

AGENDA
HYBRID SPECIAL MEETING OF THE BUSINESS
AFFAIRS COMMITTEE OF THE BOARD OF
TRUSTEES
Community College of Philadelphia
Wednesday, January 24, 2024 – 10:30 A.M.

TO: Business Affairs Committee of the Board of Trustees
FROM: Jacob Eapen
DATE: January 23, 2024
SUBJECT: **Special Meeting of Business Affairs Committee**

A hybrid special meeting of the Business Affairs Committee of the Board of Trustees is scheduled for **Wednesday, January 24, 2024 at 10:30 A.M.** Participants and attendees may attend in person in the Isadore A. Shrager Boardroom M2-1 or *via* Zoom. The Zoom information for the Public Session is as follows:

Topic: 01/24/2024 Hybrid Special Meeting of Business Affairs Committee of the Board of Trustees – Public Session

Topic: Special Meeting of Business Affairs Committee
<https://ccp.zoom.us/j/96335981590?pwd=NHpSVjhOdldGNkhkSTA3MUVuUXp0UT09>

Meeting ID: 963 3598 1590
Passcode: 8029

PUBLIC SESSION
AGENDA

Please note that **Attachment A** contains a spreadsheet that lists the vendor/consultant, the amount, and the source of funding (i.e. Capital Budget, Operating Budget, Perkins Grant, or Bond Proceeds) which College Administration is seeking approval.

(1) Garage Lighting Project (Action Item)

This project was developed to enhance the safety and security of the parking garage on the main campus. The project consists of retrofitting all lighting fixtures to LED, exit egress signage, the garage sign, stairwell lighting and ramp, elevator and elevator lobbies, and entry lighting at the main garage located at 1700 Spring Garden Street. A lighting audit and recommendations report was provided to bidders as part of the RFP documents and was utilized as the basis for the bid.

The College issued solicited RFP #10201, via Pennbid, on November 22, 2023. The Pre-Bid was held on December 5, 2023 where three (3) bidders attended. There were two bids received: Hyde Electric Corporation in the amount of \$318,175, and Positive Wiring Electrical & Structural Cabling in the amount of \$398,899.07

Staff followed up with Hyde Electric to see if they had factored in taking any rebates for the lighting for their company in their bid. Hyde Electric confirmed that they had not factored in taking the rebated directly and the College would be eligible to take any rebates associated with the purchased materials. The College will pursue seeking the rebates.

Staff requests that the Business Affairs Committee recommend to the Board of Trustees to award the contract to Hyde Electric Corporation in the amount of \$318,175 for the lighting upgrade to the Main Parking Garage. The project will be funded with capital funds.

(2) Next Meeting – Business Affairs Committee of the Board of Trustees
(Information Item)

The next meeting of the Business Affairs Committee is scheduled for Wednesday, February 21, 2024 at 9:00 A.M.

JE/tn

c: Mr. Michael Soileau
Dr. Donald Generals
Mr. Gim Lim
Ms. Marsia Henley
Mr. Derrick Sawyer
Mr. John Wiggins
Ms. Victoria Zellers, Esq.
Dr. Judith Gay, Vice President Emerita

ATTACHMENT A
FUNDING FOR ACTIONS ITEMS

**MEETING OF THE BUSINESS AFFAIRS
COMMITTEE OF THE BOARD OF TRUSTEES**

AGENDA: January 17, 2024

Agenda No.	Vendor/Consultant	Amount	Source
1	Hyde Electric Corporation	\$318,175	Capital Funds