



Meeting of the Board of Trustees, Thursday, May 7, 2026, 2:30 p.m., Northeast Regional Center,
12901 Townsend Road, Community Room 124/Hybrid

AGENDA

(1) Executive Session I

The Goals for the May meeting in addition to routine matters are:

- Enrollment Update
- Programmatic Updates
- May 2, 2026 Commencement Recap
- Update on May 5, 2026 Budget Hearing

(2) Meeting Called to Order

(3) Public Comment

(4) Report of the President

- (a) Commencement Recap
- (b) Update on Enrollment
- (c) Programmatic Updates
- (d) Advancing Our Mission: Success Highlights
- (e) Update on May 5, 2026 Budget Hearing
- (f) 60th Anniversary Update (Dr. Shannon Rooney) and Foundation Report (Amanda Pratt and Mr. Tim Spreitzer)

(5) Student Outcomes Committee, April 2, 2026

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(6) Business Affairs Committee, April 15, 2026

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(a) Resolution on the Main Lobby of the Career and Advanced Technology Center "The Ardmore Toyota & Central City Toyota Lobby" (A)

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(7) Consent Agenda

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4.2.26 Enrollment Report - Attachment A 32

Resolution to Authorize President Marshall to Approve Perkins Grant Purchases of \$100,000 or Greater through June 30, 2026 - Attachment B 33

Resolution for Issuing Bonds for MEP Project - Attachment C 34

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(a) Board of Trustees Proceedings and Minutes of Decisions and Resolutions, Meeting of April 2, 2026

(b) Grants and Gifts 41

Record of Grants & Gifts FY26 (5.7.26)

(c) Behavioral Health and Human Services A.A.S. Academic Program Review

(d) Psychology A.A. Academic Program Review

(e) Contract with Ellucian for Ellucian Intelligent Processing (EIP)

(f) Contract with Carahsoft Technology Corporation for VMware Cloud Foundation Licensing

- (g) Windows 10 Computers Upgrade Project
- (h) Contract EAB for Strategic Advisory Services

(8) Report of the Chair

- (a) Acknowledgements
- (b) Reminder: Nominations for Board Officers
- (c) Rhythm and Rise 60th Anniversary Celebration
- (d) 2026 ACCT Leadership Congress

(9) Old Business

(10) New Business

(11) Next Meeting

The next meeting of the Board of Trustees is scheduled for Thursday, June 4, 2026, at 2:30 p.m. in the Isadore A. Shrager Boardroom, M2-1. The meeting will be hybrid.

Committee Meetings

- Student Outcomes Committee
 - Thursday, May 7, 2026 12:30 p.m., Northeast Regional Center, Room 259/Hybrid
 - Thursday, June 4, 2026 12:30 p.m., Library & Learning Commons, L1-13/Hybrid
- Business Affairs Committee
 - Wednesday, May 20, 2026 9:00 a.m., Isadore A. Shrager Boardroom, M2-1/Hybrid

Upcoming Events

- CCME Graduation, Monday, June 1, 2026 5:30 p.m. – 7:00 p.m., Winnet Building, Great Hall, S2-19
- Rhythm and Rise 60th Anniversary Celebration, Tuesday, June 9, 2026, 6:00 p.m. – 9:00 p.m., Athletics Center
- Association of Community College Trustees, October 21-24, 2026 Leadership Congress, Hyatt Regency Chicago, 151 East Wacker Drive
- May 2026 Events

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(12) Adjourn

Executive Session II

The Board will reconvene in Executive Session. The Board will not return.

**STUDENT OUTCOMES COMMITTEE OF THE
BOARD OF TRUSTEES**

MEETING MINUTES

**Thursday, April 2, 2026
12:30 p.m.
Hybrid**

**Zoom
&
Library Learning Commons, L1-13
1700 Spring Garden Street
Philadelphia, PA 19130**

- Presiding:** Ms. Chekemma Fulmore-Townsend
- Committee Members:** Mr. Patrick Clancy, Sheila Ireland, Roz McPherson, Pastor Mason, Carol Jenkins
- Board Participants:** Mr. Harold Epps
- College Members:** Dr. Lisa Sanders, Dr. Danielle Liautaud-Watkins, Dr. Shannon Rooney, Steve Bacher,
- Guests:** Dr. Judith Gay, Consultant to the Board of Trustees
Ms. Mindy Posoff, Vice Chair, Board of Trustees
Dr. Amy Birge-Caracappa, Director of Assessment
Dr. Davido Dupree, Interim Dean of Liberal Studies
Dr. Terrilyn Hickman-Allen, Associate Professor & Program Coordinator
Kerry Arnold, Assistant Professor, Behavioral Health Human Services
Christine Coppa, Field Coordinator
Billy Love, Department Head, Psychology, Education, and Human Services
Calion Lockridge, Curriculum Coordinator, Psychology

I. Public Session

(a) Approval of the Minutes March 12, 2026 (A)

Trustee Fulmore-Townsend moved to approve the minutes of the March 12th meeting. Trustee Jenkins made the first motion, and Trustee Clancy seconded it. The motion was unanimously approved by all members.

(b) Behavioral Health and Human Services Associate in Applied Science (AAS) APR (A)

Interim Provost Sanders delivered opening remarks, highlighting the significant transformation of the Behavioral Health and Human Services (BHHS) program. She reminded the committee that BHHS had previously been on notice and had undergone substantial restructuring to better align with workforce and city needs, ultimately achieving department status. Dr. Sanders commended the program's progress and then transitioned the presentation to the BHHS team.

Dr. Birge-Caracappa began the BHHS presentation with a comprehensive overview of enrollment figures, demographic data, and outcomes. The program reported an average enrollment of 299 students from Fall 2020 through Spring 2025, with a post-COVID-19 decline followed by consistent growth over the past four semesters. During the same period, BHHS enrolled a higher proportion of students identifying as female than the College overall, at 81.6% versus 66.8%. The program predominantly serves a largely part-time, nontraditional student body, with a significant representation of Black female students. Moreover, BHHS's enrollment of students identifying as Black females stands at 51.7%, compared to 28.2% for the College overall, and a similar proportion of Black male students at 11.7%, relative to 11.7% for the College. The proportions of students identifying as Hispanic and White align with those of the College overall. Conversely, BHHS enrolled a lower percentage of students identifying as Asian (1.2%) than the College overall (10.2%), as well as a smaller proportion of students under thirty years of age compared to the College overall. Dr. Birge-Caracappa acknowledged in the presentation that the program intends to address these demographic characteristics.

Analyzing fall-to-fall retention rates from Fall 2020 to Fall 2023, 41.9% of BHHS students returned to the same program, exceeding the College's overall rate of 35.1%. The average proportion of BHHS students who transitioned to a different program was 30.5%, which is comparable to the College's overall rate of 6.7%, as reported by the presenter. Between 2020 and 2025, BHHS awarded 262 Associate of Applied Science (AAS) degrees and 49 certificates. There has been a slight decline in the number of degrees awarded during this period; however, the program is actively implementing measures to address this trend. Program assessment remains a particular strength; BHHS has documented assessment results annually and has made adjustments based on these findings. Graduation rates reflect ongoing curriculum modifications and typical stop-out patterns among the student population. It was clarified that these outcomes are indicative of a program "under reconstruction," rather than instability.

From Fall 2020 to Spring 2025, BHHS reported a direct cost per Full-Time Equivalent (FTE) of \$4,612, marginally exceeding the division average of \$3,831 and slightly surpassing the College average of \$4,196. Dr. Birge-Caracappa concluded that the recommendations for BHHS primarily concentrate on ongoing collaboration with the College to establish and document more definitive closing-the-loop practices, which the program is already implementing, but should continue to develop. Additionally, these recommendations include other enhancements related to program accreditation.

Dr. Terrilyn Hickman – Allen, an Associate Professor and Program Coordinator on the program's leadership team, articulated their work using the metaphor of "rebuilding the house," elaborating that they have fortified the foundation, broadened partnerships, and aligned the curriculum with accreditation standards. The program has progressed to departmental status, expanded into regional centers, and is diligently pursuing accreditation over the next three to five years. Leadership emphasized the significance of equity, positioning the program as a conduit for underserved populations, notably Black women in helping professions.

The BHHS office relocated to a dedicated departmental suite in January 2026 and is currently seeking to expand and restructure this space to accommodate additional faculty members and support personnel. The program has transitioned to regional centers this spring semester, initiating courses at CATC for the first time in approximately a decade, with plans to extend to NERC in the Fall of 2026. BHHS is actively working to align all coursework and curriculum with accreditation standards, with the goal of achieving full accreditation within the next three to five years. The program benefits from dedicated leadership provided by Professor Kerry Arnold, who oversees the student-life component of recovery and is expected to lead the academic aspect as well. The program is expanding its offerings in recovery training, public health training, and initiatives designed to support students both personally and professionally. Faculty and staff are proactively participating in conferences, employer partnerships, and workforce events to ensure the program remains at the forefront of the field. Additionally, the program maintains robust partnerships with both the city and the state.

Professor Arnold noted that the department hosted an academic showcase the previous evening for the Addiction Recovery Proficiency Certificate. It drew 80 registrations, with 23 attendees, many from outside the department, including master's degree holders interested in the program, which could serve as a pipeline for further certification in Pennsylvania. Dr. Hickman-Allen added that Professor Arnold had "reinvigorated" the Addiction Recovery Proficiency Certificate and had worked with the Pennsylvania Certification Board to ensure it aligned with and met all educational requirements, enabling students leaving the program to apply for certification. She characterized this as an economically sound value for people living in the city, as a workforce pipeline, and as a recruitment mechanism for the AAS program.

The discussion then focused on the shift to a two-practicum model, aligning with national standards and introducing macro-level practices such as advocacy, policy awareness, and community engagement. Dr. Hickman announced BHHS's return to this model, calling it a key renovation. Professor Copa added that this change better aligns BHHS with standards and enhances macro practice vital for students, including advocacy and community engagement.

Professor Copa provided details on new macro-based practicum sites, including the Anti-Violence Prevention Program of Philadelphia and the Office of Safe Neighborhoods, which is currently led by an alum of the program. She specifically referenced the GVI (Group Violence Intervention) strategy in various neighborhoods. Deion Sumpter, a practicum alum

whose GVI placement has now expanded to include juveniles, is an adjunct professor and serves as the Deputy Director of the Office of Safe Neighborhoods for the City of Philadelphia. She stated that BHHS is committed to supporting students in embracing macro practice, recognizing the transferability of skills, and developing a willingness to work toward different outcomes in their neighborhoods. The program is ensuring that students can move through the house, from individual work to community impact.

Dr. Hickman – Allen outlined the upcoming priorities for the program. BHHS aims to expand and enhance the practicum education program and its agency partnerships. Professor Copa and the Department Head are planning a summer event to invite practicum supervisors to campus as a collaborative effort, not solely to send students to sites, but also to involve supervisors in support and educational activities. The program is advancing toward accreditation, with each current initiative being reviewed for alignment with future objectives to prevent duplication of effort. The Advisory Committee is being expanded to incorporate stakeholders, with a meeting scheduled for the following week; Professor Arnold will oversee the nomination process.

Dr. Hickman-Allen described the program's recruitment efforts, including partnerships with Enrollment Management and Marketing, marquee, LinkedIn, and a departmental email at bhhs@ccp.edu managed by the BHHS Diversity Fellow, an alumna. A student Canvas course launched in February under the Fellow's leadership serves as a central hub for information. The program holds student growth meetings and invites adjunct faculty to attend. Professor Sierra Akers, the Fellow, serves as the Education and Human Services Pathway Coordinator, supporting initiatives.

