 to \$5,130, generating approximately \$14,700 in annual savings and more than \$44,000 in savings over the life of the agreement while maintaining existing service levels, bandwidth capacity, and cybersecurity protections. The renewal includes continued 10 Gbps dedicated internet service, IPv4 address space, and DDoS mitigation services with no installation costs. Funding for this contract will be provided through the Information Technology operating budget and is included within the College's annual telecommunications and network services allocations. Approval of this renewal will ensure the continued reliability, performance, and security of the College's enterprise network infrastructure while reducing ongoing operational expenses.

Staff requests that the Business Affairs Committee recommend to the Executive Committee of the Board of Trustees to award a three-year contract to Comcast Business Enterprise Services for 10 Gigabit Ethernet Dedicated Internet and DDoS Protection Services at a total cost not to exceed approximately \$186,840, inclusive of recurring equipment fees and applicable charges.

(2) Contract to Greenbridge for Landscaping and Snow Removal Services (Action Item)

On May 13, 2026, the College issued a competitive solicitation for a five-year Landscaping and Snow Removal Services contract (3-year base term with two optional one-year renewals) to replace the current agreement expiring June 30, 2026. The solicitation was marketed through PennBid and the Office of Economic Opportunity in Philadelphia to more than 400 vendors, resulting in five (5) competitive proposals. Following a comprehensive evaluation of pricing, service quality, operational capability, communication practices, and overall value, staff recommend awarding a single contract to Greenridge Landscaping.

The key factors supporting this recommendation include:

- Best Overall Value: Greenridge submitted the lowest annual landscaping cost proposal while demonstrating strong operational capabilities and service continuity.
- Enhanced Winter Operations: CCP is transitioning from a reactive snow-removal model to a proactive Time & Materials (T&M) approach, enabling

advance storm preparation, continuous snow-clearing operations, improved campus safety, and more efficient deployment of both College and contractor resources.

- Improved Risk Management: The T&M model shifts winter weather response responsibilities and associated third-party insurance exposure to the contractor during active storm events.
- Superior Communication and Partnership: Evaluation committees cited Greenridge's proactive communication approach, responsiveness, and collaborative problem-solving as distinguishing strengths.
- Single-Vendor Efficiency: Consolidating landscaping and snow removal under one provider improves accountability, streamlines communication, reduces service gaps during seasonal transitions, and enhances overall operational efficiency.

Staff requests that the Business Affairs Committee recommend to the Executive Committee of the Board of Trustees to award the Landscaping and Snow Removal Services contract to Greenbridge Landscaping for the initial three-year term, with two subsequent one-year renewal options, for an annual cost of \$127,435 for landscaping and estimated annual cost of \$160,000 for snow removal. The total five-year cost would be estimated at \$1,437,175. The source of funding will come from the operating budget.

(3) Contract to Independence Fire Sprinkler Company LLC for Fire and Life Safety Inspections (Action Item)

The College recently completed a competitive bidding process for Fire and Life Safety services, which includes the inspection, testing, maintenance, and regulatory compliance requirements associated with:

- Fire sprinkler systems;
- Fire extinguishers;
- Backflow preventers;
- Fire pumps; and
- Commercial kitchen hood fire suppression systems.

The bid was undertaken to ensure the continued reliability, safety, and regulatory compliance of critical life-safety systems across College facilities, including the Main Campus and regional center locations. The procurement process evaluated qualified vendors capable of providing the required services in accordance with applicable codes, standards, and College requirements. The completed bid encompassed all major fire and life-safety components identified by the College as requiring ongoing inspection and maintenance services.

Staff recommends awarding a five-year contract to Independence Fire Sprinkler Company LLC, the apparent lowest responsive and responsible bidder, for Fire and

Life Safety Services in accordance with the terms and conditions of the solicitation and the submitted bid proposal. The cost in Year 1 of the contract is not to exceed \$82,000. The cost of the contract over five-years is approximately \$171,562.50.

Pricing Summary

Service Group	Pricing Basis	Price
Section 1 - Annual Sprinkler, Fire Pump & Backflow Inspection	2026	\$23,600.00
Section 2 - Additional "Optional" NFPA Inspection Services	Optional/Additional	\$53,600.00
Section 3 - 3-Year Full Dry System Inspection	2028	\$5,850.00 + \$25,037.00
Section 4 - 5-Year Internal Sprinkler System Inspection	2030	\$32,400.00 + gauges + \$26,562.00
Section 5 - Annual Fire Extinguisher Inspection Services	2026	\$4,513.50

Staff requests that the Business Affairs Committee recommend to the Executive Committee of the Board of Trustees to approve a five-year contract to at a total cost of approximately \$171,562.50. The source of funding will come from the operating budget.

AGENDA EXECUTIVE COMMITTEE **PUBLIC SESSION**

(1) Based on the recommendations of the Business Affairs Committee, the Executive Committee of the Board of Trustees will motion on the following items:

- Renewal of Contract with Comcast Business Enterprise Services
- Contract to Greenbridge for Landscaping and Snow Removal Services
- Contract to Independence Fire Sprinkler Company LLC for Fire and Life Safety Inspections

cc: Dr. Alycia Marshall
Mr. Gim Lim
Mr. Derrick Sawyer

Attachment A

**FUNDING FOR ACTION ITEMS MEETING OF THE BUSINESS AFFAIRS
COMMITTEE OF THE BOARD OF TRUSTEES
AGENDA: July 15, 2026**

Agenda Item No.	Vendor Consultant	Amount	Source
1	Comcast	\$186,840	Operating
2	Greenbridge	\$1,437,175	Operating
3	Independence Fire Sprinkler Company LLC	\$171,562.50	Operating