

MEETING *via* CONFERENCE CALL
BUSINESS AFFAIRS COMMITTEE OF THE BOARD OF TRUSTEES
Community College of Philadelphia
Wednesday, March 18, 2020– 9:00 A.M.

Dial-In Number: 1-888-675-6779

Participant Passcode: 2050590#

Moderator: 2693081# (Moderator: Jacob Eapen)

Present: Lydia Hernández Vélez, Esq. (Chair); Mr. Harold Epps, Mr. Steve Herzog, Mr. Rob Dubow, Mr. Jeremiah White, Dr. Donald Guy General, Mr. Jacob Eapen, Mr. Gim Lim, Mr. Derrick Sawyer, Mr. James P. Spiewak, Victoria Zellers, Esq., and Ms. Sarah de Wolf, Deputy Budget Director for Program Evaluation, City of Philadelphia

PUBLIC SESSION

(1) Cisco Equipment for IT End-of-Life Replacements (RFP 10108)

Information: Mr. Eapen stated the College conducted an RFP process utilizing PennBid for the procuring critical Cisco replacement IT infrastructure equipment. The equipment being procured are replacing end of life and end of support core switches which provide all routing, policy and core connectivity for the College's network. Of the seven bidders for the project, Graybar submitted the lowest bid at a total of \$551,053. Graybar is an authorized Cisco reseller and local vendor and can fulfill the needs as requested. This was a capital-approved project for fiscal year 2020-21.

Graybar	CNI Sales Inc.	En-Net Services	SHI	HighPoint	Mola Group Corporation	mvation
\$551,053.50	\$563,640.00	\$572,527.86	\$599,780.76	\$611,852.74	\$662,264.12	\$721,359.16

Mr. Eapen stated that the staff is requesting that the Committee recommend to the full Board that the commodity bid for the replacement of critical IT infrastructure switches and end-of-life equipment in support of the College network be granted to Graybar in the amount of \$551,053.

Action: Mr Epps moved and Mr. Dubow seconded the motion that the Committee recommend to the full Board that the commodity bid for the replacement of critical IT infrastructure switches and end-of-life equipment in support of the College network be granted to Graybar in the amount of \$551,053. The motion passed unanimously.

(2) Update on COVID-19 (Information Item):

Ms. Zellers provided an update on COVID-19. She stated that as public health concerns surrounding COVID-19 continue to grow, the College has made the careful decision to move coursework to online or other remote alternatives, beginning March 30th through the end of the

spring semester, and to keep the Main Campus and its Regional Centers closed through at least until May 6th. She stated that, at this time, the commencement ceremony for spring 2020 is postponed.

(3) Other

Mr. Eapen noted that the College recently conducted an RFP for online tutoring services and that another meeting may be required during the month to approve a contract. In response to a question, he stated that the cost is based upon usage for College students.

A discussion took place concerning technology tools that students might need to better achieve success at the College and the percentage of incoming students without such tools. Committee members and staff discussed strategies to be employed once the Spring 2020 semester is restarted.

(4) Next Meeting

The next regularly scheduled meeting of the Committee will be held on **Wednesday, April 22nd at 9:00 A.M.** in the Isadore A. Shrager Boardroom, M2-1.

Executive Session

An Executive Session followed the Public Session.