Dr. Hickman-Allen announced that, through the collaborative efforts of Behavioral Health, the Office of Collegiate Recovery, and the Education and Human Services Pathways, and with Professors Arnold, Akers, and adjunct Professor Bruno serving as certified facilitators, BHHS will provide Mental Health First Aid training on the College campus for the first time.

The faculty of BHHS has been characterized as "the builders of this house" and comprises active professionals. Professor Copa serves as the Practicum Education Coordinator. Professor Arnold was recently appointed to the Mayor's Commission on Addiction Recovery and will serve in that capacity, representing the College on behalf of the city. She also functions as the Director of the Office of Collegiate Recovery. Dr. Terrilyn Hickman – Allen and Professor Akers are also scheduled to present at a national conference in May, having been invited to return following their presentation in September. Professor Copa continues to serve as the Practicum Education Coordinator.

Dr. Hickman – Allen also informed the Board that she will present in Nairobi, Kenya, this summer on pipelines successfully established from the Associate in Applied Science to the Master in Social Work. Two years ago, BHHS created its first pipeline with West Chester University and has since replicated it three times, with a fourth in development.

Dr. Hickman – Allen shared a success story concerning a successful pipeline, detailing that a former student, Maya Campbell, presented her doctoral research at Widener University. Several years prior, Campbell had enrolled at the Community College of Philadelphia

without a General Educational Development (GED) credential and was unfamiliar with the concept of a syllabus. When she later contemplated applying to PhD programs, she sought guidance from Dr. Hickman-Allen and ultimately undertook doctoral research on gun violence, inspired by the loss of her brother. Dr. Hickman-Allen characterized this as a full-circle moment of pride.

The BHHS has significantly expanded its adjunct faculty by 600% under her leadership; however, Dr. Hickman – Allen clarified that this increase reflects an expansion from zero to six individuals. She emphasized that "two things can be true": both the percentage increase and the absolute number are valid considerations.

In anticipation of forthcoming modifications to Medicare and Medicaid, Dr. Hickman – Allen has been actively invited to participate in and engage with meetings at CBH. She indicated that during these meetings, she contemplates how BHHS can support the impending changes scheduled for implementation in January 2027.

The BHHS program is considering incorporating proficiency certificates to meet the city's changing needs. Additionally, BHHS endeavors to appoint a Career and Technical Education coach dedicated to the program to help students overcome barriers to completion. Dr. Hickman – Allen further indicated that BHHS plans to advocate, alongside Dr. Sanders and Dr. Dupree, for permanent funding to establish a faculty-led Practicum Education Coordinator as a standard element of the curriculum. Moreover, BHHS intends to leverage Perkins funds to establish practicum liaisons who offer more direct support, similar to models employed in social work field education.

Dr. Hickman – Allen shared that the BHHS program's rubric serves as an overview of the program's current performance. It was noted that the program meets at least a proficient standard across all assessed areas, with several categories reflecting exemplary performance. The program also acknowledged that graduation rates and workforce placement remain areas for development, and prior discussions have provided context and contributing factors related to these outcomes. Overall, the program is maintaining a strong standing at the proficient level while continuing to make progress in targeted areas for improvement.

In conclusion, Dr. Hickman – Allen stated that the program is committed to addiction recovery, telehealth, AI, a trauma-informed approach to instruction and practice, and expressive arts. The program is also aligning its work with standards from the Council for Standards in Human Service Education.

Following the presentation, Trustee Fulmore-Townsend remarked that the current report represents a significant improvement over the previous APR and commended the team for their focused efforts to revitalize the program. The trustee noted that the data suggests meaningful progress in the right direction and that the program is increasingly meeting identified needs. While acknowledging prior concerns, she also emphasized the program's recognized value and stated that the team's work has not gone unnoticed.

- Trustee Fulmore-Townsend raised a question about integrating AI and telehealth. She asked what AI integration looks like in the student experience and how it adds value. Dr. Hickman – Allen explained that AI is used in practice settings for case notes and reporting, so students are introduced to it in coursework. Assignments require students to compare AI-generated responses with credible research to evaluate accuracy and bias. Faculty emphasized teaching ethical and responsible use, stating that AI is “a tool, not a crutch.
- Trustee Fulmore-Townsend asked how students are being prepared for telehealth environments. Dr. Hickman – Allen responded that the faculty has observed that telehealth is now embedded in practice and coursework. One faculty member became board-certified in tele-mental health to bring real-world expertise into the classroom. Students are taught about ethical considerations, including the use of personal devices and remote supervision.
- Trustee Jenkins emphasized the importance of recognizing the program’s nontraditional student population, noting that flexibility and part-time pathways are critical to success and should be considered more broadly across the college. Professor Arnold affirmed that many students are already working in the field and return to education later in life to advance their careers.
- Trustee Jenkins asked whether the BHHS program has strong partnerships with the community and recovery organizations. Professor Arnold replied that the department has partnerships with organizations such as Prevention Point, DBHIDS, and other treatment providers. These partnerships support student training, certification opportunities, and employment pipelines. Students often engage directly with these organizations through practicum placements and community-based learning.
- Trustee Epps inquired about the standard starting salaries for graduates. Professor Arnold clarified that entry-level roles may start around \$15 per hour, while advanced degrees may yield salaries in the range of \$75,000 to \$80,000 annually. Dr. Hickman-Allen highlighted that the program is dedicated to establishing sustainable long-term career pathways, rather than merely facilitating immediate employment, and regarded this as a matter of equity.

(c) Psychology Associate in Applied Science (AAS) APR

(A)

Dr. Birge-Caracappa opened the Psychology presentation with data from Spring 2026, noting that the average enrollment in Psychology was 536 students. While the COVID-19 pandemic adversely impacted Psychology enrollment, subsequent enrollment trends during this period are entirely consistent with the College-wide enrollment patterns.

Regarding demographic data, the Psychology program enrolled a higher percentage of female students than the College overall, at 78.1% compared with 66.9%. From Fall 2020 to 2025, the program recruited a greater proportion of students identifying as Black females than the College overall, at 28.2%, and a similar proportion of students identifying as Black males, at 8.4%, compared with the College. Additionally, the program enrolled a higher percentage of students identifying as Hispanic females at 18.9% relative to 12.2% for the College, and a comparable proportion of students identifying as Hispanic males at 3.1%, consistent with the College overall. Moreover, the program enrolled a comparable percentage of students identifying as White at 17.7% compared to 40.1% for the College, along with a similar proportion of students identifying as Asian at 5.3%. The program also demonstrates a higher percentage of students under 30 years of age in comparison to the College overall.

From Fall 2020 to Fall 2023, the percentage of Psychology students who persisted in the same program was comparable to the overall College rate, at 39% compared to 36.3%. The average proportion of students transitioning to a different program was 5%, aligning closely with college-wide figures. Between 2020 and 2024, the Psychology program conferred a total of 378 AAS degrees.

An analysis of transfer outcomes for students whose initial semester at CCP occurred between 2018 and 2023 and whose designated major was Psychology reveals that 74% of Psychology graduates transferred to other institutions. This percentage exceeds that of other Associate of Arts (AA) graduates at the College, which stands at 51.4%, and also surpasses the overall College transfer rate of 48.5%. Among these transfer students, 27% graduated from their respective transfer institutions, a figure comparable to that of other AA transfer students and consistent with the College-wide transfer statistics. Dr. Birge-Caracappa stated that there were no recommendations for the Psychology program, which was noted as exceptional.

Caolin Lockridge, the Psychology Program Coordinator, began by noting that although Institutional Research had no recommendations for the program, he viewed this as a positive sign and a mandate not to become complacent with the program's achievements but to pursue ongoing enhancement. He observed that this commitment to continuous improvement was aligned with the institutional culture established by the College's leadership.

Professor Lockridge reported that the Psychology program has been degree-granting since 2011. The program builds on earlier Introductory Psychology coursework and engages students across many curricula. In addition to courses in Developmental and Abnormal Psychology (PSYC 215), the program offers a supportive transfer curriculum for students at different points in their academic journeys: those working toward a four-year degree, professionals seeking to complete coursework, and students adding courses to their curriculum to support graduate school applications. He stated that students would later provide testimonials about how the curriculum has positively affected their ability to enter graduate education.

Insight was provided regarding a diverse faculty with varied training backgrounds. Faculty engaged in experimental research typically concentrate on research training, and within the scope of Introductory Psychology, faculty emphasize students' understanding of memory, including how principles of memory can enhance students' preparation for assessments. Cognitive Psychology projects encourage students to reflect on their experiences in other courses and interpret them through the lens of cognitive science concepts.

The Psychology faculty are dispersed across various leadership areas within the College. They are engaged members of the community and serve as catalysts for change in numerous College initiatives, including co-chairing committees related to Middle States accreditation. The contributions of the faculty have had a broad impact on the College: they referenced the policy work groups in which they participated, where early in that process, they identified institutional policy gaps that the group was able to address prior to the visit of the accreditation team. Their involvement in online curriculum review and assessment has strategically positioned the program, especially as it has proactively aligned with the College's current initiative to ensure all online coursework and materials are accessible. Additionally, Psychology faculty have been instrumental in advising and supporting other disciplines, including through their engagement with the Teaching and Learning Center.

The Teaching and Learning Center serves as a venue for faculty engagement that goes beyond accessibility initiatives; it also fosters collegiality and morale, and provides a nexus where faculty from various disciplines can collaborate and share, thereby enabling one faculty member's insight to influence broadly across the College.

Professor Lockridge elaborated on student-led research initiatives. The Psychology Department undertakes a multi-semester research program wherein a class in the spring semester advances a research topic to a subsequent class in the fall semester. Students then collect data from the College community concerning issues such as students' perceptions of accessing and engaging with mental health services, as well as the influence of gaming on academic performance and success. The results are presented to the College community, and the research efforts remain active and ongoing. Furthermore, he detailed the composition of interdisciplinary student club memberships, emphasizing faculty mentorship of the Cognitive Science Club, an interdisciplinary organization exemplifying faculty interdisciplinarity. It was also noted that an upcoming event, co-organized by the Cognitive Science Club and the Biology Club and accessible to students and the College community, seeks to explore the intersections between psychology and biology, including contemporary topics such as artificial intelligence, which hold particular relevance for students.

Psych 101 (Introductory Psychology) and Psych 215 are courses recognized for their strong equity outcomes. One reason was faculty participation in the General Education curriculum revision initiative: Psych 101 is recognized as a course that supports cultural analysis and interpretation, and faculty had thought carefully about ways to infuse

cultural competency throughout the course. Professor Lockridge credited this with supporting the equity outcomes observed by the program.

Professor Lockridge explained that the program's courses run efficiently and cost-effectively. Psychology has one of the lowest full-time equivalent costs across the division and College-wide. Students receive good value, and affordability is one reason students choose Psychology. Overall, it is an accessible program.

- Trustee Posoff asked for further explanation of the cost-effectiveness. Interim Dean, Dr. Dupree responded that cost-effectiveness includes a range of items: full-time faculty salaries (including extended time and credit for that), plus any software or resource purchases required for certain courses. It is a range of things contributing to the per-FTE cost.

Professor Lockridge discussed degree completion, online learning, and co-curricular activities, and stated that the Psychology department strives to meet students where they are. The AA degree can be completed entirely online in asynchronous, synchronous, and hybrid formats. He cited student testimonials, including one from a student who contacted a faculty member to describe how the course experience supported his graduate work at the Boston University School of Public Health.

Professor Lockridge initiated a discussion on transfer outcomes. Psychology students predominantly transfer to Temple University, with other institutions and transfer partners serving as secondary options. He elucidated the pattern: students intending to pursue clinical or counseling careers in graduate school often transfer to Widener University, Drexel University, or Pennsylvania State University; those interested in neuroscience tend to prefer Temple University, which specializes in neuroscience. Consequently, students tailor their four-year academic plans according to their graduate school aspirations.

