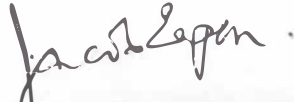


**MEETING OF THE BUSINESS AFFAIRS COMMITTEE
OF THE BOARD OF TRUSTEES
Community College of Philadelphia
Wednesday, March 1, 2017 – 10:30 A.M.**

TO: Business Affairs Committee of the Board of Trustees
FROM: Jacob Eapen 
DATE: February 16, 2017
SUBJECT: Committee Meeting

A meeting of the Business Affairs Committee of the Board of Trustees will be held on **Wednesday, March 1, 2017 at 10:30 A.M.** For those of you who are not able to attend in person but can dial into the meeting, please use the following conference bridge information:
DIAL-IN NUMBER: 1-888-675-6779; PARTICIPANT PASSCODE: 2050590#

AGENDA – PUBLIC SESSION

(1) Selection of the Financial Institution for the 2007 Bond Refinancing (Action Item):

The College has issued RFPs for the 2007 Bond Refinancing. The RFPs have been to 8 banks for direct purchase of College bonds. The RFPs have also been set to 9 underwriters to serve as Managing Underwriter for the Bond Refinancing. The responses are due on February 24, 2017. The staff, with input from the Financial Advisor, will evaluate the responses and make a recommendation on the best advantageous instrument to be utilized by the College for the Bond refinancing (direct placement or bond issuance).

(2) W Selection of a Bond Counsel for Bond Refinancing (Information Item):

As required by the General Counsel of the Commonwealth of Pennsylvania, the College has issued an RFP to firms prequalified by the General Counsel. The responses are due on February 27, 2017. The staff will evaluate the responses and make a recommendation for the Bond Counsel at the meeting.

(3) Next Meeting Date:

The next regularly scheduled meeting of the Committee is scheduled for Wednesday, March 22, 2017 at 10:00 A.M. in the Isadore A. Shrager Boardroom, M2-1.

JE/Im

Attachments

cc: Mr. Jeremiah White
Dr. Donald Generals
Mr. Todd E. Murphy
Mr. James P. Spiewak
Victoria Zellers, Esq.

BAC\MARCH 1, 2017 AGENDA.DOC