

**COMMITTEE AS A WHOLE
ZOOM MEETING OF THE BUSINESS AFFAIRS
COMMITTEE OF THE BOARD OF TRUSTEES
Community College of Philadelphia
Thursday, February 4, 2021 - 9:00 A.M.**

TO: Members of the Business Affairs Committee of the Board of Trustees
FROM: Jacob Eapen
DATE: January 29, 2021
SUBJECT: Business Affairs Committee Meeting

As part of the Committee as a Whole, a Zoom meeting of the Business Affairs Committee is scheduled for Thursday, February 4, 2021 at 9:00 A.M. Please note that an Executive Session will follow the Public Session at approximately 9:30 A.M.

PUBLIC SESSION AGENDA

The Zoom information for the Public Session follows. More details are listed on your calendar invite.

Topic: Public Session - BAC Meeting

Time: Feb 4, 2021 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://ccp.zoom.us/j/94960522517?pwd=TTVZR0JneU1qdmRZVVh1S3NuMERJQT09>

Meeting ID: 949 6052 2517

Passcode: 8029

(1) Approval of Contract with The Riff Group (Action Item)

As part of the Library and Learning Commons renovations, the space occupied by the Faculty Center for Training and Learning (FCTL) will be converted into the new Café space. FCTL will now be moved to B2-36. To accommodate these moves, renovations will be performed to enhance and make space usable. Renovations will include demolition of walls, new lights, flooring and painting. Bids were solicited with seven bidders through PennBid. The lowest reasonable responsible bidder was The Riff Group at \$110,420. Russ Kelly's bid was lower but bid documents were not included resulting in disqualification. Please refer to Attachment A.

Staff request that the Business Affairs Committee recommend to the full Board that the contract be awarded to The Riff Group in the amount of \$110,420 to perform the renovations for the FCTL (Faculty Center for Training and Learning).

(2) Approval of New Age Development Group Change Order for the Library & Learning Commons Project (Action Item)

This change order is the result of conditions which include code compliance, leveling of floors, painting, and unforeseen conditions. City inspector requires compliance for hanging the decorative wood ceiling from steel. In order to maintain the fire rating, additional fire protection installation had to be applied causing an increase of scope of work. It was found that floors were not on the same levels when walls were removed to make smooth transitions through now open walkways. Floors have to be ramped to prevent trip hazards. This Change Order Four in the amount of \$158,000 will be in addition to Change Orders 1, 2 & 3, totaling \$610,912 which will increase the original contract amount of \$7,693,491 to \$8,462,403 which is a 10% increase. Please refer to Attachment B.

Staff request that the Business Affairs Committee recommend to the full Board the approval of the New Age Development Group Change Order Four for the Library & Learning Commons Project in the amount of \$158,000.

(3) Next Meeting (Information Item):

The next regularly scheduled meeting of the Committee is set for Wednesday, February 17th at 9:00 A.M.

EXECUTIVE SESSION

An Executive Session will follow the Public Session. The Zoom information for the Executive Session follows. More details are listed on your calendar invite.

Topic: Executive Session: BAC Meeting

Time: Feb 4, 2021 09:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://ccp.zoom.us/j/91814516670?pwd=OFV6VEIPZ0VvSF11NnRSS2Z5V01HZz09>

Meeting ID: 918 1451 6670

Passcode: BAC

ATTACHMENT A

The Riff Group for the FCTL - Faculty Center for Teaching & Learning (RFP#10124)

Description	QTY UOM	Riff Group	ParkOrouke Associates	Russ Kelly & Associates	Smith Construction Inc.	Flatiron Building Co.	Gassis Global Investments LLC.	TE Constructio n Services LLC	Mas General Contractors LTD
Base Bid: General Construction	1 Lot	\$106,500	\$112,609	\$95,541	\$136,000	\$142,250	\$109,829	\$161,000	\$140,000
Option: Sprinkler Head Relocation(4)	1 Lot	\$3,920	\$10,000	\$1,000	\$15,000	\$7,000	\$4,000	\$1,880	\$14,000
Total		\$110,420	\$122,609	\$96,541	\$151,000	\$149,250	\$113,829	\$162,880	\$154,000

Attachment B
**New Age Development Group Change Order Four for the Library &
 Learning Commons Project**

	Prime	Negotiated price	Reason
Painting	NADG-GC	\$60,000	Contractor Change and Added Scope
Additional Fire proofing	NADG-GC	\$75,000	City Ordinance Compliance
Floor Leveling	NADG-GC	\$23,000	Unforeseen

Original Contract Amount	Prime	Total approved to Date	Amount pending Board Approval	Percent in change orders to original contract
\$7,693,491	NADG-GC	\$610,912	\$158,000	10%