- Trustee McPherson asked whether there were any HBCU transfers. Professor Lockridge stated that there have been some Psychology transfers to Howard. Although students generally stay in the area, the program does track new patterns.
- Trustee Epps referred to the institution's new partnership, stating that two years from now, he hopes Cheyney will be one of the school students transfer.
- Trustee McPherson stated that it would be ideal to begin to explore HBCU articulation agreements.

Regarding co-curricular activities, Professor Lockridge highlighted the community-centered research project that faculty conduct and Brain Awareness Day, an international event the program sponsors. Brain Awareness Day brings the community in for education about the brain, how to keep it healthy, its role in learning, and how it responds to stimuli such as music, including the phenomenon of "earworms" and how that relates to memory function.

- Trustee Epps asked how the students are engaged online versus in person. Professor Lockridge reported that many students respond positively to the online experience in their course evaluations. For example, in a synchronous course delivered through a telecom platform like Zoom, students have stated that the learning experience is much like in-person and that they would like to take the course again. Faculty maintain rigor in these online courses; the coordinator stressed that instructors are not checking the watch and hoping for things to end, but rather delivering substantive instruction. Student evaluations and how students rate the quality of the course inform the program's understanding of the value of online instruction. The program is often asked to add online courses every semester. Dr. Dupree added that many Psychology faculty were early adopters of online learning. They designed and created their online courses themselves, in many cases because they had specific expertise in those areas.

- Trustee Epps asked whether the cheese had moved in five years because, coming out of COVID, he was told the student population wanted to return to class. Dr. Dupree shared that right before the COVID shutdown, he engaged with his students and found that many were initially afraid of online instruction, fearing they would lose the connection to their instructors. Afterwards, however, most students wanted online because they saw the flexibility it offered. He noted that he did not agree that online is a good fit for every student or every course, but that many more students now want asynchronous online instruction. Dr. Sanders observed that the pattern lacks uniformity across various academic disciplines. For instance, students enrolled in Developmental English and Mathematics generally prefer to attend classroom sessions. Conversely, students engaged in studio-based arts programs favor working within the studio environment. The suitable mode of delivery is discipline-dependent. Additionally, as Dr. Dupree noted, it is also contingent upon the individual faculty member; some educators excel in online instruction, while others demonstrate strength in face-to-face teaching, and vice versa. Trustee Epps stated that, given the earlier conversation about efficiency, ongoing assessments of those scenarios will drive many other decisions over time. He noted that these decisions would affect space, resource allocation, and other issues, and recommended that the committee begin to build that into its assessments early.

Professor Lockridge outlined the Psychology program's efforts to "close the loop" on program- and course-level assessment. The program systematically reviews recommendations from the Academic Program Review as they arise and examines the curriculum to identify opportunities for adjusting Program Learning Outcomes (PLOs). The revised curriculum necessitated modifications to PLOs, particularly in research training. Numerous courses incorporate summative assessments aligned with these PLO modifications. Furthermore, the program has aligned student learning outcomes with the updated PLOs. In reviewing assessment data over time, the coordinator reported that the Psychology department recognized that some course learning outcomes had become "orphaned" in relation to the overall assessment framework; the program has endeavored

to reintegrate these outcomes to attain a comprehensive understanding of outcomes across the entire program.

Professor Lockridge then explained the cross-course theme of ethics. Faculty, as a group, discussed how to introduce students to research ethics, including how to evaluate ethics in peer-reviewed articles. The Research Methods faculty, who teach courses on site and in single-section configurations, considered how to introduce the concept of ethics early, so that students would be prepared for it when they later plan and design their own research projects in the descriptive and experimental research sequence.

The ongoing challenge with Psych 167 and Psych 210 (the statistics sequence) was addressed during the presentation. Faculty found that students were "put off" by taking statistics courses, in part due to intimidation, and tended to delay the course until the summer or take it out of sequence. To address this, Psychology took two steps. First, the program revised advising messaging by collaborating with dedicated Psychology advisors to encourage students to stay on sequence. Second, the program examined the math prerequisite sequence and determined that the existing statistics preparation was inadequate; the program therefore shifted the prerequisite from Math 118 to Math 150, because Math 150 introduces concepts that better prepare students for the statistics concepts they encounter in Psych 167. In-person sections of Psych 167 have also been moved into computer classrooms to provide a "just-in-time" instructional model, in which students who encounter confusion can immediately connect with an instructor and receive help with the specific issue or concept. The program also discovered that certain College entities with their own advisors could collaborate to ensure a coherent advising pathway.

Professor Lockridge outlined upcoming directions, emphasizing five key areas of focus, with particular attention to societal and media influences on the field as a priority. He articulated faculty concerns regarding the curation of information sources and emphasized the importance of instructing students to identify pseudoscience, recognize the value of peer-reviewed research, and critically assess information beyond superficial impressions. Additionally, faculty members address psychological myths that students might have encountered.

In the technological domain, students demonstrate familiarity with artificial intelligence (AI) and acknowledge its integration into their academic endeavors. The coordinator articulated the program's orientation as one encouraging responsible utilization of AI, emphasizing that it should not be regarded with fear. Instead, it is to be employed as a formidable tool, such as for conducting literature reviews. He observed that faculty members are engaged in discussions about the advantages of utilizing AI as a research instrument and underscore the necessity for students to act as experts, guiding the platforms to reveal the methodologies behind AI-generated outputs and their presentation. Additionally, faculty members are deliberating on the potential incorporation of AI into the assessment of Program Learning Outcomes (PLOs) at an institutional level, extending beyond individual classrooms.

Professor Lockridge identified community impact as the second area where Psychology could use improvement. The program currently has community involvement: some faculty participate in the ACE program, engaging high school students in college

experiences; the program has community research experiences that faculty have conducted for years on community-oriented topics, and students turn research findings back to their own communities. Looking forward, he described intent to seek out branches supporting collaboration with area high school faculty for pedagogical exchange, and to cultivate student organization involvement — the Cognitive Science Club is one example of a student organization that has had good participation and impact.

Professor Lockridge emphasized that gaining clarity about students' post-graduate paths after transfer would be an effective way to track students longitudinally. By finding out the best way to keep in touch with alumni, the program could gain concrete longitudinal data on what students do and where they go. This would involve contacting individuals at the transfer institutions. He noted that although Psychology does not presently offer any courses at CCME, the program has courses that might benefit students there particularly Cross-Cultural Psychology and Forensic Psychology based on conversations he has had with colleagues regarding opportunities to increase community impact.

Trustee Fulmore-Townsend opened the executive session with a reminder that one of the Student Outcomes Committee's most important responsibilities is to authorize programs of different durations. She proposed starting with the BHHS APR and opened the floor to concerns about the program review that might give committee members pause about approving the program for another five years.

- Dr. Sanders reminded the committee of BHHS's history, noting it had been "in distress" for years. Leadership changes occurred, and consultants were brought in under Dr. Marshall to align the program with the city's needs. The team worked closely with her and Dr. Dupree, supporting BHHS as leadership advanced. The BHHS program is aligning with Perkins funding, and the Career Success Coach position is also aligned.
- Dr. Sanders explained to the Board that the curriculum change and two practicum courses are major efforts. She noted that even one practicum is a big deal because legal agreements are needed with each site, placements must be appropriate and monitored, and sites must oversee students. Having two practica helps students develop more skills, work with more community organizations, and be better prepared, though results will take time. She is confident BHHS is on the right path, having seen the program's progress.
- Dr. Sanders shared that both the BHHS and Psychology programs are beginning to move to align under Math, Science, and Health Careers. She and Dean Shah have had many conversations about this. The potential partnership between BHHS's contacts, the College's Nursing program, and Healthcare Studies could be leveraged to align resources across the programs. Although this realignment will take time, she described it as a strengthening option for BHHS.
- Trustee Posoff asked how often the rubric would be updated and whether departments would present it annually. Dr. Sanders explained that the rubric is in a pilot phase with the Curriculum Committee and shared governance and is

expected to be updated annually. Trustee Posoff suggested that if updates occur annually, a five-year BHHS review timeline is acceptable, but recommended receiving rubric data annually or conducting a three-year check-in to identify early signs of stagnation or decline. Dr. Sanders stated that while formal program evaluations occur every five years for compliance purposes, annual program-level reviews are a best practice and should continue. She noted that the College has begun exploring CourseDog as a potential tool to support this work and realize cost savings, but emphasized the need to prioritize this initiative given rapid changes in the market and advancements such as artificial intelligence.

- Trustee Posoff proposed allowing a five-year participation period for programs with annual rubric reviews and a three-year progress presentation. While Trustee Fulmore-Townsend found this reasonable, she cautioned against tying the process to a single department rather than the committee's broader use of rubric results. She emphasized the need for a systematic approach to reviewing annual rubric data across departments. Trustee Fulmore-Townsend noted that this raised a larger discussion about rubric implementation and advised against linking BHHS approval to specific rubric areas, suggesting instead that the committee consider a structured, periodic review of rubric outcomes, such as biannual committee-of-the-whole discussions.

Through discussion, the Board indicated that the rubric should be included on the agenda for the next meeting for the purpose of clarifying terms, ratings, and evaluations.

The Board approved the BHHS and Psychology programs for a three-year period. Trustee Fulmore-Townsend moved for approval, with Pat serving as the first and Carol as the second. The resolution was adopted with one abstention, by Trustee Ireland.

Resolution on the Main Lobby of the College’s Career and Advanced Technology Center “The Ardmore Toyota & Central City Toyota Lobby”

Fiscal Year 2025-2026

WHEREAS, on February 22, 2024, M & B Paul, Inc. confirmed their intent to direct contributions made to the Community College of Philadelphia Foundation to name the Ground Floor Lobby of the Community College of Philadelphia’s Career and Advanced Technology Center “The Ardmore Toyota & Central City Toyota Community Room.”

WHEREAS, by March 10, 2024, M & B Paul, Inc. entered into a Gift Agreement with the Community College of Philadelphia Foundation and the Community College of Philadelphia, pledging \$100,000, to be paid in five annual installments of \$20,000 beginning in Fiscal Year 2024; and the purpose of the donation is for the naming of the Ground Floor Lobby of the College’s Career and Advanced Technology Center “The Ardmore Toyota & Central City Toyota Community Room.”

WHEREAS, in accordance with the College’s Naming Policy and the terms of the Gift Agreement, the College desires to properly recognize the donation from M & B Paul, Inc.

WHEREAS, on this 14th Day of March 2024, the Board of Trustees resolved that in accordance with the terms of the Gift Agreement the College shall name the Ground Floor Lobby of the College’s Career and Advanced Technology Center “The Ardmore Toyota & Central City Toyota Community Room.”

WHEREAS, the parties agree that the Resolution and Gift Agreement should be amended to state that the College shall name the Main Lobby of the College’s Career and Advanced Technology Center “The Ardmore Toyota & Central City Toyota Lobby.”

NOW THEREFORE, on this 7th day of May, 2026, the Board of Trustees resolves that in accordance with the terms of an Amendment to the Gift Agreement the College shall name the Main Lobby of the Community College of Philadelphia’s Career and Advanced Technology Center “The Ardmore Toyota & Central City Toyota Lobby.”

Harold T. Epps, Chair

Ajeenah Amir, Secretary

Alycia Marshall, Ph.D., President

Gim Lim, Treasurer

**HYBRID BUSINESS AFFAIRS COMMITTEE
OF THE BOARD OF TRUSTEES MEETING MINUTES
Community College of Philadelphia
Wednesday, April 15, 2026 – 9:00 A.M.**

Present for the Business Affairs Committee: Mr. Tim Ford (presiding), Ms. Mindy Posoff, Pastor Jonathon Mason (*via Zoom*), Mr. Harold Epps (*via Zoom*), Ms. Keola Harrington (*via Zoom*), Mr. Jeremiah White (*via Zoom*), and Mr. Michael Cooper (*via Zoom*)

Present for the Executive Committee: Mr. Harold Epps (presiding, *via Zoom*), Ms. Mindy Posoff, Mr. Jeremiah White (*via Zoom*), and Ms. Keola Harrington (*via Zoom*)

Present for the Administration: Dr. Alycia Marshall, Dr. Danielle Liautaud-Watkins, , Mr. Gim Lim, Ms. Carolyn Flynn, Ms. Lisa Hutcherson (*via Zoom*), Dr. Lisa Sanders, Mr. Derrick Sawyer (*via Zoom*), Mr. Ron Perri (*via Zoom*), Mr. Nick Di Taranto, Mr. Moe Rahman, Dr. Shannon Rooney,, and Ms. Marsia Henley

Guest: Dr. Judith Gay, Vice President of Emerita

Business Affairs Committee Meeting Minutes

Mr. Ford called the Business Affairs Committee meeting to order at 9:24 a.m. Mr. Ford stated that, immediately prior to the start of the public session, the Business Affairs Committee met in Executive Session to discuss contract negotiation strategy involving legal advice. Mr. Ford asked Ms. Flynn to proceed with the first agenda item.

(1) Contract with Ellucian for Ellucian Intelligent Processing (EIP) (Action Item):

Ms. Flynn stated that Mr. Rahman will explain Ellucian and the role of Ellucian Intelligent Processing as this relates to the College's Banner services.

Mr. Moe Rahman stated that Ellucian Intelligent Processes (EIP) is the next generation product that handles the College's core forms and it also handles work for routing, which updates information back in Banner. Mr. Rahman stated that it also provides next generation integration pipelines with other systems. The core reason the College is going for EIP is due to the fact the College has lot of custom applications that sit on workflow-related solutions that starts up with a form, then goes for approval and then updates in Banner. Mr. Rahman stated those sit in Banner 8 Self-Service and Banner 8 interface, which are no longer supported by Ellucian.

Mr. Rahman stated that the College has been migrating about 70 processes from Banner 8 Self-Service to Banner 9. The processes that the College could migrate were completed. Mr. Rahman stated that the College has about 25 or 30 processes that are left that cannot be moved over to Banner 9 Self-Service environment and EIP is a good fit to do the information collection, authorization and routing, workflow routing, and then update the system. This is part of Ellucian's forward-looking strategy should the College decided to go to Ellucian SAAS.

Mr. Rahman stated there are two issues that need to be addressed with the EIP: 1) business continuity because Banner 8 is no longer supported and, if something breaks, the

College cannot call Ellucian to fix it; 2) cybersecurity and that product is no longer part of Ellucian, so if there is an exploit that gets discovered, the College would become exposed and vulnerable.

Mr. Tim Ford asked Ms. Flynn to clarify that the College is asking for \$368,319 for this contract over a three-year timeframe. The initial amount is a one-time training and implementation cost of \$64,477, which does not necessarily need to go to the Board of Trustees under \$100,000, but the total subscription fees are about \$100,000 per year, so for the Board's approval, the College is grouping this all together for one contract and one discussion point. Ms. Flynn stated that was correct. Ms. Flynn stated the invoice the College received starts as of May 1, 2026 and the Board Meeting is on May 7, 2026 so it would start once the Board approved it. Ms. Flynn stated that in terms of the multi-year contract, the cost each year is approximately \$100,000 but in total this is over \$100,000 and this is why the College is seeking the Board's approval.

Mr. Ford then asked for a motion from Business Affairs Committee to recommend to the Board of Trustees the approval of the contract with Ellucian for EIP. Ms. Posoff moved, and Mr. Cooper seconded the motion. Mr. Ford asked the Committee if they had any questions or discussion about the motion.

Ms. Mindy Posoff asked if the \$100,000 would be brought back each year or does it cover the entire contract. Ms. Flynn stated that the approval covers the entire three-year contract and that is why the College is requesting the approval of the Business Affairs Committee and the Board.

Mr. Harold Epps asked when will the contract start and Ms. Flynn stated that it will start at the time of the Board approval. The invoice that the College received starts as of May 1, 2026 and then goes through June 30, 2029. For clarity purposes, each year costs a little under \$100,000. Mr. Rahman stated the first year is about \$91,000, second year is about \$96,000 and then the third year is about \$100,000. Mr. Epps asked for the sequence again. Ms. Flynn stated there is a prorated amount applied for the rest of 2026, so through June 30, 2026, and then three one-year terms follow. Ms. Flynn stated June 30, 2026 to 2027 will be one year, then 2027 to 2028 and 2028 to 2029. The three-year term would be between June 30, 2026 through June 30, 2029, but the College is starting a little early so there is a prorated amount added to it.

Action: Hearing no further questions or discussion, Mr. Tim Ford asked for vote by the Business Affairs Committee to recommend to the Board of Trustees to approve a three-year agreement, through June 30, 2029, including one-time training and implementation in the total amount of \$303,842. The motion passed unanimously.

(2) **Contract Award to Carahsoft Technology Corporation for VMware Cloud Foundation Licensing (Action Item):**

Ms. Flynn introduced agenda item #2 and stated the software relates to the infrastructure of the College that supports the College's core academic, cybersecurity, and administrative programming. Ms. Flynn then turned it over to Mr. Rahman for additional information about this item.

Mr. Rahman stated VxRail is the College's technology hardware platform that houses all of our servers that are virtual, which includes all the Banner services, Seaboard, building

security, and any other servers and services that supports infrastructure. Mr. Rahman stated that VxRail is certified to run only on VMware, which was part of DELL. VMware was sold off to Broadcom, and since it was sold the licensing terms and conditions have been changed and the College's renewal is this June and that puts the College in a situation where the College will have to consider renewing it.

Mr. Rahman stated that DELL hardware system is coming end of life next year. Mr. Rahman stated that VMware is only allowing the College a three-year renewal, but VMware has changed. Instead of a non-cancelable, non-refundable contract, they are allowing the College a three-year renewal but the College can cancel at any time. Mr. Rahman stated that this renewal will allow the College to continue the critical functions that is absolutely critical and will give the College enough time to properly vet and select a new hardware platform and that hardware platform may or may not run VMware, but if it does, then this contract just continues to service the College. Mr. Rahman stated if it does not, the College will go a different way.

Mr. Ford wanted to clarify that the College is looking for a three-year renewal for VMware licensing, which comes in at less than \$100,000 per year, but the total value of the contract over three years is \$205,899.84. Mr. Ford stated this is the reasons it brings it to the Business Affairs Committee to recommend to the Board of Trustees to approve contracts over \$100,000.

Ms. Posoff asked if this is impacting other schools as well. Mr. Rahman replied yes. Ms. Posoff asked if there are other colleges ahead of our college who are having solutions that we can look at so the College does not have to reinvent the wheel. Mr. Rahman replied there are a lot of colleges, but the solution still has to be there whether this is VXRail or something else. Mr. Rahman stated there are multiple hardware companies, but it depends on what the College's environment demands and what the hardware can do for our College. There are some dependencies that the College has to be extremely careful when choosing and there are other colleges that have gone through and abandoned VxRail for other solutions. Mr. Rahman stated that some colleges chose to stay with VMware and some chose to stay to migrate away from VMware altogether. It depends on what the College needs and what the solution can offer at that time.

Action: Mr. Tim Ford asked for a motion from the Business Affairs Committee to recommend that the Board of Trustees awards a three-year contract to Carahsoft Technology Corporation for VMware Cloud Foundation licensing for a total cost of \$205,899.84. Mr. Jeremiah White moved, and Ms. Posoff seconded the motion. Hearing no further questions or discussion from the Committee, Mr. Ford called for a vote to award a three-year contract to Carahsoft Technology Corporation for VMware Cloud Foundation licensing for a total cost of \$205,899.84. The motion passed unanimously.

(3) Windows 10 Computers Upgrade Approval (Action Item):

Ms. Flynn stated that the purchases that are being discussed as part of this item are using the capital funds from the technology plan that had been previously approved by the Board.

Mr. Rahman stated that IT has been upgrading a lot of computers around the campus from Windows 10 to Windows 11 and IT is at the end of that work. Mr. Rahman stated that IT knows that there are about 118 devices that are not certified or that cannot run Windows

10, so IT is requesting that the College purchase 157 devices to cover the 118 devices and then the remaining devices would serve as reserve for us to address any other computers that may have issues. Mr. Rahman stated that will help IT with cybersecurity posture because you don't want to have devices that are not supported by Microsoft. Mr. Rahman stated there is a campus-wide adoption approach going on with the latest Microsoft Productivity Suite, Microsoft Teams and SharePoint. Mr. Rahman stated that all of these cloud connections will require Windows 11 and this cannot be done successfully with Windows 10. The College needs these devices to be upgraded and to keep things conformed and uniform across the campus.

Mr. Ford asked what is going into the technology plan and what is the timeframe. Mr. Rahman replied the plan is in a draft state and is more of a tactical plan. There are some good opportunities that are coming down the pipe for the College and we should be able to seize on those opportunities. Mr. Rahman stated that the College's phone system is up for renewal in about two years and that is going to be a great juncture for the College to evaluate whether or not to move away from an on-premise phone system into a cloud-based fully collaborative integrated solution. Mr. Rahman stated that IT is going to have to figure out between now and next five years where the College wants to be and do we want to be in the SAAS. Mr. Rahman stated that the College has the opportunity to look into the entire campus safety, the Seaboard Campus Access Solution System.

Mr. Ford asked when does it anticipate to be ready and what period of time will the plan cover. Mr. Rahman stated that the tactical plan is an IT internal plan. It is about 70% and will need about a month to finish the plan. Mr. Rahman stated the plan will focus more on the infrastructures and the services that enable other user-facing services to come forward, so once we have that complete, we will be able to address whatever comes out from the College's strategic plan. Mr. Rahman stated that there may be some adjustments to the tactical plan, but in the broad scale, it should suffice because the College is staying at a very core. Mr. Ford asked if the current technology plan is part of the strategic plan. He asked about the reference in the agenda to the current technology plan and he wanted to understand what the current technology plan is and whether it's the same or different from the IT tactical plan. Mr. Rahman stated that the IT tactical plan did not exist before and we are doing that is because I know that the College is going take about another year to produce the strategic plan. Mr. Rahman stated, in between this gap, IT will continue to make decisions that are coherent and that are connected.

Dr. Alycia Marshall stated that when the College's strategic plan is finalized, the technology plan and the goals of the technology plan should align with the related goal for the strategic plan. Dr. Marshall stated that the College is trying to connect it to the current plan and priorities as they are developing over this process, but want to tighten them when everything is finalized. Mr. Ford wanted to clarify that the College is going to continue to work on the strategic plan and once we have adopted our strategic plan, a technology plan will follow that to align with the goals in the strategic plan. Mr. Ford stated the reason he is asking is due to the fact that the College is still updating from Windows 10 to 11 and, at the cost of doing this project, Mr. Ford stated he didn't want to throw good money after bad if the College is always spending extra to upgrade things in the last minute. Mr. Ford asked if there are strategic investments the College can make further in advance that could actually reduce the longer-term cost. Mr. Ford stated the College is a public serving institution and has budget constraints. The College cannot always get the best for everything, but he does not want the College spending more than necessary. Mr. Ford stated that from the Business Affairs Committee perspective, they should be made aware of it at a high level with an overall

technology plan. Dr. Marshall stated that the College can integrate that into the structure around what contracts are up and these are things that are high level, high dollar amount contracts. Dr. Marshall stated that the technology contracts can be integrated ahead of time so if something comes up, the College would not have to deal with it at the last minute.

Mr. Epps asked about the plan already being approved and Ms. Flynn stated that the Board approved the current technology plan, which requires a periodic refresh of desktop computers. Ms. Flynn stated that the budget for technology is part of the College's capital budget. The amount for the computers that was already considered and part of the capital budget that was a line item related to how to pay for the upgrades. Mr. Epps stated for language perspective, the Board did not approve a plan but approved a budget amount to be allocated toward technology. Mr. Rahman stated that the College every year around this timeframe purchases computers so that over the summer IT can roll it out. For example, last year IT replaced more than 450 computers for staff and faculty and that is not counting the classroom computers, so this has been an ongoing practice that a dollar amount is pre-approved from the capital funds for a couple of years into the future and every year dipping into that money.

Mr. Epps asked how would the College rate in technology from a scale of 1 to 10. Mr. Rahman stated that the student computers are in far better shape than the staff computers. Mr. Rahman stated that the College has to be cautious on how addressing it based on age when everything was run on the computer and less dependent on the cloud that mattered. Mr. Rahman stated that a computer that is more than four years old can barely hold on to all the applications running locally. The College has significantly moved away from those scenarios and right now the majority of the applications that are used are in the cloud. Mr. Epps asked for the student side number and administrators side number. Mr. Rahman stated the student side number is a seven or eight and the administrative side between a four and five.

Mr. Epps asked how does artificial intelligence impact the student and administrative side. Mr. Rahman stated there is already a committee at work, the AI adoption committee, which are going through the potential impacts on the existing policies and working the establishing the guard rails. Mr. Rahman stated that the committee is also working with subcommittees that addresses the academic side and the non-academic side risks.

Ms. Posoff stated that on Community College of Philadelphia's website is the technology plan from 2021 to 2025. The plan talks about the planning committee and the members. Ms. Posoff asked if there any more computers that need to upgraded. Mr. Rahman stated that on the staff side, yes, but in some classrooms the touchscreen devices will need an upgrade later on. Ms. Posoff asked if there was any more money left in the budget or was it all spent. Mr. Rahman stated there was no more approved money for the upgrades for this year. Ms. Posoff asked if there was more money for next year and Mr. Rahman stated there is a technology fund.

Action: Mr. Tim Ford asked for a motion from the Business Affairs Committee to recommend that the Board of Trustees approves the Windows 10 Computers Upgrade Project at the total cost of \$244,668.57. Ms. Posoff moved, and Mr. Jeremiah White seconded the motion to approve. The motion passed unanimously.

(4) Contract with EAB for Strategic Advisory Services (Action Item):

Dr. Marshall stated that the College is looking to secure consulting services to provide strategic advisory in a lot of our areas. As you may recall, we talked about the need for a comprehensive review of the College that involves a lot of different aspects, including financial sustainability, administrative efficiency, and long-range institutional strategy. Dr. Marshall stated that the College was encouraged by what EAB had already done. The College uses them to support our Starfish as well as that the response advisory for students and faculty to be able to engage and to flag students if they are having problems in classes. Dr. Marshall stated that is the College's early alert system supported through EAB. Dr. Marshall stated that the College has a longstanding relationship with them, but they have now expanded to more advisory, coaching services, best practices, and opportunities for a presidential round table meeting. Dr. Marshall stated that the College is excited that EAB had a low cost for adding some of these additional services that in a time where we need to reframe and look at the direction of the College over the next five years around strategic planning, so the College would have the support of EAB. The College is excited about the opportunity to deepen the relationship with the EAB to support some of our efforts around strategic planning.

Ms. Flynn stated that under the contract the approximate annual amount for the services is a little less than \$50,000 a year. The contract annually ends on July 16, 2026 and then the next term begins, so there is a pro-rated amount that was applied between now and July 16, 2026. Ms. Flynn stated it is a two-year agreement with the total cost of \$111,028.65. Because the total cost brings it above \$100,000 and the College already has an agreement with EAB related to Starfish, which is above \$100,000 annually, this is why the College is presenting this item to the Business Affairs Committee for approval. Mr. Ford wanted to clarify that the College is entering into the contract with the EAB because of the pre-existing contract so the College can add on these services for a far lesser amount than if the College was getting a fresh contract with a different vendor.

Action: Mr. Tim Ford asked for a motion for the Business Affairs Committee to recommend that the Board of Trustees approves the contract with EAB for strategic advisory services at the total cost of \$111,028.65. Mr. Michael Cooper moved, and Mr. Jeremiah White seconded the motion. The motion passed unanimously.

(5) **Revisions to the Resolution about “The Ardmore Toyota & Central City Toyota” Naming at the CATC (Action Item):**

Ms. Flynn stated on March 14th, 2024, the Board of Trustees approved the “Resolution of the Naming of the Ground Floor Lobby of the College's Career and Advanced Technology Center (CATC) “The Ardmore Toyota & Central City Toyota Community Room””. Ms. Flynn stated that in the resolution the location is the ground floor community room. Ms. Flynn stated the College is asking to amended the resolution to clarify what actual room is considered “The Ardmore Toyota & Central City Toyota” room.

Ms. Flynn stated that the main lobby area of the CATC would be the named room, so the College would like to change the location in the resolution from ground floor to main lobby. Ms. Flynn stated the resolution is Attachment B. Ms. Posoff asked who brought the resolution forward. Ms. Flynn stated that it was presented by Institutional Advancement. Ms. Flynn stated this is just for clarification and has not impacted the relationship.

Pastor Johnathon Mason stated that this is great and is something the College should be doing all over the campus. Pastor Mason asked how much money did the College receive

and what is the duration of the naming rights. Dr. Marshall stated that it is \$100,000 to be paid in five installments of \$20,000, which began in fiscal year 2024. Dr. Marshall stated that there were some conversations around revisiting the College's naming policy as well as the guidelines. This policy has not been looked at for many years. Dr. Marshall stated that there is an opportunity that the College needs to lean into in regards to what is the dollar amount the College requests in a naming, but this agreement was entered in 2024. Pastor Mason stated he would like to participate in further conversations and thinks this is a great opportunity for the College. Ms. Posoff wanted to clarify that it would come up at the Foundation Board Meetings. Dr. Marshall replied yes.

Mr. Ford stated there is a lot of synergy with the auto programs over at CATC and our relationship with dealerships and placing students in jobs. Mr. Ford stated the red lines of the proposed changes to the resolution are in Attachment B. Ms. Posoff noted that some language in the resolution has to be changed to past tense. Ms. Flynn stated that she would revise it accordingly.

Action: Mr. Ford asked for a motion from the Business Affairs Committee to recommend that the Board of Trustees approves the Resolution on the Main Lobby of the College's Career and Advanced Technology Center "The Ardmore Toyota & Central City Toyota Lobby". Ms. Posoff moved, and Mr. Cooper seconded the motion. The motion passed unanimously.

(6) Purchases Authorized by Dr. Alycia Marshall in Accordance with Resolution to Authorize President Marshall to Approve Perkins Grant Purchases of One Hundred Thousand Dollars or Greater through June 30, 2026 (Information Item):

Ms. Flynn stated there was one item since the last meeting that was over \$100,000 that was approved by Dr. Marshall. Ms. Flynn stated it was a purchase requisition for soundproof practice rooms which totaled to \$169,319.87. Dr. Lisa Sanders stated there was additional charge to remove and take away the old rooms so the total is about \$185,000 to get new soundproof practice rooms for the students. Dr. Sanders thanked the Business Affairs Committee for authorizing Dr. Marshall to be able sign. Dr. Sanders stated that it made this purchase happen due to the grant conditions of having to receive the items by June 30, 2026 and the vendor's requirements.

Mr. Di Taranto stated that the Perkins Grant has \$2.2 million dollars either spent or obligated out of the total of \$2.9 million. Mr. Di Taranto stated the remainder of the \$90,000 to \$100,000 is in personnel cost. Mr. Di Taranto stated that most of the remaining money went to the purchase, but the College had to backtrack a little bit because the quote expired. Mr. Di Taranto stated that he is going through and tracking down the bigger items, like pieces of equipment that do not have a long lead time to get and to make sure those items come in by the end of this month and that is going to make up the bulk of the remaining funding.

Mr. Ford stated that the Business Affairs Committee will be going into an Executive Session to discuss real estate and personnel matters. Mr. Ford adjourned the meeting at 10:08 a.m.

cc: Dr. Alycia Marshall
Mr. Gim Lim
Mr. Derrick Sawyer
Ms. Carolyn Flynn, Esq.

COMMUNITY COLLEGE OF PHILADELPHIA
Proceedings of the Meeting of the Board of Trustees
Thursday, April 2, 2026 - 2:30 p.m.

Present: Mr. Epps, presiding: Mr. Pat Clancy, Mr. Michael Cooper, Mr. Tim Ford, Ms. Chekemma Fulmore-Townsend, Ms. Sheila Ireland, Dr. Carol Jenkins, Ms. Rosalyn McPherson, Ms. Mindy Posoff, Mr. Jeremiah White, Dr. Alycia Marshall, Ms. Shannon Rooney, Dr. Danielle Liautaud-Watkins, Ms. Amanda Pratt, Dr. Lisa Sanders, Ms. Carolyn Flynn, Dr. Seth Jacobson, Dr. Judy Gay, and Mr. Daniel Emdin, Student Representative

(1) Executive Session I

(2) Meeting Called to Order

Mr. Epps called the meeting to order. He stated that Executive Session I was devoted to a discussion of real estate and legal matters.

Mr. Epps reviewed the goals for the meeting:

- Enrollment Update
- Programmatic Updates

(3) Public Comment

Mr. Epps inquired if there were any requests for public comment. Dr. Rooney reported that two requests for public comment were received. One of the two individuals was present and provided the following comments. Dr. Rooney stated that the individual will have three minutes for public comment.

Ms. Sarah Bradley, student, reported that transportation costs and access challenges make it difficult for her to attend classes as a working student and single mother, and that free SEPTA passes would help students remain enrolled and succeed.

Mr. Epps stated that the Board has heard the concerns regarding transportation and noted that the matter is a complex issue requiring careful consideration. He thanked the speaker for her comments.

(4) Report of the President

(a) Update on Enrollment

Dr. Rooney provided an update on enrollment (**Attachment A**). She noted the following:

- Spring enrollment increased 5% in headcount and credit hours.
- Year-over-year growth by location showed increases at NERC, West, CATC, and Online in both headcount and credit hours.

- Strongest program growth was seen in Health Care Studies, Nursing, Early Childhood Education - Birth-4, Cybersecurity and Networking, and Communication & Media Studies, and with notable percentage increases in Pre-Doc in Pharmacy, Fashion Merchandising and Marketing, Medium and Heavy Truck Technology I, Real Estate, and Medical Assistant Proficiency Certificates.

Dr. Rooney further reported that Summer I is up 30% and Summer II is up 44%.

(b) Programmatic Updates

SEPTA Pilot Program

Dr. Rooney reported that the SEPTA Pilot program at the Career and Advanced Technology Center (CATC) is ongoing through the semester, with over 250 students eligible and 74 enrolled. She noted that evaluation efforts are underway, including surveys and analysis of student feedback, and that additional updates on the program are expected.

(c) 60th Anniversary Update (Dr. Shannon Rooney) and Foundation Report (Amanda Pratt and Mr. Tim Spreitzer)

Ms. Pratt reported that the Institutional Advancement and Foundation report reflects giving through February 28, 2026, with public grants totaling \$5.2 million, including a \$2.9 million Perkins grant, and private fundraising totaling approximately \$2.4 million. She also highlighted ongoing 60th Anniversary fundraising efforts, including the launch of the Fundraising Committee and engagement initiatives with community partners and former trustees, as well as the recent Scholars and Donors Luncheon.

Trustee Cooper inquired about the status of previously requested information regarding donor relationships and engagement strategies, noting the Board's interest in leveraging personal networks.

Ms. Pratt responded that she is meeting individually with Trustees to review donor contacts and support targeted outreach efforts.

Mr. Epps reported that, at his direction and that of President Marshall, Institutional Advancement is conducting individual meetings with Trustees to review donor contacts and prioritize outreach based on immediate fundraising needs. He added that additional meetings will be scheduled and that historical data is available to support these efforts.

Mr. Epps encouraged full Trustee participation in 60th Anniversary fundraising efforts and urged members to contribute and leverage their networks to support the College.

(d) Advancing Our Mission: Success Highlights

Dr. Marshall reported that Women's History Month programming was held across the main campus and regional centers, including student engagement activities, workshops, and events. She highlighted a luncheon in the Great Hall featuring author and activist Jeannine A. Cooke and expressed appreciation to staff who coordinated the programming.

She further reported that on March 13, 2026, the College hosted state officials for the announcement of the Shapiro Administration's initiative to streamline certification of education and training programs supporting SNAP recipients, highlighting the College's student support services, and expressed appreciation to staff who organized the visit.

Dr. Marshall also reported that the College received the Carnegie Classification for Community Engagement, the only community college in Pennsylvania to earn this distinction, and was recognized by the ALL IN Campus Democracy Challenge with the Highly Established Action Plan Seal for the third time. She highlighted ongoing efforts to integrate voter registration into the admissions process and recent initiatives such as the Civics Fest, and expressed appreciation to staff leading these efforts.

She reported that the College hosted a luncheon honoring Allied Health students inducted into the Alpha Eta Honor Society and expressed appreciation to staff who coordinated the event.

Dr. Marshall further reported that the CATC hosted a Recovery Café event during its Roarchella celebration, bringing together students, staff, and community members to share resources and support, and expressed appreciation to staff who facilitated the event. She also noted that the College hosted its Fourth Annual Clinical Trials Research Conference, highlighting the importance of research and diversity in healthcare, and expressed appreciation to faculty and staff who supported the event.

She also reported that the College hosted Pennsylvania Speaker of the House Joanna McClinton for the kickoff of the 27th Annual Law and Society Week focused on racial equity in the justice system; that the Upward Bound program hosted TRIO students for a campus experience highlighting academic opportunities; and that the College partnered with 94WIP to host a community event finale, increasing campus visibility and engagement.

Dr. Marshall reported that she was honored at a Women's Leadership Luncheon hosted by Councilmember Katherine Gilmore Richardson in partnership with Cozen O'Connor, recognizing her appointment as the College's seventh president. She noted participation from Mayor Cherelle Parker, Speaker Joanna McClinton, Councilmembers Quetcy Lozada, Kendra Brooks, and Cindy Bass, among other regional leaders, and expressed appreciation for the support from members of the College community in attendance.

Dr. Marshall reported that the Octavius V. Catto Legacy Awards, held on March 31, 2026, recognized faculty, staff, and students for excellence across several categories and introduced the Kimberly Daniel Legacy Leadership Award. She noted this was the fourth annual ceremony, expressed appreciation to those who supported the event, and thanked Trustee McPherson for delivering remarks on behalf of the Board.

Dr. Marshall also reported that the College hosted the opening reception for the 60th Anniversary History Exhibition on March 31, 2026, with over 100 attendees, including a member of the first graduating class. She noted that the exhibit features photographs, artifacts, and oral histories from members of the College community and expressed appreciation to those who organized the event.

She further reported that Trustees are invited to attend the April is Art opening reception immediately following the meeting, featuring student artwork and a new transfer agreement with the

Maryland Institute College of Art (MICA), allowing students to transfer with junior standing, and expressed appreciation to faculty and staff who supported the event.

Finally, Dr. Marshall reported that on March 30, 2026, the College hosted the first cohort of graduates from the Naval Welding and Non-Destructive Testing program at the Career and Advanced Technology Center, marking the culmination of a multi-year, cross-divisional effort to expand career opportunities for city residents. She noted that the event included graduates' families and remarks from distinguished guests, including Mayor Chelle Parker, Councilwoman Katherine Gilmore Richardson, representatives from the U.S. Department of the Navy, and Pennsylvania Auditor General Timothy L. DeFoor.

(e) Student Speaker Donvail G. Wilson II

Mr. Donvail Gray Wilson, program graduate and class valedictorian, addressed the Board, reflecting on his personal and professional journey and the transformative impact of the Naval Welding program. He emphasized the program's role in creating career pathways, fostering skill development, and providing opportunities for reinvention, noting its significance for both individual advancement and the broader community.

The Board expressed appreciation for Mr. Wilson's remarks and commended him for his inspiring message, noting the positive impact of the program and encouraging continued success.

Dr. Marshall expressed appreciation to the team who supported the initiative and its successful launch. She also thanked Trustee Epps for delivering opening remarks and Trustee Cooper for representing the Board at the event, noting that this milestone marks the beginning of more to come.

(5) Report of the Student Representative

Mr. Emdin, Student Representative to the Board of Trustees, reported that, as he concludes his term as Student Government Association President, he reflected on the organization's efforts to enhance student engagement, leadership, and community across the College. He highlighted key initiatives, including student-led programming, leadership events, and the establishment of new student organizations.

Mr. Emdin expressed appreciation to faculty, staff, and the Board of Trustees for their continued support of student leadership and voice. He also reflected on his personal experience at the College, noting its strong sense of community and its impact on his growth, and shared gratitude for the opportunity to serve.

The Board offered congratulations and extended best wishes for his future endeavors.

(6) Student Outcomes Committee, March 12, 2026

Ms. Fulmore-Townsend reported that the Student Outcomes Committee met on March 12, 2026. She noted that the Committee received a presentation on developmental education, highlighting ongoing efforts by faculty and administrators to improve student outcomes in English and Math.

Ms. Fulmore-Townsend shared that, while fewer students are entering college prepared for college-level math—reflecting a broader national trend—students are making measurable progress as they advance, with achievement gaps narrowing. She highlighted strategies such as streamlined pathways, co-requisite course models, and structural redesign, as well as the importance of small class sizes and targeted support.

Ms. Fulmore-Townsend emphasized that these efforts are helping students move more quickly into college-level coursework and complete their programs more efficiently, noting that meaningful progress has been made over the past five years.

(7) Combined Meeting of the Business Affairs and Executive Committees, March 18, 2026 and Special Meeting of the Business Affairs Committee of March 27, 2026

Ms. Posoff reported that a combined hybrid meeting of the Business Affairs and Executive Committees was held on March 18, 2026, and that the meeting minutes and resolutions are included in the Board book. She highlighted an update from the College's financial advisor, Andre Allen of Phoenix Capital Partners, regarding the approved \$20 million capital project to upgrade mechanical, electrical, and plumbing infrastructure, with partial funding support from the Pennsylvania Department of Education (PDE).

Ms. Posoff noted that, following a competitive review process, the Committee approved a recommendation to award underwriting services to PNC Capital Markets. She also summarized additional items discussed, including facilities-related contracts, an insurance broker, and a resolution authorizing the President to approve certain Perkins Grant purchases through June 30, 2026.

She further reported that a Special Business Affairs Committee meeting was held on March 27, 2026, during which the Committee approved a resolution authorizing the issuance of bonds for the project and delegated authority to the President, Controller, or designees to take the necessary actions to proceed. She concluded by thanking the review team and advisors for their work on the bond issuance process.

Ms. Flynn reported that the resolution authorizing the President to approve Perkins grant-funded purchases of \$100,000 or more through June 30, 2026 (**Attachment B**), is presented for ratification.

Ms. Flynn noted that this temporary authorization allows the College to meet strict funding and reimbursement deadlines, with staff providing regular reports of such purchases to the Business Affairs Committee.

Mr. Epps called for a motion to ratify the following items that were reviewed by the Business Affairs Committee and approved by the Executive Committee:

- (a) Contract Award to PNC Capital Markets for Underwriter Services (Ratify)
- (b) Contract Award to ENFRA for HVAC Replacements at CBI (Ratify)
- (c) Contract Awards for Mint Building Restoration Contractor Services (Ratify, i-v)
 - i. AllRisk, Inc. for Emergency Clean-Up Services
 - ii. Carr & Duff for Electrical Contractor Services

- iii. L&L Legacy Construction for General Construction and Interior Restoration Services
- iv. Honeywell for Life Safety Contractor Services
- v. Flanagan Mechanical Services, LLC for HVAC Contractor Services
- (d) Contract Award to L&L Legacy Construction for Pavilion Restoration (Ratify)
- (e) Renewal of Insurance Broker Contract with Willis Towers Watson Northeast, Inc. (Ratify)
- (f) Resolution to Authorize President Marshall to Approve Perkins Grant Purchases of One Hundred Thousand Dollars (\$100,000) or Greater through June 30, 2026 (Ratify)

Mr. Ford moved, with Ms. Posoff seconding, that the Board ratify the actions taken by the Executive Committee. The motion carried unanimously.

Ms. Flynn reported on the Resolution for Issuing Bonds for Deferred Maintenance Project **(Attachment C)**, presented for Board approval.

Mr. Epps called for a motion to approve the resolution. Ms. Posoff moved, with Mr. Ford seconding, that the Board approve the Resolution for Issuing Bonds for Deferred Maintenance Project. The motion carried unanimously.

(8) Audit Committee Meeting, March 25, 2026

Mr. Epps reported that the Audit Committee met on March 25, 2026 to review the results of the Grant Thornton FY2024–2025 Uniform Guidance Report. He reported that the audit revealed no findings.

Mr. Epps also introduced and welcomed the College’s new Internal Auditor, Mr. Robert Farrell. He noted that Mr. Farrell is developing the FY2026–2028 Audit Plan and will provide an update at the next Audit Committee meeting.

Mr. Epps called for motion to approve the 2024-2025 Uniform Guidance Report. Mr. Clancy moved, with Mr. Ford seconding, that the Board accept the 2024-2025 Uniform Guidance Report. The motion carried unanimously.

(9) Consent Agenda

Mr. Epps requested Board approval of the following Consent Agenda:

- (a) Proceedings and Minutes of Decisions and Resolutions, Board of Trustees Meeting of March 12, 2026
- (b) Grants and Gifts
- (c) Behavioral Health and Human Services A.A.S. Academic Program Review
- (d) Psychology A.A. Academic Program Review

Ms. Posoff moved, with Ms. Fulmore-Townsend seconding, that the Board approve the Consent Agenda. The motion carried unanimously.

(10) Report of the Chair

Chair Epps reported that, following the February Board Retreat, a recommendation was made for all Trustees to be issued College email accounts and business cards to support official communications and representation of the College.

He further indicated that administration will be asked to develop and implement this process, with an anticipated effective date of July 1, and to provide guidance on implementation details, including a draft business card format for Board review.

(a) Commencement Ceremony, Saturday, May 2, 2026,
10:00 a.m., Temple University Liacouras Center

Mr. Epps reported that the College's Commencement Ceremony is scheduled for Saturday, May 2, 2026, at Temple's Liacouras Center. He encouraged full participation and reminded Trustees to arrive by 9:15 a.m. for gowning, as the Ceremony will begin at 10:00 a.m.

(b) Board Representation at Year End Events:

Mr. Epps reminded the Board of the 2026 PA Commission for Community Colleges Annual Meeting and All-PA Academic Team Awards Banquet scheduled for Tuesday, April 7, 2026, 12:30 p.m. – 8:30 p.m., Harrisburg Area Community College.

Mr. Epps informed the Board of the Student Excellence Awards scheduled for Wednesday, April 22, 2026, 3:00 p.m. – 4:00 p.m., Bonnell Building, Large Auditorium, BG-20. Dr. Jenkins stated that she will represent the Board.

Mr. Epps informed the Board of the Nurses Pinning Ceremony scheduled for Friday, May 1, 2026, 10:00 a.m., Athletics Center. Mr. Cooper stated that he will represent the Board.

(c) Rhythm and Rise 60th Anniversary Celebration, Tuesday, June 9, 2026,
6:00 p.m., Athletics Center

Mr. Epps reminded the Board that the Rhythm & Rise 60th Anniversary Celebration is scheduled for Tuesday, June 9, 2026, in the Athletics Center at 6:00 p.m. He encouraged full attendance and support of the 60th Anniversary fundraising effort.

(d) Process for Nominating Board Officers

Mr. Epps reported that Mr. Clancy will chair the Nominating Committee for Board Officers.

(11) Old Business

There was no old business discussed.

(12) New Business

There was no new business discussed.

(13) Next Meeting

The next meeting of the Board of Trustees is scheduled for Thursday, May 7, 2026, at 2:30 p.m. at the Northeast Regional Center, 12901 Townsend Road, Community Room 124. The meeting will be hybrid.

(14) Adjourn

The meeting adjourned at 4:21 p.m.

Executive Session II

Mr. Epps stated the Board will have a closed-door meeting as a follow-up to the Board retreat during which it will not be discussing, deliberating or making any decisions related to College business. The Board will not return.

Attachment A



COMMUNITY COLLEGE OF PHILADELPHIA

Enrollment Update

- **Spring Enrollment**
 - Headcount up 5% (13,020)
 - Credit count up 5% (113,543)
- **By location (YoY)**
 - Headcount
 - NERC is up 14% (1,625)
 - West is up 6% (91)
 - CATC is up 38% (263)
 - Online is up 2% (7,685)
 - Credit count
 - NERC is up 19% (9,842)
 - West is up 6% (431)
 - CATC is up 32% (1,524)
 - Online is up 1% (46,267)
- **Biggest program increases (YoY)**
 - **By raw number increase in headcount**
 - Health Care Studies (+417 to 3,899)
 - Nursing (+69 to 3,77)
 - Ed. Early Child-Birth-4th (+61 to 405)
 - Cybersecurity and Networking (+59 to 328)
 - Communication and Media Studies (+54 to 124)
 - **By percentage increase in headcount**
 - Pre-Doc in Pharmacy PC (+1000% to 11 from 1)
 - Fashion Merch + Mktg PC (+400% to 5 from 1)
 - Medium + Heavy Truck Tech PC (+300% 1 from 1)
 - Real Estate PC (+288% to 31 from 8)
 - Medical Assistant PC (+133% to 21 from 9)

RISE FROM WITHIN

COMMUNITY COLLEGE OF PHILADELPHIA

Resolution – Fiscal Year 2026-2027

Resolution for Executive Committee of the Board of Trustees to Authorize President, Dr. Alycia Marshall, to Approve Perkins Grant Funded Purchases of One Hundred Thousand Dollars (\$100,000) or Greater Through June 30, 2026

WHEREAS, on March 18, 2026, the Business Affairs Committee of the Community College of Philadelphia’s Board of Trustees approved a motion recommending that the Community College of Philadelphia’s Executive Committee to the Board of Trustees authorizes President, Dr. Alycia Marshall, to approve Perkins grant funded purchases of one hundred thousand dollars (\$100,000) or greater through June 30, 2026;

WHEREAS the College’s Purchases and Contracts Requiring Specific Board Authorization Policy (Memorandum #202) requires Board of Trustees approval for capital purchases with an annual cost of one hundred thousand dollars (\$100,000) or greater;

WHEREAS the College’s purchases that are made with Perkins grant funds are subject to rigorous state and federal oversight;

WHEREAS, as a condition for using Perkins grant funds for equipment and supplies for fiscal year 2025-2026, the College must receive all Perkins purchases by June 30, 2026;

WHEREAS, through June 30, 2026, staff hopes to expedite purchases of equipment and supplies that are approved for purchase under the Perkins grant, including items that are one hundred thousand dollars (\$100,000) or greater in value, to receive the items before June 30, 2026; and

NOW THEREFORE, be it resolved that, on this 18th day of May, 2026, the Executive Committee of the Board of Trustees hereby approves that:

1. The College’s President, Dr. Alycia Marshall, is authorized to approve Perkins grant funded purchases of one hundred thousand dollars (\$100,000) or greater through June 30, 2026.
2. College staff will present a list of the Perkins grant funded purchases approved by Dr. Marshall that are one hundred thousand dollars (\$100,000) or greater at each Business Affairs Committee meeting through June 30, 2026 for review by the Committee.

Harold T. Epps, Chair

Ajeenah Amir, Secretary

COMMUNITY COLLEGE OF PHILADELPHIA

Resolution – Fiscal Year 2025-2026

Resolution for Issuing Bonds for Deferred Maintenance Project

WHEREAS, the Community College of Philadelphia (the “College”) desires to undertake a project consisting of (1) a deferred maintenance project, which includes mechanical, electrical, and plumbing (MEP) infrastructure upgrades and replacements (the “MEP Project”); and (2) subject to favorable market conditions, the refunding of all or portion of the outstanding portion of the State Public School Building Authority’s College Revenue Bonds (Community College of Philadelphia Project), Series 2015 originally issued in the par amount of \$52,075,000 (the “Refunding Project”, and together with the MEP Project, the 2026 Project”);

WHEREAS, the College expects to finance the 2026 Project by requesting the State Public School Building Authority (the “SPSBA”) or other appropriate governmental authority (and collectively, with the SPSBA, the “Authority”) to issue tax-exempt and/or taxable bonds (the “Bonds”) in a par amount not to exceed \$20,000,000 for the funding of the MEP Project and a par amount not to exceed \$20,000,000 for the funding of the Refunding Project;

WHEREAS, the Bonds will be issued by the Authority pursuant to a trust indenture, and in the case that the SPSBA issues the Bonds, such issuance will be occur pursuant the Trust Indenture dated as of May 1, 2019, as amended and supplemented, including by a proposed Second Supplemental Trust Indenture related to the Bonds (collectively, the “Indenture”), between the SPSBA and The Bank of New York Mellon Trust Company, N.A., as trustee;

WHEREAS, the proceeds of the sale of the Bonds will be loaned to the College pursuant to the terms of a loan agreement dated as of May 1, 2019, as amended and supplemented, including by a proposed Second Supplemental Loan Agreement related to the Bonds (collectively, the "Loan Agreement") between the College and the Authority;

WHEREAS, the College desires and expects to request that the proceeds of the Bonds will be used to fund, in whole or in a part, a College project consisting of (i) the MEP Project and the cost of such MEP Project are collectively referred to as the “Project Costs”; (ii) the Refunding Project; (iii) funding contingencies and payment of costs and expenses incidental to the issuance of the Bonds; and (iv) funding capitalized interest, if permitted and desired by the College, and required reserves, if any;

WHEREAS, the College has appointed a municipal underwriter (the "Underwriter") to act as underwriter for the sale of the Bonds pursuant to a purchase contract for the Bonds to be entered into by the Authority, the College and the Underwriter;

WHEREAS, the Internal Revenue Services, a bureau of the U.S. Treasury Department, issued Treasury Regulation Section 1.150-2 (the “Regulations”) governing the use of the proceeds of tax

exempt bonds or other tax-exempt obligations for the purpose of reimbursing expenditures paid prior to the issuance of such bonds or obligations and requiring, among other things, the declaration of an official intent to reimburse;

WHEREAS, the College reasonably expects to commence construction and acquisition with respect to various components of the MEP Project and to expend its general funds on the Project Costs prior to the issuance of the Bonds, with the expectation that the College’s expenditures will be reimbursed from the proceeds of the Bonds;

WHEREAS, on March 27, 2026, the Business Affairs Committee of the College’s Board of Trustees approved a motion recommending that the Board of Trustees (the “Board”) approve the issuance of the Bonds by the Authority as specified in this resolution; and

NOW THEREFORE, BE IT RESOLVED, that, on this 2nd day of April, 2026:

1. The Board hereby approves the 2026 Project and authorizes the issuance of the Bonds in a par amount not to exceed \$20,000,000 (with regard to the MEP Project) and an additional par amount not to exceed \$20,000,000 (with regard to the Refunding Project) for the purpose of: (a) financing the 2026 Project; (b) funding capitalized interest, if permitted and desired by the College, and required reserves, if any; and (c) paying the costs of issuing the Bonds, including, but not limited to, all legal and underwriting fees and costs and any bond insurance or other credit enhancement (collectively, the “Bond Financing”).
2. The Bonds may be issued for the MEP Project alone without the Refunding Project, as determined by the College’s President, Controller, or their authorized designee(s), in consultation with the College’s advisors.
3. The Bonds may be issued in one or more series, on a tax-exempt or taxable basis, bearing fixed or variable rates of interest, and may be sold through a public offering or directly placed with a bank or other financial institutions.
4. The Board hereby delegates to each of the College’s President, Controller, or their authorized designee(s) (collectively, the “Authorized Officers” and each individually, an “Authorized Officer”), the power, consistent with the general terms of the this resolution, to (a) determine, based on current market conditions, whether to proceed with the Refunding Project; (b) accept bids for purchase of the Bonds from the Underwriter; and (c) to determine the final terms of the Bonds, including, without limitation, the principal amount (limited to an aggregate of \$40,000,000) thereof, the number of series, date or dates of issuance, rates of interest, dates of maturity and redemption, security for the Bonds, whether they are to be sold to the public or by direct placement and other provisions thereof.
5. The Board further delegates to the Authorized Officers the power and authority to take all action in furtherance of the Bond Financing, with the advice of counsel, including: a)

approval of the form, content and terms of any indentures, loan agreements, promissory notes, purchase contracts, preliminary and final offering disclosure documents and any other financial document or instrument necessary or desirable to be executed by the College related to the Bond Financing (the “Bond Financing Documents”); b) pledging the College’s full faith and credit to repayment of the Bonds, in accordance with any applicable loan agreement; and c) delegating to such other officers of the College and/or such members of the Board the powers to execute and deliver the Bond Financing Documents to which the College is a party, to execute any Bond Financing Documents that College is required to acknowledge, and to take such other actions necessary to accomplish the Bond Financing.

6. All actions of the various officials of the College taken prior to the adoption of this resolution in furtherance of the proposed issuance of the Bonds, including the retainer of legal representation for the College and the appointment of an Underwriter, are hereby ratified.

NOW, THEREFORE, THE BOARD OF THE COLLEGE HEREBY FURTHER RESOLVES AND DECLARES its official intent under the Regulations to use the proceeds of the Bonds to reimburse itself for certain Project Costs paid for prior to the issuance of the Bonds, subject to the following conditions set forth in below:

7. Pending issuance of the Bonds, the College may pay costs of the MEP Project with general or other available funds with the expectation that amounts so advanced will be reimbursed from the proceeds of the Bonds pursuant to Treasury Regulation § 1.150-2, provided that (a) the Bonds shall not be used to reimburse any expenditure paid more than sixty (60) days prior to the final adoption date of this resolution; (b) the Bonds shall not be issued more than eighteen (18) months after the later of (i) the date of the first expenditure to be reimbursed with the proceeds of the Bonds, or (ii) the date the MEP Project is placed in service; and (c) in no event may the Bonds be issued more than three years after the date of the first expenditure to be reimbursed with the proceeds of the tax-exempt bonds; and provided further that the limitations of this Section 7 shall not apply to qualified “preliminary expenditures” as permitted by Treasury Regulation §1.150-2(f).

Harold T. Epps, Chair

Ajeenah Amir, Secretary

COMMUNITY COLLEGE OF PHILADELPHIA
Meeting of the Board of Trustees
Thursday, April 2, 2026 - 2:30 p.m.
MINUTES OF DECISIONS AND RESOLUTIONS

Present: Mr. Epps, presiding: Mr. Pat Clancy, Mr. Michael Cooper, Mr. Tim Ford, Ms. Chekemma Fulmore-Townsend, Ms. Sheila Ireland, Dr. Carol Jenkins, Ms. Rosalyn McPherson, Ms. Mindy Posoff, Mr. Jeremiah White, Dr. Alycia Marshall, Ms. Shannon Rooney, Dr. Danielle Liataud-Watkins, Ms. Amanda Pratt, Dr. Lisa Sanders, Ms. Carolyn Flynn, Dr. Seth Jacobson, Dr. Judy Gay, and Mr. Daniel Emdin, Student Representative

(1) Executive Session I

Executive Session I was devoted to a discussion of real estate and legal matters.

(2) Meeting Called to Order

Mr. Epps called the meeting to order and reviewed the goals for the meeting.

(3) Public Comment

One individual provided Public Comment at the meeting.

(4) Report of the President

(a) Update on Enrollment

The Board was provided with an update on enrollment for spring, summer I, and summer II 2026.

(b) Programmatic Updates

SEPTA Pilot Program

The Board was provided with a update on the SEPTA Pilot Program, noting that it is ongoing, with over 250 students eligible and 74 enrolled.

(c) 60th Anniversary Update (Dr. Shannon Rooney) and Foundation Report (Amanda Pratt and Mr. Tim Spreitzer)

The Board was provided with a report of funds raised through February 28, 2026. Ongoing 60th Anniversary fundraising and engagement efforts were highlighted. Trustees discussed donor outreach strategies, with continued efforts to engage members and leverage networks in support of fundraising initiatives.

(d) Advancing Our Mission: Success Highlights

The Board was informed of recent campus programming, student engagement initiatives, and external partnerships. The College received the Carnegie Classification for Community Engagement and national recognition for civic engagement efforts. Updates were also provided on major events, including the 60th Anniversary exhibition, Catto Legacy Awards, and the first graduating cohort of the Naval Welding and Non-Destructive Testing program.

(e) Student Speaker Donvail G. Wilson II

Mr. Donvail Gray Wilson, program graduate and class valedictorian, addressed the Board, highlighting the impact of the Naval Welding program. The Board expressed appreciation for his remarks and the program's success.

(5) Report of the Student Representative

Mr. Emdin, Student Representative to the Board of Trustees, reported on student engagement and leadership initiatives during his term as SGA President and expressed appreciation for the College's support. The Board offered congratulations and best wishes for his future endeavors.

(6) Student Outcomes Committee, March 12, 2026

The Student Outcomes Committee met on March 12, 2026. The Board was informed that the Committee received a presentation on developmental education, highlighting efforts to improve student outcomes in English and Math. Progress was noted in advancing students to college-level coursework, with strategies in place to support achievement and close gaps.

(7) Combined Meeting of the Business Affairs and Executive Committees, March 18, 2026 and Special Meeting of the Business Affairs Committee of March 27, 2026

A combined hybrid meeting of the Business Affairs and Executive Committees was held on March 18, 2026 and a Special Business Affairs Committee meeting was held on March 27, 2026. Key updates included a capital project supported by Pennsylvania Department of Education funding, approval of underwriting services, and authorization to proceed with bond issuance for the project.

The Board ratified the following items that were reviewed by the Business Affairs Committee and approved by the Executive Committee:

- (a) Contract Award to PNC Capital Markets for Underwriter Services
- (b) Contract Award to ENFRA for HVAC Replacements at CBI
- (c) Contract Awards for Mint Building Restoration Contractor Services
 - i. AllRisk, Inc. for Emergency Clean-Up Services
 - ii. Carr & Duff for Electrical Contractor Services
 - iii. L&L Legacy Construction for General Construction and Interior Restoration Services
 - iv. Honeywell for Life Safety Contractor Services
 - v. Flanagan Mechanical Services, LLC for HVAC Contractor Services
- (d) Contract Award to L&L Legacy Construction for Pavilion Restoration

- (e) Renewal of Insurance Broker Contract with Willis Towers Watson Northeast, Inc.
- (f) Resolution to Authorize President Marshall to Approve Perkins Grant Purchases of One Hundred Thousand Dollars (\$100,000) or Greater through June 30, 2026 **(Attachment B)**

The Board approved the Resolution for Issuing Bonds for Deferred Maintenance Project **(Attachment C)**.

(8) Audit Committee Meeting, March 25, 2026

The Audit Committee met on March 25, 2026 to review the results of the Grant Thornton FY2024–2025 Uniform Guidance Report, which contained no findings.

The Board accepted the 2024-2025 Uniform Guidance Report.

(9) Consent Agenda

The Board approved the following Consent Agenda:

- (a) Proceedings and Minutes of Decisions and Resolutions, Board of Trustees Meeting of March 12, 2026
- (b) Grants and Gifts
- (c) Behavioral Health and Human Services A.A.S. Academic Program Review
- (d) Psychology A.A. Academic Program Review

(10) Report of the Chair

The Board was informed that a recommendation was made to issue College email accounts and business cards to all Trustees, with implementation targeted for July 1, 2026.

(a) Commencement Ceremony, Saturday, May 2, 2026, 10:00 a.m., Temple University Liacouras Center

The College’s Commencement Ceremony is scheduled for Saturday, May 2, 2026, at Temple’s Liacouras Center. Trustees should arrive by 9:15 a.m. for gowning, as the Ceremony will begin at 10:00 a.m.

(b) Board Representation at Year End Events:

The 2026 PA Commission for Community Colleges Annual Meeting and All-PA Academic Team Awards Banquet is scheduled for Tuesday, April 7, 2026, 12:30 p.m. – 8:30 p.m., Harrisburg Area Community College.

The Student Excellence Awards is scheduled for Wednesday, April 22, 2026, 3:00 p.m. – 4:00 p.m., Bonnell Building, Large Auditorium, BG-20. Dr. Jenkins stated will represent the Board.

The Nurses Pinning Ceremony is scheduled for Friday, May 1, 2026, 10:00 a.m., Athletics Center. Mr. Cooper will represent the Board.

- (c) Rhythm and Rise 60th Anniversary Celebration, Tuesday, June 9, 2026, 6:00 p.m., Athletics Center

The Rhythm & Rise 60th Anniversary Celebration is scheduled for Tuesday, June 9, 2026, in the Athletics Center at 6:00 p.m.

- (d) Process for Nominating Board Officers

Mr. Clancy will chair the Nominating Committee for Board Officers.

- (11) Old Business

There was no old business discussed.

- (12) New Business

There was no new business discussed.

- (13) Next Meeting

The next meeting of the Board of Trustees is scheduled for Thursday, May 7, 2026, at 2:30 p.m. at the Northeast Regional Center, 12901 Townsend Road, Community Room 124. The meeting will be hybrid.

- (14) Adjourn

The meeting adjourned at 4:21 p.m.

Executive Session II

Mr. Epps stated the Board will have a closed-door meeting as a follow-up to the Board retreat during which it will not be discussing, deliberating or making any decisions related to College business. The Board will not return.

Community College of Philadelphia Meeting of the Board of Trustees
Office of College Institutional Advancement and Foundation
Record of Grants and Gifts FY26 as of 3/31/26 (Trustees Meeting: May 7, 2026)

Summary by Source:

	FY2026		FY2025	FY2026 and FY2025
Held by College	<i>since last report</i> 3/1/26 - 3/31/26	Fiscal Year To Date 7/1/25 -3/31/26	Fiscal Year To Date 7/1/24 - 3/31/25	Variance 7/1 -3/31
Federal	\$ 162,286	\$ 278,417	\$ 4,044,954	\$ (3,766,537)
State	\$ 250,000	\$ 5,432,498	\$ -	\$ 5,432,498
Local / City	\$ -	\$ -	\$ 329,143	\$ (329,143)
Total	\$ 412,286	\$ 5,710,915	\$ 4,374,097	\$ 1,336,818
Held by Foundation (Cash-in-Hand)	<i>since last report</i> 3/1/26 - 3/31/26	Fiscal Year To Date 7/1/25 -3/31/26	Fiscal Year To Date 7/1/24 - 3/31/25	Variance 7/1 -3/31
Corporations	\$ 10,000	\$ 304,040	\$ 311,525	\$ (7,485)
External Foundations	\$ 42,944	\$ 1,203,586	\$ 1,904,754	\$ (701,168)
Individuals	\$ 5,774	\$ 885,416	\$ 485,312	\$ 400,104
Organizations	\$ 15,323	\$ 97,524	\$ 383,813	\$ (286,288)
Total	\$ 74,042	\$ 2,490,567	\$ 3,085,404	\$ (594,837)
TOTAL	\$ 486,328	\$ 8,201,482	\$ 7,459,501	\$ 741,981

Gifts In-Kind	<i>since last report</i> 3/1/26 - 3/31/26	Fiscal Year To Date 7/1/25 -3/31/26	Fiscal Year To Date 7/1/24 - 3/31/25	Variance 7/1 -3/31
TOTAL	\$ 3,300	\$ 3,735	\$ 1,000	\$ 2,735

PUBLIC / GOVERNMENT SUMMARY (posted 3/1/26 – 3/31/26)

- The Pennsylvania Dept. of Community and Economic Development awarded \$250,000 to the College, including \$170,000 for Workforce Scholarships at CATC, and \$80,000 for the SEPTA Passes pilot program.
- The US Department of Justice, via a subaward from University of San Diego, awarded \$162,286 to the Restorative Justice program to focus on restorative justice principles and their application in the criminal legal system, and disrupting the school-to-prison pipeline.

PRIVATE / PHILANTHROPIC SUMMARY (posted 3/1/26 – 3/31/26)

- JEVS Human Services made a payment of \$10,862.33 on a reimbursement pledge not to exceed \$40,560 to 2025 summer career preparation activities for youth ages 14-20, including Pipeline to Advanced Manufacturing Careers and Pathways to Advanced Manufacturing Pre-Apprenticeship.
- The Julian A. and Lois G. Brodsky Foundation awarded \$25,000 to the Dr. Alycia Marshall – 7th President’s Fund.

- The Philadelphia Inquirer and Philadelphia. Daily News Scholarship Fund at the Philadelphia Foundation awarded \$15,000 for the Philadelphia Inquirer and Philadelphia Daily News Scholarship Fund.
- Independence Blue Cross awarded \$10,000 as a Bronze-level sponsorship for the 60th Anniversary event supporting the Dr. Alycia Marshall – 7th President’s Fund.

GIFTS IN-KIND SUMMARY (posted 3/1/26 – 3/31/26)

- No new in-kind gifts were reported.

May 2026 Internal Events

May 1-30

60th Anniversary Exhibition
Mint Building, Library Learning Commons

May 1

Nurses Pinning
10:00AM-11:30AM
Athletic Center, Gymnasium

May 2

60th Commencement Ceremony
10:00AM-1:00PM
Temple University, Liacouras Center

May 6

Alumni Spring Reception
5:00PM-7:00PM
Mint Building, Library Learning Commons

May 6-7

Davis Vision Onsite Eye Clinic
8:00AM-5:00PM
Winnet Student Life Building, The Great Hall

May 7

Aspiring Leaders Fellowship Graduation
9:00AM-1:00PM
Pavilion Building, Klein Cube

May 14

Catto Alumni Mixer
4:00PM-5:30PM
Mint Building, Library Learning Commons

May 19

Polling/ Voter Site, City of Philadelphia
7:00AM-8:00PM
Winnet Student Life Building, Lobby

May 20

Asian American Pacific Islander Heritage
Month Luncheon
1:00PM-3:00PM
Winnet Student Life Building, The Great Hall

May 21

JR Stem Academy Student Showcase
9:00AM-2:30PM
Career & Advanced Technology Center,
263 & 341

May 28

Gateway 2026 Spring Dance/Prom
6:00PM-10:00PM
Winnet Student Life Building, The Great Hall